



AGENDA 1
ITEM NO. _____

MINUTES
REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE
SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY
REDEVELOPMENT AGENCY

WEDNESDAY, NOVEMBER 10, 2021 AT 7:00 PM

I. CALL TO ORDER/ROLL CALL

Mayor Lara called the meeting to order, approximately 7:09 p.m.

II. CITY OFFICIALS

MAYOR

Ricardo Lara (present)

CITY CLERK

Flor Aguiluz (teleconference)

MAYOR PRO TEM

Heber Marquez (present)

CITY TREASURER

Mary Mariscal (teleconference)

COUNCIL MEMBERS

Eduardo De La Riva (present)

Frank Garcia (teleconference)

Jessica Torres (teleconference)

CITY MANAGER

Jennifer E. Vasquez (present)

CITY ATTORNEY

Roxanne Diaz (teleconference)

STAFF PRESENT:

Hrant Manuelian, Finance Director (present)

Steve Fowler, Director of Building and Planning (present)

Shirley Quinones, Deputy City Clerk (present)

III. COVID-19 MEETING PROCEDURES

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS ARE NOT OPEN TO THE PUBLIC pursuant to the provisions of Government Code Section 54953(e) (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act in compliance with Government Code Section 54953(e) during a proclaimed State of Emergency.

Observers were able to view the meeting livestreamed via the City's Facebook

at: <https://www.facebook.com/cityofmaywood> or by zoom at:

Teleconference 1-669-900-6833 Meeting ID: 885 3101 0388 Passcode: 760395 or

Live real-time verbal public comments were made by members of the public joining the meeting via the Zoom platform.

IV. MAYOR, COUNCILMEMBERS AND STAFF COMMENTS

Mayor, Council Members and City Manager provided community updates.

V. PUBLIC PARTICIPATION (Agenda Items; Time allotted: 3 minutes)

The following spoke on Agenda items:

1. David Perez (via teleconference)

VI. PRESENTATIONS

PROCLAMATION RECOGNIZING NATIONAL ALZHEIMER'S AWARENESS MONTH

Mayor Lara proclaimed November 2021 as National Alzheimer's Awareness Month for the City of Maywood.

CITY OF MAYWOOD VOCATIONAL/TECHNICAL SCHOOL AND APPRENTICE SCHOLARSHIP AWARDED TO MILAGROS LYDE.

Mayor Lara presented a Certificate of Scholarship awarded to Milagros Lyde.

SHERIFF'S UPDATE

Deputy Aguayo presented crime trends in the City of Maywood.

VII. PUBLIC HEARING

None

VIII. CONSENT CALENDAR

1. MINUTES OF OCTOBER 27, 2021 CITY COUNCIL MEETING

Motion to approve the Minutes of the October 27, 2021 City Council Meeting by De La Riva. Second by Garcia. AYES: De La Riva, Garcia, Torres, Marquez, Lara. PASSES

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

Motion to adopt Resolution No. 6203 of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency approving the Warrants for Payment by De La Riva. Second by Garcia. AYES: De La Riva, Garcia, Torres, Marquez, Lara. PASSES

3. REVENUE REPORT FROM JULY - OCTOBER 2021

Motion to receive and file Revenue Report from July - October 2021.

4. AWARD PROFESSIONAL SERVICES AGREEMENT TO HUNSAKER & ASSOCIATES IRVINE, INC. FOR THE ENGINEERING AND DESIGN SERVICES FOR SEWER IMPROVEMENTS ON 52ND STREET BETWEEN FISHBURN AVENUE AND 52ND PLACE AND 52ND PLACE BETWEEN 52ND STREET AND CUDAHY AVENUE PROJECT

Motion to (a) Award a Professional Services Agreement between the City of Maywood and Hunsaker & Associates Irvine, Inc. for the Engineering and Design Services for Sewer Improvements on 52nd Street between Fishburn Avenue and 52nd Place and 52nd Place between 52nd Street and Cudahy Avenue Project for \$59,995; (b) Authorize the Mayor to execute the Agreement in a form approved by the City Attorney; (c) Authorize the City Manager to approve any amendments to the Agreement to facilitate the scope of work deemed necessary including but not limited to amendments related to change orders up to the amount set forth in Section 304.08. by De La Riva. Second by Garcia. Council members De La Riva and Torres recused themselves from voting. AYES: Garcia, Marquez, Lara. PASSES.

The City Attorney announced that Council Members De La Riva and Torres recused themselves from voting on the item because each owns property within 1,000 feet of the location of the improvements. The City Attorney stated she believes there was an exemption to allow the councilmembers to participate but because she just learned of this information, she advised that the conservative approach was to recuse themselves from the item as there was not enough time to fully analyze the information. The City Attorney also stated that pursuant to the FPPC rules, if the item stays on the Consent Calendar, the councilmembers do not need to leave the room and can participate on the rest of the Consent Calendar and just note the recusal for the record.

5. RECONSIDERATION OF THE CIRCUMSTANCES OF THE COVID-19 STATE OF EMERGENCY TO DETERMINE WHETHER THE LEGISLATIVE BODIES OF THE CITY OF MAYWOOD WILL CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING AND MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(3).

Motion to continue the authorization of Public Meetings of the City's Legislative Bodies to be held via teleconferencing pursuant to Government Code Section 54953(e) and make findings and determinations regarding the same by De La Riva. Second by Garcia. AYES: De La Riva, Garcia, Torres, Marquez, Lara. PASSES

6. A RESOLUTION OF THE CITY OF MAYWOOD DECLARING ITEMS SURPLUS PROPERTY AND AUTHORIZING THOSE ITEMS FOR DISPOSAL
Motion to adopt Resolution No. 6204 declaring obsolete electronic equipment as surplus and authorizing its disposal by De La Riva. Second by Garcia. AYES: De La Riva, Garcia, Torres, Marquez, Lara. PASSES
7. CONSIDERATION OF REJECTING BIDS AND AUTHORIZATION TO RE-ADVERTISE AQUATIC CENTER POOL REPLASTERING PROJECT
Motion to reject all bids and authorize staff to re-advertise Aquatic Center Pool Replastering Project bids.
8. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH COMCATE SOFTWARE, INCORPORATED (COMCATE) TO PROVIDE BUILDING AND CODE ENFORCEMENT SOFTWARE AND SUPPORT
Motion to award a Professional Services Agreement with Comcate Software, Incorporated (Comcate) in a not to exceed amount of \$33,694 for the first year for implementation and software and a not to exceed amount of \$16,544 for the annual license plus a 2.5% compounded yearly increase to provide building and code enforcement software and support by De La Riva. Second by Garcia. AYES: De La Riva, Garcia, Torres, Marquez, Lara. PASSES

IX. DISCUSSION/ACTION ITEMS

None

X. CLOSED SESSION

None

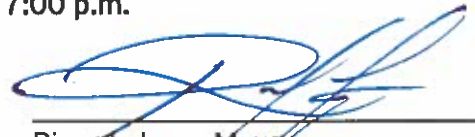
XI. PUBLIC PARTICIPATION (Non-Agenda Items; Time allotted: 3 minutes)

The following spoke on Non-Agenda items:

1. David Perez (via teleconference)
2. Veronica Guardado (via teleconference)

XII. ADJOURNMENT

Meeting adjourned in the Honor of all Veterans at approximately 7:52 p.m. to the Regular City Council on Wednesday, November 24, 2021 at 7:00 p.m.



Ricardo Lara, Mayor

ATTEST:



Flor Aguiluz, City Clerk
Shirley Quinones, Deputy City Clerk