



AGENDA

REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY

Maywood City Council Chambers
4319 E. Slauson Avenue, Maywood, CA 90270
Wednesday, January 22, 2020 at 7:00 p.m.

Rules of Decorum

*"Members of the Public are advised that all **ELECTRONIC DEVICES, CELLULAR TELEPHONES and any OTHER COMMUNICATION DEVICES** are to be turned off upon entering the City Council Chambers." If you need to have a discussion with someone in the audience, kindly step out into the lobby.*

Reglas de Comportamiento

*"Al público en general se le avisa que todos los **teléfonos celulares, pagers y demás aparatos de comunicación deben ser apagados** al entrar a la sala de audiencias del Consejo Municipal de la Ciudad." Si usted necesita tener una conversación con alguien que está en la audiencia, amablemente le pedimos que salga del recinto y tenga su conversación en el vestíbulo de la sala de audiencias.*

ROLL CALL: Eduardo De La Riva, Mayor
Ricardo Lara, Mayor Pro Tem
Ramon Medina, Councilmember
Carlos Alvarez, Councilmember
Heber Marquez, Councilmember
Gloria Viramontes, City Treasurer
Gerardo Mayagoitia, City Clerk
Jennifer Vasquez, City Manager
David Mango, Director of Building and Planning
Finance Director, Hrant Manuelian
Roxanne Diaz, City Attorney

*In order to address the Council, please complete a Public Comment Card.
No Public Comment Cards will be accepted after 7:15 p.m. Time allotted per speaker: 3 minutes.
No agenda item may be taken after 9:00 p.m. without a motion to extend time by the majority of Council present.*

INVOCATION* AND PLEDGE OF ALLEGIANCE

**In permitting a nonsectarian invocation, the City does not intend to proselytize, advance, or disparage any faith or belief. Neither the City nor the City Council endorses any particular belief or form of invocation.*

COUNCIL MEMBERS' COMMENTS (3 MINUTES EACH)

PUBLIC PARTICIPATION (Agenda Items Only)

At this time speakers wishing to address the City Council on items on the agenda will be called upon in the order that the speaker card is received. The maximum time allotted for individuals to speak shall not exceed three (3) minutes.

PRESENTATION(S)

1. Sheriff's Presentation.
2. Christmas Decoration Contest.

PUBLIC HEARING

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate discussion or action.

1. Minutes for 01/08/2020 Council Meeting.
2. Resolution of the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency Approving Prepaid Warrants.
3. Revenue report from July to December 2019.
4. A resolution of the Successor Agency of the former redevelopment agency to the City of Maywood approving the proposed Recognized Obligation Payment Schedule (ROPS) and administrative budget for the period July 1, 2020 through June 30, 2021 (rops 20-21).

DISCUSSION/ACTION ITEMS

5. Appointment to fill a vacancy on the Maywood Planning Commission.

CLOSED SESSION

PUBLIC PARTICIPATION (Non-Agenda Items)

At this time speakers wishing to address the City Council on an item not on the agenda will be called upon in the order that the speaker card is received. The maximum time allotted for individuals to speak shall not exceed three (3) minutes.

ADJOURNMENT - The next Adjourned Meeting of the Maywood City Council is on January 29, 2020.

PUBLIC ACCESS TO CITY COUNCIL MEETING AGENDA AND AGENDA PACKETS

I, G. Padilla, Gerardo Mayagoitia, City Clerk or Guillermo Padilla, Deputy City Clerk, hereby certify that this agenda was duly posted by law at 4319 E. Slauson Avenue, Maywood, CA 90270 and the City Website. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Maywood City Hall, 4319 E. Slauson Avenue, Maywood CA 90270. If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to rising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting. In compliance with the ADA, if you need special assistance for the meeting, call (323) 562-5714 within 72 hours prior to the meeting so the City can make reasonable arrangements to ensure  accessibility.



AGENDA 1
ITEM NO. _____

January 8, 2020

**MINUTES OF THE REGULAR MEETING
OF THE MAYWOOD CITY COUNCIL HELD IN THE COUNCIL CHAMBERS,
4319 EAST SLAUSON AVENUE, MAYWOOD, CALIFORNIA**

Mayor opened the meeting at approximately 7:00 p.m.

ROLL CALL: Eduardo De La Riva, Mayor
Ricardo Lara, Mayor Pro Tem
Ramon Medina, Councilmember
Carlos Alvarez, Councilmember
Heber Marquez, Councilmember
Gloria Viramontes, City Treasurer (Absent)
City Clerk, Gerardo Mayagoitia
City Manager, Jennifer Vasquez
Director of Building and Planning, David Mango
Director of Finance, Hrant Manuelian
City Attorney, Roxanne Diaz

COUNCIL MEMBERS' COMMENTS (3 MINUTES EACH)

PUBLIC PARTICIPATION (Agenda Items Only)

At this time speakers wishing to address the City Council on items on the agenda will be called upon in the order that the speaker card is received. The maximum time allotted for individuals to speak shall not exceed three (3) minutes.

The following spoke on Agenda Items only:

1. David Perez (Filled out speaker card but did not speak);
2. Rodolfo Barragan (Filled out speaker card but did not speak);
3. Heather Wilson (Filled out speaker card but did not speak).

PRESENTATION(S)

PUBLIC HEARING

1. Public Hearing to receive input on the Fiscal Year (FY) 2020-2021 Community Development Block Grant Program.

The following spoke on the Public Hearing:

1. David Perez;
2. Rodolfo Barragan;
3. Heather Wilson.

Motion to adopt a resolution approving the Fiscal Year (FY) 2020-2021 Community Development Block Grant (CDBG) programs as outlines in the proposed program budget by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.

2. Second Public Hearing to consider Ordinance 19-08 of the City Council of the City of Maywood adding Chapter 18 of Title 8 of the Maywood Municipal Code to adopt updated Water Efficient Landscaping Requirements.

There were no speakers for the Public Hearing.

Motion to adopt Ordinance 19-08 by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.

CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate discussion or action.

1. Minutes for 12/11/19 Council Meeting. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**
2. Resolution of the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency Approving Prepaid Warrants. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**
3. Approval of a Resolution of the City Council of the City of Maywood, designating bank signatories. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**

4. Exchange of Proposition A Funds between the City of Maywood and the City of Manhattan Beach. **Motion to approve by Lara. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**
5. City of Maywood Americans with Disabilities Act Self-Evaluation and Transition Plan. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**
6. Second Amendment to the Memorandum of Understanding (MOU) for the Lower Los Angeles River Upper Reach 2 (LAR UR2) Watershed Group. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**
7. Third Amendment to Professional Services Agreement (PSA) for Sewer System Hydraulic Modeling Professional Services with Psomas. **Motion to approve by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**

DISCUSSION/ACTION ITEMS

8. Annual Council Appointments to serve on the Board of Directors for California Contract Cities for Calendar Year 2020. **Motion to approve Marquez as the delegate and Alvarez as the alternate on the Board of Directors for California Contract Cities by De La Riva. Second by Alvarez. AYES: Marquez, Alvarez, Medina, Lara, and De La Riva. PASSES.**

CLOSED SESSION

Conference with Legal Counsel-Anticipated Litigation-Significant Exposure to Litigation
Government Code Section 54956.9(d)(2)
Number of cases: 1
Council did not go into Closed Session.

PUBLIC PARTICIPATION (Non-Agenda Items)

At this time speakers wishing to address the City Council on an item not on the agenda will be called upon in the order that the speaker card is received. The maximum time allotted for individuals to speak shall not exceed three (3) minutes.

The following spoke on Non-Agenda Items:

1. Roger Diamond;
2. Gustavo Pantoja;
3. Monse;
4. Veronica Duran;
5. Veronica Guardado;
6. David Perez;
7. Heather Wilson.

ADJOURNMENT Meeting adjourned at approximately 7:55 p.m. on January 8, 2020 to January 22, 2020 at 7:00 pm for the regular meeting of the Maywood City Council.

A handwritten signature in blue ink, appearing to read 'Eduardo De La Riva', written over a horizontal line.

Eduardo De La Riva, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Gerardo Mayagoitia', written over a horizontal line.

Gerardo Mayagoitia, City Clerk

COUNCIL AGENDA

ITEM No. 2

RESOLUTION NO. 6088

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY
REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT**

WHEREAS, the following listed demands have been reviewed by the Director of Finance, and

WHEREAS, the Director of Finance has certified to the accuracy and availability of funds for payment thereof, and

WHEREAS, the register of audited demands is hereby submitted to the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency for approval.

NOW, THEREFORE, BE IT RESOLVED, that the listed Warrants and Wire Transfers/Automated Clearing House (ACH) Transactions for \$879,201.33 are hereby ratified:

- Exhibit A – Summary of Warrants and Wire Transfers/ACH Transactions
- Exhibit B – Detail of Warrants

PASSED, APPROVED AND ADOPTED THIS 22nd day of January, 2020.


Eduardo De La Riva, Mayor

ATTEST:


Gerardo Mayagoitia, City Clerk

APPROVED AS TO FORM:


Roxanne Diaz, City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF MAYWOOD

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I, Gerardo Mayagoitia, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6088 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 22nd of January, 2020 by the following roll call vote, to wit:

AYES: Marquez, Alvarez, Medina, Lara, De La Riva

NAYES:

ABSENT:

ABSTAINED:


Gerardo Mayagoitia, City Clerk

City of Maywood
Summary Warrants for Payment and Wire Transfers/ACH Transactions
Council Meeting Date
Wednesday, January 22, 2020

Accounts Payable		Amount
Accounts Payable prepaid warrants for payment: Checks No. 086777 - 086797	\$	23,277.53
Accounts Payable regular warrants for payment: Checks No. 086798 - 086812	\$	441,901.17
Sub-total	\$	465,178.70
Wire Transfers/ACH Transactions		
01/07/20 Lease Payment for Front Counter Cash Registers - January 2020	\$	129.57
01/07/20 California Joint Powers Insurance Authority (CJPIA) repayment plan agreement	\$	12,000.00
01/08/20 Wells Fargo Bond Interest Payment	\$	284,930.13
01/14/20 CalPERS Replacement Benefit Contribution	\$	406.20
01/14/20 CalPERS Employer Contribution - Pay Period 12/22/19-1/4/20	\$	6,076.29
01/14/20 CalPERS Unfunded Liability Payment Plan - Safety & Misc. Employees	\$	110,480.44
Sub-total	\$	414,022.63
Total Demands	\$	879,201.33

City of Maywood
Detail Warrants for Payment
Warrants No. 086777 to 086812

EXHIBIT B

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086777	P	1/16/2020	A-A Backflow Testing	128.00	Backflow Testing
086778	P	1/16/2020	Brinks, Inc.	369.45	January 2020 Cash Handling Service
086779	P	1/16/2020	CoreLogic Solutions, LLC.	150.00	December 2019 Cash Handling Service-Excess Liability Charge Property Finder January 2020
086780	P	1/16/2020	Dewey Pest Control	184.00	January 2019 Pest Control City Hall
086781	P	1/16/2020	Juana Vero	1,000.00	C & D Recycling Compliance Measure Deposit Return
086782	P	1/16/2020	L.B. Johnson Hardware Co.	272.50	Public Works Supplies
086783	P	1/16/2020	Los Angeles Unified School District	1,640.00	Heliotrope Ave Elementary Bus Trip California Science Center Heliotrope Ave Elementary Bus Trip Planes of Fame
086784	P	1/16/2020	Mapcon Technologies, Inc.	83.00	Mapcon Building & Planning Software
086785	P	1/16/2020	Maywood Car Wash	581.32	Car Wash/Gas December 2019
086786	P	1/16/2020	Tri-City Mutual Water Company	2,379.75	Various Locations 10-19-2019 to 12-12-2019
086787	P	1/16/2020	Preferred Benefit Insurance Administrators, Inc.	2,274.80	Dental & Vision Insurance: January 2020
086788	P	1/16/2020	So Cal Industries	461.13	Portable Restroom 4801 E 58th St (Maywood Park/Baseball Field)
086789	P	1/16/2020	Southern California Edison	7,935.99	Various Locations 11-23-2019 to 12-24-2019
086790	P	1/16/2020	Sparkletts Drinking Water Corp	62.97	City Hall Office Water
086791	P	1/16/2020	The Gas Company	468.40	Various Locations (12-06-2019 - 01-08-2020)
086792	P	1/16/2020	Time Warner Cable	626.85	Internet & Phone Service: January 2019
086793	P	1/16/2020	U.S. Bank Operations Center	2,750.00	Annual Trustee Fees
086794	P	1/16/2020	Willis Insurance Services of CA, Inc	366.36	Property Coverage for 5000 Slauson restrooms
086795	P	1/16/2020	Xerox	389.71	December 2019 Base Charge and Printing Fee
086796	P	1/16/2020	Xerox Financial Services	153.30	Copier Lease: 12-22-2019 - 01-21-2020 Front Office
086797	P	1/16/2020	Yvonne Ortiz	1,000.00	C & D Recycling Compliance Measure Deposit Return
086798		1/16/2020	Robert Half Company International / Accountemps	927.68	Temp Labor: Administrative Assistant WE 01/10/2020
086799		1/16/2020	American Guard Services, Inc.	6,019.65	Crossing Guard Services-December 2019

City of Maywood
Detail Warrants for Payment
Warrants No. 086777 to 086812

Check No.	Prepays	Date	Vendor Name	Check Amt	Transaction Description
086800		1/16/2020	Bremer, Whyte, Brown & O'Meara, LLP	6,906.98	Legal Services December 2019
086801		1/16/2020	California Consulting, Inc.	3,000.00	Grant Writing Services: January 2020
086802		1/16/2020	Commercial Door of Los Angeles, Inc.	8,975.00	Rolling steel curtain YMCA
086803		1/16/2020	Graffiti Protective Coatings	2,000.00	December 2019 Bus Shelter Maintenance
086804		1/16/2020	Interwest Consulting Group	12,285.00	City Engineering Services: December 2019
086805		1/16/2020	J316 Builder	750.00	HVAC maintenance at YMCA
086806		1/16/2020	Jani-King of California, Inc. Los Angeles/Colton Region	4,990.00	Park Custodial January 2020
086807		1/16/2020	Kane, Ballmer & Berkman	337.50	Successor Agency Legal Counsel: December 2019
086808		1/16/2020	Redfire Technology Services	287.50	Finance Director Laptop Setup
086809		1/16/2020	Sanchez Awards	127.89	Name Plates
086810		1/16/2020	Sheriff's Department	385,742.05	Public Safety Services - November 2019
086811		1/16/2020	U.S. Bank Corporate Payment System	9,503.68	Credit Card Expense
086812		1/16/2020	Veronica Alvarez	48.24	Mileage Reimbursement - Notary Training
TOTAL:				\$465,178.70	



AGENDA
ITEM NO. 3

CITY COUNCIL STAFF REPORT

DATE: JANUARY 22, 2020
TO: HONORABLE MAYOR, AND MEMBERS OF THE CITY COUNCIL
FROM: JENNIFER E. VASQUEZ, CITY MANAGER *JV*
BY: HRANT MANUELIAN, FINANCE DIRECTOR *HM*
RE: REVENUE REPORT FROM JULY TO DECEMBER 2019

RECOMMENDATION

Staff recommends that the City Council receive and file the Revenue Report from July – December 2019.

FISCAL IMPACT

There is no fiscal impact involved with this action.

LEGAL REVIEW

The City Attorney has reviewed this report.

BACKGROUND

In an effort to maintain transparency, the City's Finance Department prepares a monthly Revenue report for the City Council's review. The Revenue Report is a tool used by the Council to monitor and oversee the financial health of the City.

DISCUSSION

The attached analysis (see Attachment 1) compares prior YTD and current YTD Revenue

The total revenue received¹ from July to December 2019 totaled \$5,522,853.83 which is 4.20% higher than the same period last year. (However there is not enough data to make a valid projection of the remaining 6 months as 49.72% of the Fiscal Year remains.)

- *GENERAL FUND – TAXES:* A contributing factor of the reduction in User Utility Tax & Franchise & Collectors Fee is the failure of Commercial Waste Services (CWS) remitting their quarterly payments, however, this reduction is offset by Cannabis Sales Tax. The City has collected more than \$786K in Cannabis Sales tax and is on track to exceed the budgeted amount of \$1.2M for the year by about \$400K. Overall there is a 27.35% increase in total taxes.
- *GENERAL FUND – LICENSES & PERMITS:* Overall there is a 37.23% increase in total Licenses & Permits. The contributing factors of the increase are the renewals of Business/Apartment Licenses & Commercial Cannabis.
- *GENERAL FUND – FINES AND FORFEITURES:* A contributing factor of the reduction in Parking Fines & SEMC: Court Collections (DMV) revenue is the loss of parking enforcement coverage on weekends. Since April 2019 there has been a vacancy for the Part-time Parking Enforcement Officer position that diminished our capacity to issue parking citations.
- *GENERAL FUND – MISCELLANEOUS:* The total Miscellaneous Revenues received totaled 88,963.87 which is 85.10% lower than the same period last year. The contributing factor for the overall variance in Miscellaneous Revenue is due to the Proposition A Funds exchange. The exchange with Manhattan Beach was just approved in the last council meeting and has not yet been completed. This will bring in \$200,000. We will have another exchange with West Hollywood for about another \$200,000 which will occur later in the year.

¹ See row entitled Total Revenues

ATTACHMENT(S)

Attachment No. 1 – July to December 2019 Revenue Report

	C - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	D - Current YTD versus Prior YTD \$ Difference (C minus B)	E - Current YTD Prior YTD % Difference (C divided by B minus 1)	G - Adopted Budget FY 2019-20	H - % of FY 2019-2020 YTD Revenue Received (C divided by G)
GENERAL FUND						
Taxes:						
TAXES: A tax is a compulsory monetary contribution to the City's revenue, assessed and imposed by the City on the activities, expenditure, income, occupation, privilege, property, etc., of individuals and organizations.						
Franchise & Collectors Fee	\$97,715.55	\$37,011.16	(\$60,704.39)	-62.12%	\$165,000.00	22.43%
Property Taxes	\$185,025.80	\$178,576.01	(\$6,449.79)	-3.49%	\$700,800.00	25.48%
Utility Users Tax	\$479,203.71	\$473,999.10	(\$5,204.61)	-1.09%	\$980,000.00	48.37%
Transfer Tax (Real Estate)	\$9,290.07	\$8,428.49	(\$861.58)	-9.27%	\$25,000.00	33.71%
Transient Occupancy Tax	\$37,067.88	\$37,357.60	\$289.72	0.78%	\$60,000.00	62.26%
Cannabis Sales Tax	\$279,975.49	\$786,777.19	\$506,801.70	181.02%	\$1,200,000.00	65.56%
Sales Tax Revenue	\$895,419.33	\$1,004,045.15	\$108,625.82	12.13%	\$1,710,400.00	58.70%
Taxes Totals	\$1,983,697.83	\$2,526,194.70	\$542,496.87	27.35%	\$4,841,200.00	52.18%

GENERAL FUND

Licenses & Permits:

FEES: A fee is a charge imposed on an individual for a service that the person chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or product for which the fee is charged, plus overhead. Fees are charged for specific services, and fee revenue may fund only those services and related expenses. LICENSES and PERMITS are types of fees allowing for the operation within the City.

Compliance Program Fee	\$0.00	\$0.00	\$0.00	0.00%	\$45,000.00	0.00%
Residential & Building Permits	\$19,324.80	\$18,979.20	(\$345.60)	-1.79%	\$47,000.00	40.38%
Public Works Permit Fees	\$13,945.00	\$44,214.50	\$30,269.50	217.06%	\$50,000.00	88.43%
Other Fees & Permits	\$14,946.40	\$13,550.15	(\$1,396.25)	-9.34%	\$46,400.00	29.20%
Occupancy Permits	\$12,405.40	\$6,846.70	(\$5,558.70)	-44.81%	\$25,000.00	27.39%
Building Permits	\$41,523.76	\$28,929.22	(\$12,594.54)	-30.33%	\$75,000.00	38.57%
Commercial Cannabis Applications	\$35,312.62	\$28,387.00	(\$6,925.62)	-19.61%	\$18,000.00	157.71%
Commercial Cannabis Renewal	\$0.00	\$70,180.00	\$70,180.00	0.00%	\$0.00	0.00%
Parking Permits	\$61,915.60	\$55,452.83	(\$6,462.77)	-10.44%	\$100,000.00	55.45%
Apartment License	\$3,376.50	\$4,177.94	\$801.44	23.74%	\$30,000.00	13.93%
Business License	\$15,804.75	\$29,206.50	\$13,401.75	84.80%	\$215,000.00	13.58%
Vehicle License Fee - LA County	\$0.00	\$0.00	\$0.00	0.00%	\$2,820,000.00	0.00%
Licenses and Permits Totals	\$218,554.83	\$299,924.04	\$81,369.21	37.23%	\$3,426,400.00	8.75%

GENERAL FUND

Charges for Services:

CHARGES FOR SERVICES: Charges to cover administrative costs for the provision of services.

All Other Charges for Services	\$4,304.00	\$10,087.00	\$5,783.00	134%	\$3,400.00	296.68%
Compliance and Review Fees - Cannabis	\$0.00	\$0.00	\$0.00	0.00%	\$36,000.00	0.00%
Rubbish Assessment	\$2,657.96	\$17,786.72	\$15,128.76	569%	\$65,000.00	27.36%

	C - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	D - Current YTD versus Prior YTD \$ Difference (C minus B)	E - Current YTD Prior YTD % Difference (C divided by B minus 1)	G - Adopted Budget FY 2019-20	H - % of FY 2019-2020 YTD Revenue Received (C divided by G)
Plan Check Fees	\$11,555.51	\$31,256.72	\$19,701.21	170%	\$25,900.00	120.68%
Rents & Concessions	\$9,450.00	\$11,346.10	\$1,896.10	20%	\$23,000.00	49.33%
Charges for Services Totals	\$27,967.47	\$70,476.54	\$42,509.07	152%	\$153,300.00	45.97%

GENERAL FUND

Fines and Forfeitures:

FINES AND FORFEITURES: Penalties imposed by the City in the form of money or goods for a violation of an ordinance, law, regulation or rule.

Penalties: Apt & Bus License	\$887.25	\$475.25	(\$412.00)	-46.44%	\$8,000.00	5.94%
SEMC: Court Collections (DMV)	\$69,884.36	\$63,357.00	(\$6,527.36)	-9.34%	\$120,000.00	52.80%
Parking Fines	\$156,663.66	\$91,267.77	(\$65,395.89)	-41.74%	\$290,000.00	31.47%
Fines and Forfeitures Totals	\$227,435.27	\$155,100.02	(\$72,335.25)	-31.80%	\$418,000.00	37.11%

GENERAL FUND

Leases and Concessions:

LEASES AND CONCESSIONS: A rent or lease or payment for the use of a the City's property.

Leased Property Rental Income	\$28,500.00	\$30,771.08	\$2,271.08	7.97%	\$61,400.00	50.12%
Leases and Concessions Totals	\$28,500.00	\$30,771.08	\$2,271.08	7.97%	\$61,400.00	50.12%

GENERAL FUND

Miscellaneous:

MISCELLANEOUS: A General Fund revenue not covered in another revenue category.

Interest Income	\$186.30	\$70,250.15	\$70,063.85	37608.08%	\$116,000.00	60.56%
Miscellaneous Revenue	\$79,163.29	\$18,713.72	(\$60,449.57)	-76.36%	\$64,900.00	28.83%
Other (Recycle + ABx1 Reimbursement)	\$7,262.00	\$0.00	(\$7,262.00)	-100.00%	\$7,300.00	0.00%
Street Fair Revenue	\$49,120.00	\$0.00	(\$49,120.00)	0.00%	\$0.00	0.00%
Trade of Prop A Funds	\$461,500.00	\$0.00	(\$461,500.00)	0.00%	\$387,800.00	0.00%
Miscellaneous Revenue Totals	\$597,231.59	\$88,963.87	(\$508,267.72)	-85.10%	\$576,000.00	15.45%

GENERAL FUND

Retiree Pension Levy:

RETIREE PENSION LEVY: An amount of revenue from the property tax levy approved by the voters for the purpose of paying the cost to the City of the Public Employees Retirement System (PERS).

Retiree Pension Levy	\$319,611.71	\$323,535.34	\$3,923.63	1.23%	\$950,000.00	34.06%
Retiree Pension Levy Totals	\$319,611.71	\$323,535.34	\$3,923.63	1.23%	\$950,000.00	34.06%

General Fund Revenue Totals	\$3,402,998.70	\$3,494,965.59	\$91,966.89	2.70%	\$10,426,300.00	33.52%
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	C - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	D - Current YTD versus Prior YTD \$ Difference	E - Current YTD Prior YTD % Difference	G - Adopted Budget FY 2019-20	H - % of FY 2019-20 YTD Revenue Received
ENTERPRISE FUND						
Sewer:						
Sewer	\$0.00	\$11,152.00	\$11,152.00		\$284,000.00	3.93%
Sewer Revenue Totals	\$0.00	\$11,152.00	\$11,152.00		\$284,000.00	3.93%
Enterprise Fund Revenue Totals	\$0.00	\$11,152.00	\$11,152.00		\$284,000.00	3.93%
SPECIAL REVENUE FUND						
Metro Funds:						
SPECIAL REVENUE FUND: Collections of revenues in special funds that must be used for the established purposes of the funds to provide an extra level of accountability and transparency.						
"Gas Tax"	\$237,218.99	\$344,590.63	\$107,371.64	45.26%	\$735,800.00	46.83%
Transportation Development Act (TDA)						
Bikeway	\$11.38	\$0.00	(\$11.38)	-100.00%	\$20,400.00	0.00%
Proposition A	\$285,724.79	\$287,815.97	\$2,091.18	0.73%	\$568,800.00	50.60%
Proposition C	\$247,268.67	\$242,885.75	(\$4,382.92)	-1.77%	\$482,500.00	50.34%
Measure R	\$178,445.77	\$193,849.98	\$15,404.21	8.63%	\$355,000.00	54.61%
Measure M	\$199,881.08	\$200,851.74	\$970.66	0.49%	\$401,000.00	50.09%
Senate Bill 1 (SB 1)	\$231,181.72	\$270,598.72	\$39,417.00	17.05%	\$460,900.00	58.71%
Surface Transportation Program (STP)						
Federal Grant	\$0.00	\$0.00	\$0.00	0.00%	\$200.00	0.00%
Community Development Block Grant						
(CDBG)	\$313,547.00	\$251,912.00	(\$61,635.00)	-19.66%	\$545,700.00	46.16%
Air Quality Management District (AQMD)						
Grant	\$9,223.64	\$18,525.03	\$9,301.39	100.84%	\$34,100.00	54.33%
Supplemental Law Enforcement Services						
Fund (SLESF) Grant	\$118,843.05	\$128,850.96	\$10,007.91	0.00%	\$140,000.00	92.04%
Grant/Reimbursements from						
Federal/State/County Governments	\$0.00	\$0.00	\$0.00	0.00%	\$134,000.00	0.00%
Measure A	\$0.00	\$0.00	\$0.00	0.00%	\$143,500.00	0.00%
Lighting & Landscaping	\$75,326.96	\$76,855.46	\$1,528.50	2.03%	\$174,500.00	44.04%
Successor Agency Trust Fund - City of						
Maywood serves as the Successor						
Agency to the Maywood Redevelopment						
Agency	\$606.57	\$0.00	(\$606.57)	-100.00%	\$1,258,700.00	0.00%
Special Revenue Totals	\$1,897,279.62	\$2,016,736.24	\$119,456.62	6.30%	\$5,455,100.00	36.97%
Total Revenues	\$5,300,278.32	\$5,522,853.83	\$222,575.51	4.20%	\$16,165,400.00	34.16%



AGENDA
ITEM NO. 4

CITY COUNCIL STAFF REPORT

DATE: JANUARY 22 , 2020

TO: HONORABLE MAYOR, AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER E. VASQUEZ, CITY MANAGER *JV*

PREPARED BY: VERONICA ALVAREZ, FUND ACCOUNTANT *VA*

SUBJECT: A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY TO THE CITY OF MAYWOOD APPROVING THE PROPOSED RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) AND ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021 (ROPS 20-21).

RECOMENDATION

Staff recommends that staff:

1. Adopt Resolution No. 6089 approving the Successor Agency to the Maywood Community Redevelopment Agency Recognized Obligation Payment Schedule (ROPS) and Administrative Budget for the period July 1, 2020 through June 30, 2021.
2. Authorizing staff to submit ROPS and Resolution to the California State Department of Finance for approval pursuant to Health and Safety Code Section 34177.

FISCAL IMPACT

The preparation and submittal of ROPS 20-21 is for the purpose of allowing the Successor Agency to pay its enforceable obligations for the period from July 1, 2020, to June 30, 2021.

BACKGROUND

The former Redevelopment Agency for Maywood Community Redevelopment Agency ("Former Agency") was formed, exited and exercised its powers pursuant to the Community Redevelopment law (California Health and Safety Code section 33000et seq.).

Pursuant to Assembly Bill No. 1X26, as modified by Assembly Bill No. 1484 enacted on June 27, 2012, and as further modified by Senate Bill No. 107 enacted September 22, 2015, which added or amended Parts 1.8 and 1.85 to Division 24 of the Health and Safety Code ("Dissolution Act"), the Former Agency was dissolved on February 1, 2012 and the Successor agency to the Redevelopment Agency for Maywood Community ("Successor Agency") was vested with all authority, rights, powers, duties and obligations of the Former Agency.

The Successor Agency staff has prepared and proposed Recognized Obligation Payment Schedule for the period of July 1, 2020 through June 30, 2021 ("ROPS FY 2020-2021"), substantially in the form in Exhibit "A" attached hereto and incorporated herein by this reference. Furthermore, no new enforceable obligations were included in ROPS FY 20-21 that were not included in the previously adopted ROPS.

The Successor Agency staff has prepared an administrative budget for the fiscal period commencing on July 1, 2020 and continuing through June 30, 2021 (FY 20-21 Administrative Budget), substantially in the form shown in Exhibit "B", attached hereto and incorporated herein by this reference.

Under Resolution No. 6089, the Successor Agency's governing board represents and warrants that it examined all the items on the ROPS FY 20-21 and finds that each of them is necessary for the continued maintenance and preservation of property owned by the Successor Agency until disposition in accordance with the Dissolution Act, the continued administration of the ongoing enforceable obligations, or the expeditious wind-down of the affairs of the Former Agency by the Successor Agency.

Pursuant to Section 34177 and 34180(g) of the Health and Safety Code, the ROPS FY 20-21 and FY 20-21 Administrative Budget must be submitted to the Countywide Oversight Board for the Countywide Oversight Board's approval.

Staff recommends adoption of Resolution No 6089, a Resolution of the Successor Agency for the former Redevelopment Agency of the City of Maywood Community Redevelopment Agency Approving the Recognized Obligation Payment Schedule and Administrative Budget for the period July 1, 2020 through June 30, 2021 for the Maywood Community Redevelopment Agency and making related findings and declarations and taking related actions in connection therewith.

Attachments:

- Exhibit 1: Successor Agency Resolution No 6089
- Exhibit 2: ROPS FY 20-21
- Exhibit 3: Administrative Budget

RESOLUTION NO. 6089

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY TO THE CITY OF MAYWOOD APPROVING THE PROPOSED RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS) AND ADMINISTRATIVE BUDGET FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021 (ROPS 20-21) PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177.

WHEREAS, pursuant AB 1 26, enacted on June 28, 2011, and as subsequently amended by AB 1484, SB 341, and SB 107 ("Dissolution Act"), the Redevelopment Agency to the City of Maywood was dissolved as of February 1, 2012, and the City of Maywood elected to serve as the Successor Agency to the former Redevelopment Agency to the City of Maywood; and

WHEREAS, the First Supervisorial District Consolidated Oversight Board ("Oversight Board") has jurisdiction over the Successor Agency of the Former Redevelopment Agency to the City of Maywood; and

WHEREAS, on January 22, 2020, the City as Successor Agency to the Maywood Community Redevelopment Agency reviewed and approved a resolution adopting the Recognized Obligation Payment Schedule and Administrative Budget for the period July 1, 2020 through June 30, 2021 (ROPS 20-21) – Exhibit 2 and Exhibit 3, respectively; and

WHEREAS, the Recognized Obligation Payment Schedule for the period July 1, 2020 through June 30, 2021 is due to the California Department of Finance on or before February 1, 2020.

PASSED, APPROVED AND ADOPTED ON this 22nd day of January, 2020.

AYES: Marquez, Alvarez, Medina, Lara, De La Riva

NOES:

ABSTAINED:

ABSENT:



Eduardo De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:


Gerardo Mayagoitia, City Clerk
Roxanne Diaz, City Attorney

Recognized Obligation Payment Schedule (ROPS 20-21) - Summary
Filed for the July 1, 2020 through June 30, 2021 Period

Successor Agency: Maywood

County: Los Angeles

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	20-21A Total (July - December)	20-21B Total (January - June)	ROPS 20-21 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 903,178	\$ 323,012	\$ 1,226,190
F RPTTF	903,178	323,012	1,226,190
G Administrative RPTTF	-	-	-
H Current Period Enforceable Obligations (A+E)	\$ 903,178	\$ 323,012	\$ 1,226,190

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

 Name Title

/s/ _____
 Signature Date

Maywood
Recognized Obligation Payment Schedule (ROPS 20-21) - ROPS Detail
July 1, 2020 through June 30, 2021

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 20-21 Total	ROPS 20-21A (Jul - Dec)					ROPS 20-21B (Jan - Jun)					20-21B Total		
											Fund Sources					Fund Sources							
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	20-21A Total	Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
								\$20,195,001		\$1,226,190	\$-	\$-	\$-	\$903,178	\$-	\$903,178	\$903,178	\$-	\$-	\$-	\$323,012	\$-	\$323,012
5	Successor Agency Staff Administrative Costs	Admin Costs	07/01/2015	12/31/2015	City of Maywood	Administrative Costs-Staff		100,500	N	\$100,500	-	-	-	50,250	-	\$50,250	-	-	-	-	50,250	-	\$50,250
12	Series 2017A-1Tax Allocation Bonds	Bonds Issued After 12/31/10	10/18/2017	08/01/2037	Wells Fargo Bank	Series 2017A-1Tax Allocation Bonds		19,232,549	N	\$609,301	-	-	-	342,271	-	\$342,271	\$342,271	-	-	-	267,030	-	\$267,030
13	Series 2017A-2Tax Allocation Bonds	Bonds Issued After 12/31/10	10/18/2017	08/01/2037	Wells Fargo Bank	Series 2017A-2Tax Allocation Bonds		244,397	N	\$7,743	-	-	-	4,350	-	\$4,350	\$4,350	-	-	-	3,393	-	\$3,393
14	Series 2017B-Tax Allocation Bonds	Bonds Issued After 12/31/10	10/18/2017	08/01/2037	Wells Fargo Bank	Series 2017B-Tax Allocation Bonds		611,555	N	\$502,646	-	-	-	500,307	-	\$500,307	\$500,307	-	-	-	2,339	-	\$2,339
15	Bank Trustee Admin Fee	Fees	10/18/2017	08/01/2037	Wells Fargo Bank	Series 2017-Tax Allocation Bonds		6,000	N	\$6,000	-	-	-	6,000	-	\$6,000	\$6,000	-	-	-	-	-	\$-

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.									
A	B	C	D	E	F	G	H		
ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)		Fund Sources				Comments			
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF			
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin			
1	Beginning Available Cash Balance (Actual 07/01/17) RPTTF amount should exclude "A" period distribution amount.					2,224,574			
2	Revenue/Income (Actual 06/30/18) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller					1,398,966			
3	Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)					1,591,783			
4	Retention of Available Cash Balance (Actual 06/30/18) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)								
5	ROPS 17-18 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC			No entry required					
6	Ending Actual Available Cash Balance (06/30/18) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$2,031,757			

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
	ROPS 17-18 Cash Balances (07/01/17 - 06/30/18)	Fund Sources					Comments
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
		Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	
1	Beginning Available Cash Balance (Actual 07/01/17) RPTTF amount should exclude "A" period distribution amount.					2,224,574	
2	Revenue/Income (Actual 06/30/18) RPTTF amount should tie to the ROPS 17-18 total distribution from the County Auditor-Controller					1,398,966	
3	Expenditures for ROPS 17-18 Enforceable Obligations (Actual 06/30/18)					1,591,783	
4	Retention of Available Cash Balance (Actual 06/30/18) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)						
5	ROPS 17-18 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 17-18 PPA form submitted to the CAC			No entry required			
6	Ending Actual Available Cash Balance (06/30/18) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$-	\$2,031,757	

EXHIBIT 3

SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY
ADMINISTRATIVE BUDGET
(July 1, 2020 to June 30, 2021)
ROPS FY 20-21

SALARIES AND BENEFITS	\$ 71,500
PROFESSIONAL SERVICES	
Legal Services:	\$ 25,000
Auditing Services	<u>4,000</u>
TOTAL	\$ 100,500

Note: The Administrative Budget covers costs incurred by the City of Maywood and professional services for the operations to the Successor Agency of the Maywod Community Redevelopment Agency.



**AGENDA
ITEM NO. 5**

**AGENDA REPORT
CITY OF MAYWOOD**

DATE: JANUARY 22, 2020

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER E. VASQUEZ, CITY MANAGER *JV*

BY: *DM* DAVID MANGO, DIRECTOR OF BUILDING AND PLANNING

SUBJECT: APPOINTMENT TO FILL A VACANCY ON THE MAYWOOD PLANNING COMMISSION

RECOMMENDATION

Staff recommends that the City Council:

1. Direct staff to advertise and accept applications during the month of February and provide a report on an appointment for City Council's consideration at the March 11, 2020 meeting.
2. Direct staff to follow a similar procedure as stated above for future vacancies; which includes immediately advertising a vacancy, following a resignation. Applications will be accepted for a 30-day period. Following the end of that period a report on an appointment for City Council's consideration will be brought to the City Council.

FISCAL IMPACT

The Planning Commissioner stipend is \$50.00 per month and the Planning Commission convenes up to two meetings per month.

LEGAL REVIEW

The City Attorney has reviewed this report.

BACKGROUND

The Planning Commission is a five-member body that reviews and acts on matters related to planning, land use development and community development in general. The

Planning Commission has an essential role in the planning process by acting as an advisory body to the City Council on all planning and development issues as well as functions as the decision-making body for a number of planning proposals. The Planning Commission also sits as the Building Board of Appeals.

Duties of the Planning Commission include but are not limited to: holding public hearings and meetings; reviewing the General Plan; reviewing and recommending zoning code regulations; reviewing subdivision maps; taking action on variances, conditional use permits, special use permits and evaluating property maintenance defect declarations and disputed interpretations of the City adopted Uniform Codes.

DISCUSSION

Most recently, the Maywood Planning Commission was vacated in early 2019, and on January 18, 2019, the City began to accept applications from all persons interested in serving on the Commission. This recruitment was advertised on the City website and on the City's message board. Although there is no expertise or educational requirements, the Maywood Municipal Code requires that members of the Planning Commission must, at the time of their application and throughout their term, be residents of the City or otherwise be employed in the City of Maywood. The application period closed on February 15, 2019 and the City received ten (10) applications.

On February 27, 2019 at their regularly scheduled meeting, the Maywood City Council selected five candidates from the ten applications received. Pursuant to the Municipal Code, Commissioners were selected to serve on numbered seats which have varying terms, from one to four years. In March of 2019, the City Attorney provided an orientation and training session, and the new Commission's inaugural meeting was held on April 16, 2019.

Currently the Planning Commission consists of only four members as Commissioner Paloma Hernandez submitted a letter of resignation, in the form of an email on January 2, 2020. Ms. Hernandez was appointed to assume seat number three, which has a term that will expire on February 6, 2022. Maywood Municipal Code §9-1.03 (Membership: Terms: Vacancies) states in part:

"If a [Planning Commission] vacancy shall occur otherwise than by expiration of the term, it shall be filled by appointment for the unexpired portion of the term."

Although there is no specific direction in the Code regarding the process that should be employed to select the fill-in Commissioner; it is important that there be a recruitment to ensure that the most qualified and motivated candidate is selected from a group of respondents.

ATTACHMENT: Paloma Hernandez' letter of resignation

ATTACHMENT NO. 1

From an Email Dated January 2, 2020:

Paloma Hernandez

Resignation from Maywood Planning Commission

Dear David Mango and Guillermo Padilla,

Please accept this letter as my resignation from the position of Planning Commissioner from the City of Maywood Planning Commission.

I so appreciate the opportunity this position allowed me to learn about and practice public serve and deepen my relationship with our community. It was a great pleasure for me to serve along my fellow Commissioners and with you both. Thank you for all of the support - the graciousness with which you answered my incessant questions and guided my journey was and is deeply appreciated.

Best,
Paloma Hernandez