



AGENDA

REGULAR MEETING OF THE MAYWOOD PLANNING COMMISSION

TUESDAY, AUGUST 17, 2021 AT 7:00 PM

Maywood City Council Chambers
4319 E. Slauson Avenue, Maywood, CA 90270
www.cityofmaywood.org

I. COVID-19 MEETING PROCEDURES

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting will be conducted telephonically through Zoom and broadcast live on the City's Facebook page. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Council Chambers will not be open for the meeting. Planning Commissioners will be participating telephonically and will not be physically present in the Council Chambers.

If you would like to speak on an agenda item, you can access the meeting remotely via zoom:

Join by phone 1-669-900-6833 Enter Meeting ID: 361900 Passcode: 361900
OR

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/84088412841?pwd=c3lub1V4eWJXVDB1WUtDNzI2enBRZz09>
Passcode: 361900

If you want to comment during the public comment portion of the agenda, Press *9 on your phone or raise your hand in the zoom controls and we will select you from the meeting cue. NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above.

The City wants you to know that you can also submit your comments by email to shirley.quinones@cityofmaywood.org. To give adequate time to print out your comments for consideration at the meeting, please submit your written comments prior to 4:30 p.m.; or if you are unable to email, please call the City Clerk's Office at (323) 562-5714 by 4:30 p.m.

If you wish to have your comments read to the Planning Commissioners during the appropriate Public Comment period, please indicate in the Subject Line "FOR PUBLIC

COMMENT" and list the item number you wish to comment on. Comments that you want read to the Planning Commission will be subject to the three minute time limitation (approximately 350 words).

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council meeting, please contact the City Clerk's Office, (323) 562-5714 within 48 hours of the meeting.

II. CALL TO ORDER/ROLL CALL

COMMISSIONERS

Raul Rodriguez, Chairperson
VACANT, Vice Chairperson
Reyna Mendez
Alfredo Morales
Juan Acosta

STAFF

Steve Fowler, Director of Building and Planning
Isra Shah, Assistant City Attorney
Calvin Ko, Assistant Planner
Shirley Quinines, Deputy City Clerk

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. PUBLIC COMMENT (Time allotted: 3 minutes)

At this time members of the public may address the Commission regarding the items not on this Planning Commission agenda. The Commission cannot discuss or take actions on any items not on the agenda unless authorized by law.

Speakers wishing to address the City Council on an item on the agenda may use the instructions provided in section **III. COVID - 19 MEETING PROCEDURES** on page 1 of this agenda.

If you want to comment during the public comment portion of the agenda, Press *9 on your phone or raise your hand in the zoom controls and we will select you from the meeting cue. NOTE: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers as shown above.

VI. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be

acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate discussion or action.

1. APPROVAL OF JULY 21, 2020 PLANNING COMMISSION MEETING MINUTES

2. APPROVAL OF MAY 18, 2021 PLANNING COMMISSION MEETING MINUTES

VII. DISCUSSION/ACTION ITEMS

3. NOMINATION FOR THE SELECTION OF VICE CHAIRPERSON

VIII. PUBLIC HEARING

GENERAL PLAN CONSISTENCY – A REQUEST TO FIND THAT THE CAPITAL IMPROVEMENT PROGRAM FOR THE 2021-22 FISCAL YEAR IS CONSISTENT WITH THE GENERAL PLAN

IX. DIRECTOR'S REPORT

X. COMMISSION COMMENTS

XI. ADJOURNMENT - The next Regular Meeting of the Maywood Planning Commission is Tuesday, September 21, 2021 at 7:00 p.m.

PUBLIC ACCESS TO MEETING AGENDA AND AGENDA PACKETS

I, _____, Flor Aguiluz, City Clerk or Shirley Quinones, Deputy City Clerk, hereby certify that this agenda was duly posted by law at 4319 E. Slauson Avenue, Maywood, CA 90270 and the City Website. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Maywood City Hall, 4319 E. Slauson Avenue, Maywood CA 90270. If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to rising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting. In compliance with the ADA, if you need special assistance for the meeting, call (323) 562-5723 within 72 hours prior to the meeting so the City can make reasonable arrangements to ensure accessibility.





AGENDA 1
ITEM NO. _____

July 21, 2020

**MINUTES OF THE REGULAR MEETING OF THE MAYWOOD
PLANNING COMMISSION HELD IN THE COUNCIL CHAMBERS, 4319
EAST SLAUSON AVENUE, MAYWOOD, CALIFORNIA**

MEETING OF THE PLANNING COMMISSION: 7:00 P.M.

1. CALL TO ORDER

Chair Perez opened the meeting.

2. ROLL CALL/PLEDGE OF ALLEGIANCE.

Carmen Perez, Chairperson (teleconference)
Reyna Mendez, Vice Chairperson (present)
Jessica Torres, Commissioner (teleconference)
Alondra Olmos, Commissioner (teleconference)
Raul Rodriguez, Commissioner (teleconference)

STAFF

David Mango, Director of Building and Planning (teleconference)
Isra Shah, Assistant City Attorney (teleconference)
Guillermo Padilla, Planning Commission Secretary (teleconference)

3. CITIZENS' COMMUNICATION/PUBLIC PARTICIPATION

Public Advisory: The City Council Chambers will not be open to the public, pursuant to Governor Gavin Newsom's Executive Order N-29-20. This meeting was held as a teleconference meeting. Observers were able to view the meeting livestreamed via the City's Facebook page and Zoom.

4. APPROVAL OF MINUTES

- A. Approval of October 15, 2019 minutes
- B. Approval of January 7, 2020 minutes
- C. Approval of June 16, 2020 minutes

Motion to approve Planning Commission Minutes of October 15, 2019, January 7, 2020 and June 16, 2020 as amended per Chairperson Perez by Olmos. Second by Perez. AYES: Rodriguez, Torres, Olmos, Mendez, Perez. PASSES. Vote 5-0

5. PUBLIC HEARING

- A. Finding of General Plan compliance regarding the Maywood Capital Improvement Program FY 2020/21.

Motion to approve findings of General Plan compliance regarding the Maywood Capital Improvement Program FY 202/2021 by Mendez. Second by Perez. AYES: Rodriguez, Torres, Olmos, Mendez, Perez. PASSES. Vote 5-0

6. ADJOURNMENT

Meeting adjourned to the next regular Planning Commission meeting of Tuesday, August 18, 2020, at 6:00 P.M.

Carmen Perez
Planning Commission Chair

ATTEST:

Shirley Quinones
Executive Assistant/Deputy City Clerk



AGENDA 2
ITEM NO. _____

MINUTES ADJOURNED MEETING OF THE MAYWOOD PLANNING COMMISSION

TUESDAY, MAY 18, 2021 AT 6:30 PM

I. COVID-19 MEETING PROCEDURES AND ACCESS

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS WILL NOT BE OPEN TO THE PUBLIC PURSUANT TO GOVERNOR GAVIN NEWESOM'S EXECUTIVE ORDER N-29-20 THIS MEETING WAS HELD AS A TELECONFERENCE MEETING.

OBSERVERS WERE ABLE TO VIEW THE MEETING LIVESTREAMED VIA THE CITY'S FACEBOOK AT: <https://www.facebook.com/cityofmaywood> OR BY ZOOM AT:

Teleconference 1-669-900-6833 Meeting ID: 811 5621 9751 Passcode: 457495

or

<https://us02web.zoom.us/j/81156219751?pwd=eGlzam5BaIBhVG45T2NRRHZmN0RHdz09>

Passcode: 457495

Comments may have been submitted via e-mail to shirley.quinones@cityofmaywood.org by 4:30 p.m. prior to the meeting and by teleconference any time prior to closure of the public comment portion of the item(s) under consideration.

II. CALL TO ORDER/ROLL CALL

Vice Chair Mendez called the Adjourned meeting to order.

Reyna Mendez, Vice Chairperson (teleconference)

Alondra Olmos, Commissioner (excused)

Raul Rodriguez, Commissioner (teleconference)

Juan Acosta, Commissioner (teleconference)

Alfredo Morales, Commissioner (teleconference)

Staff

Steve Fowler, Director of Building and Planning (present)

Isra Shah, Assistant City Attorney (teleconference)

Shirley Quinones, Deputy City Clerk (present)

III. APPROVAL OF AGENDA

Motion to approve the Agenda of the Adjourned Meeting of the Maywood Planning Commission for Tuesday, May 18, 2021 by Rodriguez. Second by Mendez. AYES: Acosta, Rodriguez, Morales, Mendez. PASSES.

IV. PUBLIC COMMENT (Time allotted: 3 minutes)

No Public Comments.

V. CONSENT CALENDAR

1. Approval of July 21, 2020 Planning Commission Meeting Minutes

Minutes of the July 21, 2020 Planning Commission Meeting was tabled to the next meeting.

2. Approval of April 20, 2021 Special Planning Commission Meeting

Motion to approve the Minutes of the April 20, 2021 Special Planning Commission Meeting by Rodriguez. Second by Acosta. AYES: Acosta, Rodriguez, Morales, Mendez. PASSES.

VI. DISCUSSION/ACTION ITEMS

Reorganization of the Planning Commission

1. Nomination for the selection of Planning Commission Chairperson.

Motion to nominate Commissioner Raul Rodriguez as Planning Commission Chairperson by Mendez. Second by Acosta. AYES: Acosta, Rodriguez, Morales, Mendez. PASSES.

2. Nomination for the selection of Planning Commission Vice-Chairperson.

Motion to nominate Commissioner Olmos as Planning Commission Vice-Chairperson by Rodriguez. Second by Mendez. AYES: Acosta, Rodriguez, Morales, Mendez. PASSES.

VII. PUBLIC HEARING

None

VIII. DIRECTOR'S REPORT

Director of Building and Planning Fowler gave updates.

- 1) PC Resolution 19-0446 revised the Planning Commission Meeting time to once a month at 7:00 p.m.

- 2) Selection for a Delegate to the Eco-Rapid Transit Board will be followed up by email; Commissioner Rodriguez will remain as Alternate.

IX. COMMISSION COMMENTS

Commissioner gave comments.

X. ADJOURNMENT

Meeting adjourned at approximately 7:15 p.m. to the next Regular Planning Commission meeting on Tuesday, June 15, 2021 at 7:00 p.m.

Raul Rodriguez, Chairperson

ATTEST:

Shirley Quinones, Deputy City Clerk

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO.

DATE: August 17, 2021

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVE FOWLER, DIRECTOR OF BUILDING AND PLANNING

BY: STEVE FOWLER, DIRECTOR OF BUILDING AND PLANNING

SUBJECT: GENERAL PLAN CONSISTENCY – A REQUEST TO FIND THAT THE CAPITAL IMPROVEMENT PROGRAM FOR THE 2021-22 FISCAL YEAR IS CONSISTENT WITH THE GENERAL PLAN

RECOMMENDATION:

Being that this Planning Commission action is consistent with California Government Code Section 65401 and Maywood Municipal Code Section 9-1.07, Staff recommends that the Planning Commission adopt Resolution No. PC21-0465, thereby making a finding that the CIP and Projects are consistent with Maywood's General Plan.

BACKGROUND:

On an annual basis, the Planning Commission must review and find the City's Capital Improvement Program (CIP) to be consistent with the City's General Plan. Section 65401 of the State of California Government Code states that the CIP, "...shall be submitted to the county or city planning agency for review and report to said official agency as to conformity with the adopted general plan or part thereof." The Planning Commission fulfills the role of the "planning agency" while the City Council fulfills the role of the "official agency". The Planning Commission's purpose in this process is to determine that the CIP is consistent with the goals, policies, and programs found within the City of Maywood's General Plan (The General Plan can be found at <https://www.cityofmaywood.com/273/General-Plan>. See links to the Elements in Documents). This action does not approve, fund, or authorize any individual or specific project.

The CIP identifies the proposed major projects and improvements that the City will undertake during the ensuing fiscal year. Included within the program are types of projects, costs, funding sources, and anticipated time frame. The types of projects include street improvements, purchase of property, infrastructure improvements, consulting services, equipment, and building maintenance. The CIP details proposed Public Works Projects that may be planned, designed, and implemented at some stage for the next fiscal year. The projects may involve the designation of funding, project or planning study reports and construction of new public facilities and minor and major infrastructure improvements. The update of the CIP commonly consists of the addition of new projects and the revision of or funding updates for existing projects.

DISCUSSION:

The 2021-22 CIP consists of 23 projects. The proposed improvements total approximately \$7.7 million dollars, which are funded from a variety of federal, state, local, and grant funding sources. Within the program these projects are divided into four categories, which include Streets (intersection upgrades, traffic calming

improvements, street re-pavement, sidewalk repairs, landscaping, street lighting upgrades, new street signs), Parks (Pool replastering, New fitness equipment), Facilities (park upgrades, building maintenance), and Sewers (Sewer Repair, and Sanitary Sewer Management Plan Update), A copy of the 2021-22 CIP is attached to this document.

As previously noted, it is the Planning Commission's responsibility is to determine if the CIP is consistent with the adopted General Plan. In reviewing the General Plan, staff found the proposed 2021-22 CIP to be consistent with the following policies:

Streets

LU Goal 5.0 - Improve access to the quality of community services and facilities within the city.

Policy 5.6 - Improve pedestrian access to community facilities and services.

LU Goal 7.0 - Achieve aesthetic enhancement citywide to distinguish Maywood.

Policy 7.0 - Enhance the streetscape of Slauson Avenue and Atlantic Boulevard.

CIR Goal 2 - Provide a local street system that accommodates current and future traffic volumes.

Policy 2.2 - Implement all circulation improvements pursuant to the Master Circulation Plan shown in Figure C-2.

The proposed programs under the "Streets" projects include upgrading existing street intersections/roadways, improving street medians, repaving streets, sidewalk repair and American with Disabilities Act upgrades, and street light upgrades. The enhancements will allow the City to maintain a safe and efficient street system.

Facility

LU Goal 4.0 - Allow new development when public facilities and services have sufficient capacity to serve those uses.

Policy 4.1 - Properly locate and adequately size public facilities to meet existing and projected demand.

The proposed improvements under the facilities category include baseball field improvements, and building maintenance. This will help the city to continue to provide valued services and amenities for the community.

Parks

LU Goal 9.0 - Protect , maintain and better utilize existing parks and recreation facilities.

Policy 9.1 - Protect, maintain and upgrade existing parks and recreation facilities, eliminating evidence of vandalism, wear, and deterioration.

Policy 9.2 - Better utilize parks and recreation facilities to increase the level of multi-use capabilities and high degree of adaptability to more intensive use or uses as recreation demand changes and/or population density increases.

Implementation of the projects listed in the CIP will be consistent with the policies mentioned above. The programs that are included in the CIP will upgrade existing parks and also create a new outdoor fitness area.

Sewers

LU Goal 4.0 - Allow new development when public facilities and services have sufficient capacity to serve those uses.

Policy 4.5 - Periodically inventory and monitor the condition of the City's sewer, water, storm drainage, streets, and parks, libraries, schools, health care facilities (i.e.hospitals), and other supporting appurtenances.

The projects identified in the CIP consist of improvements to the sewer system and an update to the Sanitary Sewer Management Plan. These will assist in urban runoff and improve existing infrastructure and continue to

comply with federal permits for water discharge.

As noted in the above analysis, the proposed 2021-22 Capital Improvement Program is consistent with the aforementioned General Plan goals and policies. For this reason, staff believes that the Planning Commission can find the CIP to be consistent with the General Plan.

ENVIRONMENTAL ANALYSIS

Staff has reviewed the General Plan Consistency for compliance with the California Environmental Quality Act (CEQA). Upon completion of this review staff has determined that CEQA is not applicable to this action, pursuant to CEQA Guideline Section No. 15061 (b)(3). A finding of consistency with the City's General Plan does not approve, adopt, or fund any of the projects listed within the CIP. Impacts generated from a specific project will be analyzed through that respective approval.

LEGAL REVIEW:

The report has been review as to form by the attorney.

FISCAL IMPACT:

No fiscal impact.

ATTACHMENT(S)

1. CIP Reso
2. Copy of Capital Improvement Projects Matrix Maywood 07-30-21

RESOLUTION NO. PC21-0465

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MAYWOOD ADOPTING A FINDING THAT THE CAPITAL IMPROVEMENT PROGRAM FOR THE 2021-22 FISCAL YEAR IS CONSISTENT WITH THE GENERAL PLAN

THE PLANNING COMMISSION OF THE CITY OF MAYWOOD DOES RESOLVE AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Maywood does hereby find, determine and declare that:

- A. The City of Maywood General Plan was adopted May 2007; and,
- B. The City of Maywood has prepared a Capital Improvement Program for the 2021-22 fiscal year; and,
- C. Pursuant to State of California Government Code Section 65401, the Planning Commission is required to review the Capital Improvement Program to determine that it is in conformance with the City's General Plan; and,
- D. On August 17, 2021, the Planning Commission reviewed said request and considered all factors relating to the General Plan consistency of the Capital Improvement Program for the 2021-22 fiscal year.

SECTION 2. The Planning Commission further finds, determines, and declares that the proposed project was reviewed for compliance with the California Environmental Quality Act (CEQA), and is exempt from CEQA, pursuant to Guideline Section 15061 (b)(3). A finding of consistency with the City's General Plan does not approve, adopt, or fund any of the projects listed within the CIP. Impacts generated from a specific project will be analyzed through that respective approval.

SECTION 3. The Planning Commission does hereby find and determine that the Capital Improvement Program for the 2021-22 fiscal year is consistent with the City of Maywood's adopted General Plan because the projects contained therein are consistent with the following General Plan goals and policies:

Streets

LU Goal 5.0 - Improve access to the quality of community services and facilities within the city.

Policy 5.6 - Improve pedestrian access to community facilities and services.

LU Goal 7.0 - Achieve aesthetic enhancement citywide to distinguish Maywood.

Policy 7.0 - Enhance the streetscape of Slauson Avenue and Atlantic Boulevard.

CIR Goal 2 - Provide a local street system that accommodates current and future traffic volumes.

Policy 2.2 - Implement all circulation improvements pursuant to the Master Circulation Plan shown in Figure C-2.

Facility

LU Goal 4.0 - Allow new development when public facilities and services have sufficient capacity to serve those uses.

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LU Goal 9.0 - Protect , maintain and better utilize existing parks and recreation facilities.

Policy 9.1 - Protect, maintain and upgrade existing parks and recreation facilities, eliminating evidence of vandalism, wear, and deterioration.

Policy 9.2 - Better utilize parks and recreation facilities to increase the level of multi-use capabilities and high degree of adaptability to more intensive use or uses as recreation demand changes and/or population density increases.

Sewers

LU Goal 4.0 - Allow new development when public facilities and services have sufficient capacity to serve those uses.

Policy 4.5 - Periodically inventory and monitor the condition of the City's sewer, water, storm drainage, streets, and parks, libraries, schools, health care facilities (i.e. Hospitals), and other supporting appurtenances.

SECTION 4. The Secretary shall certify the adoption of this Resolution.

PASSED, APPROVED, and ADOPTED this 17th day of August, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Raul Rodriguez
Planning Commission Chairperson

ATTEST:

Steve Fowler
Planning Commission Secretary



CITY OF MAYWOOD

Capital Improvement Projects

Overview

Engineering Department

Revised on 05/20/2021

Type	Project #	Project Name	Project Status	Carry Over/ New/ Closed?	Total Project Cost
Sewers	6103	Sanitary Sewer Management Plan Update SSMP	Planning	Carry Over	\$80,340
Sewers	6104	Randolph & Heliotrope Emergency Overflow Project	Planning	Carry Over	\$83,543
Sewers	6105	52nd Place Sewer Replacement and Point Repairs	Planning	Carry Over	\$853,930
Streets	6201	Slauson Avenue Corridor Improvements	Planning	Carry Over	\$445,000
Streets	6204	Pavement Rehabilitation - Various Streets	Completed	Closed	\$1,489,359
Streets	6205	Slurry Seal	Planning	Carry Over	\$515,046
Streets	6208	Citywide Street Name Sign Installation	Construction	Carry Over	\$240,000
Streets	6210	6.6KV Conversion in Loma Vista	Construction	Carry Over	\$300,310
Streets	6213	Flashing Stop Signs at School Crossings	Planning	Carry Over	\$92,000
Streets	6214	Pavement Marking and Striping Program	Planning	Carry Over	\$100,000
Streets	6215	Pavement Management System	Planning	Carry Over	\$50,000
Parks	6302	Aquatic Center Pool Replastering	Planning	Carry Over	\$100,000
Parks	6303	Outdoor Fitness Equipment/Installation	Planning	Carry Over	\$140,000
Streets		Sidewalk and Curb Ramp Accesibility Improvements	Planning	Carry Over	
Facilities		City Hall Roof Rehabilitation	Planning	New	
Facilities		Baseball Field Improvements	Planning	New	
Streets		Pavement Rehabilitation - Various Streets FY 21-22	Planning	New	
Streets		Street and Median Improvements at Slauson and Atlantic	Planning	New	
Streets		Citywide Traffic Safety and Traffic Calming Improvements	Planning	New	
Streets		Citywide Sidewalk and Curb Ramp ADA Improvements	Planning	New	



CITY OF MAYWOOD
Capital Improvement Projects
Overview
Engineering Department

Revised on 05/20/2021

Type	Project #	Project Name	Project Status	Carry Over/ New/ Closed?	Total Project Cost
Streets		Streetlight Improvements at Various Locations	Planning	New	
Grant		ATP	Planning	New	
Grant		LSRP	Planning	New	
		Total Capital Projects			\$4,489,528