AGENDA
REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY

WEDNESDAY, JULY 27, 2022 AT 7:00 PM

Maywood City Council Chambers
4319 E. Slauson Avenue, Maywood, CA 90270
www.cityofmaywood.com

I. CALL TO ORDER/ROLL CALL

CALL TO ORDER
ROLL CALL

II. CITY OFFICIALS

MAYOR
Heber Marquez

MAYOR PRO TEM
Frank Garcia

COUNCIL MEMBERS
Eduardo De La Riva
Ricardo Lara
Jessica Torres

CITY CLERK
Andrea Aguilar

CITY TREASURER
Mary Mariscal

CITY MANAGER
Jennifer E. Vasquez

CITY ATTORNEY
Roxanne Diaz

III. COVID-19 MEETING PROCEDURES

PUBLIC ADVISORY: This meeting will be conducted pursuant to the provisions of Government Code Section 54953(e) (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act in compliance with Government Code Section 54953(e) during a proclaimed State of Emergency. For this regular meeting, members of the City Council and City Staff are permitted to attend the meeting by teleconference and such teleconference locations are not accessible to the public and are not subject to special posting requirements. Some members of the City Council and staff may attend the meeting at City Hall in the City Council Chambers located at 4319 E. Slauson Avenue. The City Council Chambers, however, will not be open to the Public. The meeting will be broadcast using the Zoom platform as well as broadcasted live on the City's Facebook page.

To maximize public health and safety while still maintaining transparency and public access, members of the public can observe and participate in the meeting virtually via Zoom or follow the meeting live via the City's Facebook page. Public participation is highly encouraged using the virtual platform. Below is information on how the public may observe and participate in the meeting.

If you would like to speak on an agenda item, you can access the meeting remotely via zoom :

Join by phone 1-669-900-6833 Enter Meeting ID: 853 1832 5867 Passcode: 798481

OR Please click the link below to join the webinar:

https://us02web.zoom.us/j/85318325867?pwd=b36aKG8jOfLfA6Mt2y8SEWDzQKJBlg.1

Passcode: 798481

To participate in the meeting by providing public comment via teleconference/video conference:

Live real-time verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public participation period for agenda items or during the public participation period for non-agenda items. The Zoom Host will call on people to speak by name provided or last 4 digits of phone number.

Before the meeting: You can also submit your public comments for the record in advance by 4:30 pm the day of the meeting by email to shirley.quinones@cityofmaywood.org; or if you are unable to email, please call the City Clerk's Office at (323) 562-5714. Your comment will be made part of the written record but will NOT be read verbally at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council meeting, please contact the City Clerk's Office, (323) 562-5714 within 48 hours of the meeting.

IV. MAYOR, COUNCILMEMBERS AND STAFF COMMENTS

V. PUBLIC PARTICIPATION (Agenda Items; Time allotted: 3 minutes)

Speakers wishing to address the City Council on an item on the agenda may use the instructions provided in section **III. COVID - 19 MEETING PROCEDURES** on page 1 of this agenda.

VI. PRESENTATIONS

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT UPDATE

VII. PUBLIC HEARING

VIII. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate discussion or action.

1. MINUTES OF JULY 13, 2022 CITY COUNCIL MEETING

2. RESOLUTION NO. 6259 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

3. REVENUE REPORT FROM JULY 2021 - JUNE 2022

4. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-02 OF THE CITY OF MAYWOOD ADDING ARTICLE 6 TO TITLE 6 OF CHAPTER 2 OF THE MUNICPAL CODE REGARDING SINGLE USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS

5. CONSIDERATION OF RESOLUTION NO. 6260 ESTABLISHING AN APPROPRIATION LIMIT PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION FOR FISCAL YEAR 2022-2023 FOR THE CITY OF MAYWOOD

IX. DISCUSSION/ACTION ITEMS

6. CONSIDERATION OF APPROVAL TO ASSIGN THE REMAINING FUNDS ($10,400) AUTHORIZED FOR THE YMCA SLEEP AWAY CAMP TO FREE FAMILY SWIM, SWIM LESSONS AND SENIOR WATER AEROBICS.

X. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATOR, GOVERNMENT CODE SECTION 54957.6: CITY NEGOTIATOR: JENNIFER VASQUEZ, CITY MANAGER; EMPLOYEE ORGANIZATIONS: AFSCME DISTRICT COUNCIL 36, LOCAL 4319, MAYWOOD EMPLOYEES ASSOCIATION

XI. PUBLIC PARTICIPATION (Non-Agenda Items; Time allotted: 3 minutes)

Speakers wishing to address the City Council on a non- agenda item you may use the instructions provided in section III. COVID - 19 MEETING PROCEDURES on page 1 of this agenda.

XII. ADJOURNMENT - The next Regular Meeting of the Maywood City Council is Wednesday, August 10, 2022 at 7:00 p.m.

PUBLIC ACCESS TO MEETING AGENDA AND AGENDA PACKETS

I, ______________________________, Andrea Aguilar, City Clerk or Shirley Quinones, Deputy City Clerk, hereby certify that this agenda was duly posted by law at 4319 E. Slauson Avenue, Maywood, CA 90270 and the City Website. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Maywood City Hall, 4319 E. Slauson Avenue, Maywood CA 90270. If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to rising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting. In compliance with the ADA, if you need special assistance for the meeting, call (323) 562-5723 within 72 hours prior to the meeting so the City can make reasonable arrangements to ensure accessibility.

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AGENDA ITEM NO. 1

MINUTES
REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY

WEDNESDAY, JULY 13, 2022 AT 7:00 PM

I. CALL TO ORDER/ROLL CALL

Mayor Marquez called to order at approximately 7:03 p.m.

II. CITY OFFICIALS

MAYOR
Heber Marquez (present)

MAYOR PRO TEM
Frank Garcia (teleconference)

COUNCIL MEMBERS
Eduardo De La Riva (present)
Ricardo Lara (present)
Jessica Torres (teleconference)

CITY CLERK
Andrea Aguilar (teleconference)

CITY TREASURER
Mary Mariscal (teleconference)

CITY MANAGER
Jennifer E. Vasquez (present)

CITY ATTORNEY
Roxanne Diaz (teleconference)

STAFF PRESENT:
Steve Fowler, Director of Building and Planning (present)
Anthony Rainey, Interim Finance Director (teleconference)
Shirley Quiñones, Deputy City Clerk (present)

III. COVID-19 MEETING PROCEDURES

PUBLIC ADVISORY: THE CITY COUNCIL CHAMBERS ARE NOT OPEN TO THE PUBLIC pursuant to the provisions of Government Code Section 54953(e) (as amended by AB 361), which authorizes teleconferenced meetings under the Brown Act in compliance with Government Code Section 54953(e) during a proclaimed State of Emergency.

OBSERVERS WERE ABLE TO VIEW THE MEETING LIVESTREAMED VIA THE CITY'S FACEBOOK OR BY ZOOM AT: Teleconference 1-669-900-6833 Meeting ID: 815 5491 3829 Passcode: 275232
or

https://us02web.zoom.us/j/81554913829?pwd=c1B0dXZCZE1EUC9mcEtoQnNOc3pWQT09

Live real-time verbal public comments were made by members of the public joining the meeting via the Zoom platform.

IV. MAYOR, COUNCILMEMBERS AND STAFF COMMENTS

Mayor, Council Members and City Manager provided community updates.

V. PUBLIC PARTICIPATION (Agenda Items; Time allotted: 3 minutes)

The following spoke on Agenda items:
1) David Perez (via teleconference)

VI. PRESENTATIONS

None

VII. PUBLIC HEARING

None

VIII. CONSENT CALENDAR

1. MINUTES OF JUNE 22, 2022 CITY COUNCIL MEETING

   Motion to approve the Minutes of June 22, 2022 City Council Meeting by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez. PASSES

2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

   Motion to adopt Resolution No. 6257 of the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency approving Warrants for Payment and approving the warrant registers, wire transfers dated June 27th through July 1st 2022, and net payrolls dated June 5th through June 18th by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez. PASSES

3. REVENUE REPORT FROM JULY 2021 - MAY 2022

   Motion to receive and file the Revenue Report from July 2021 - May 2022 for Fiscal Year 2021/2022 by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez. PASSES

4. RECONSIDERATION OF THE CIRCUMSTANCES OF THE COVID-19 STATE OF EMERGENCY AND DETERMINE THAT THE CITY WILL CONTINUE TO HOLD MEETINGS VIA TELECONFERENCING AND MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)(3).

Motion adopting the finding that the state of emergency continues to directly impact the ability of the members of the City's legislative bodies to meet safely in person, and that State and County of Los Angeles officials continue to recommend residents to get vaccinated and continue measures to promote social distancing and therefore, the legislative body meetings of the City shall continue in a virtual teleconference format in compliance with Government Code Section 54953(e) by Mayor Marquez. Second by Lara. AYES: De La Riva, Lara, Torres, Garcia, Marquez. PASSES

5. CONSIDERATION OF ORDINANCE NO. 22-02 FOR FIRST READING ADDING ARTICLE 6 TO TITLE 6 OF CHAPTER 2 OF THE MUNICPAL CODE REGARDING SINGLE USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS

Motion to introduce Ordinance No. 22-02 "An Ordinance of the City Council of the City of Maywood Adding Article 6 (Single-Use Foodware Accessories and Standard Condiments) to Title 6,Chapter 2 of the Municipal Code" by title only and waive further reading by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

6. CONSIDERATION OF THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MUNICIPAL WASTE SOLUTIONS TO INCREASE THE COMPENSATION BY $16,500 FOR FISCAL YEAR 2021-2022 AND AMEND THE AGREEMENT TO REVISE THE SCOPE OF SERVICES AND INCREASE THE COMPENSATION BY $15,500 PER YEAR FOR THE REMAINING TERM FOR AN ANNUAL NOT TO EXCEED AMOUNT OF $60,500.

Motion to approve the First Amendment to the Professional Services Agreement with Municipal Waste Solutions (MWS) to increase the compensation by $16,500 for fiscal year 2021-2022, amend the scope of services and increase the annual compensation for the remaining term for a not to exceed annual amount of $60,500 in the form finalized and approved by the City Attorney by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

7. CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO STERNDAHL ENTERPRISES, LLC FOR TDA PEDESTRIAN IMPROVEMENTS PROJECT

Motion to approve the plans and specifications for the TDA Pedestrian Improvements Project and award a contract to Sterndahl Enterprises, LLC for the project in the total amount of $68,900 by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

8. CONSIDERATION OF RESOLUTION NO. 6258 AMENDING THE CITY'S CLASSIFICATION PLAN TO ADD PUBLIC WORKS SUPERINTENDENT AND ADOPTING THE SALARY RANGE FOR THIS POSITION

Motion to adopt Resolution No. 6258 amending the Employee Classification Plan to add Public Works Superintendent and adopt the corresponding salary range, authorize the funding for the additional position and allocate a salary range of $64,272 - $82,029.17 plus benefits annually from the available fund balances for the salary and benefits of this position by Lara. Second by De La Riva. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

IX. DISCUSSION/ACTION ITEMS

9. TO CONSIDER THE RENEWAL OF A COMMERCIAL CANNABIS RETAIL LICENSE FOR FIREHOUSE HEALTHCARE INDUSTRIES, INCORPORATED DBA FIREHOUSE 365

Motion to approve the application for a commercial cannabis retail license renewal for Firehouse Healthcare Industries, Incorporated dba Firehouse 365, located at 6118 Atlantic Boulevard, for a one-year term expiring on May 12, 2023, and authorize the Director of Building and Planning to notify the applicant in writing of the City Council's decision but require a 90 day review of the business to determine if any further action is require by De La Riva. Second by Mayor Marquez. AYES: De La Riva, Lara, Marquez NOES: Garcia, Torres. PASSES

10. TO CONSIDER THE RENEWAL OF A COMMERCIAL CANNABIS DISTRIBUTOR, AND NON-STOREFRONT RETAILER LICENSE FOR UNIVERSAL HERBAL CENTER, INCORPORATED DBA PINEAPPLE EXPRESS

Motion to approve the application for a commercial cannabis distributor, and non-storefront retail license for the renewal of Universal Herbal Center, Inc, dba Pineapple Express, located at 5200 60th Street, for a one-year term expiring on May 12, 2023, and authorize the Director of Building and Planning to notify the applicant in writing of the City Council's decision by Mayor Pro Tem Garcia. Second by Torres. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

11. TO CONSIDER THE RENEWAL OF A COMMERCIAL CANNABIS MICROBUSINESS LICENSE FOR MAYWOOD L'CHAIM DBA COOKIES

Motion to approve the application for the commercial cannabis microbusiness license renewal for Maywood L'Chaim ("Cookies"), located at 5815 Maywood Avenue, for a one-year term expiring on May 12, 2023, and authorize the Director of Building and Planning to notify the applicant in writing of the City

Council's decision by Lara. Second by Mayor Marquez. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

12. CONSIDERATION OF APPROVING THE PROFESSIONAL SERVICES AGREEMENT WITH HUB CITIES CAREER CENTER FOR THE MAYWOOD YOUTH WORKFORCE PROGRAM SERVICES

Motion to approve the Professional Services Agreement with Hub Cities Career Center to provide the Maywood Youth Workforce Program services in the form finalized and approved by the City Attorney by De La Riva. Second by Mayor Pro Tem Garcia. AYES: De La Riva, Lara, Torres, Garcia, Marquez . PASSES

13. DISCUSS AND PROVIDE DIRECTION REGARDING THE SOUTHEAST LOS ANGELES (SELA) REGIONAL YOUTH WORKFORCE PROGRAM IN THE CITY OF MAYWOOD

Council provided staff with directions to proceed with the Southeast Los Angeles (SELA) Regional Youth Workforce Program.

X. CLOSED SESSION

Conference with Legal Counsel-Existing Litigation; Government Code Section 54956.9(d)(1); *Arcadia, et. al. v. So. Cal. Edison Corp.,* Santa Barbara Superior Court, Case No. 20 CV 02026

No reportable action.

XI. PUBLIC PARTICIPATION (Non-Agenda Items; Time allotted: 3 minutes)

The following spoke on Non-Agenda items:
1) David Perez (via teleconference)

XII. ADJOURNMENT

Meeting adjourned at approximately 8:33 p.m. to the next meeting of the Maywood City Council, Wednesday, July 27, 2022 at 7:00 p.m.

____
Heber Marquez, Mayor

ATTEST:

____
Andrea Aguilar, City Clerk

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 2.

DATE: July 27, 2022

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: ANTHONY RAINEY, INTERIM DIRECTOR OF FINANCE

SUBJECT: RESOLUTION NO. 6259 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

RECOMMENDATION:
It is staff's recommendation that the City Council receive, approve and file the warrant registers, wire transfers dated for the period of July 1, 2022 through July 27, 2022 are $376,643 decomposed into $264,466.47 for Accounts Payable and $112,176.97 for Wire Transfers/ACH Transactions and adopt Resolution 6259 approving Warrants for Payment.

BACKGROUND:
Staff provides warrant registers and wire transfers to City Council as part of Management Controls, which as a whole are the policies, procedures, and practices conceived and put in place to assure the following:

- the economical, efficient, and effective achievement of the City's objectives.
- adherence to laws, regulations, rules for policies;
- the safeguarding of assets and information;
- the prevention and detection of fraud and error; and
- the quality of accounting records and the timely production of reliable financial and management information.

Furthermore, Internal Controls are a set of rules, procedures, and practices developed and employed to facilitate the safeguarding of the City's assets, be they liquid (cash or investments) or fixed (infrastructure or equipment), or intangible (credit rating or information).

The City utilizes resolutions for approving warrants for payment to comply with Section 3-2.06 of the Municipal Code regarding Warrants for Payments. Exhibit A entitled Summary of Warrants and Wire Transfers/ Automated Clearing House (ACH) Transactions serves as a Management Control for complying with Section 3-2.06. Exhibit B entitled Detail of Warrants serves as evidence of Internal Controls utilized by City Finance staff that support these Management Controls for payments made by the City. These controls are carried out through the submission of all required documents supporting the invoices submitted for payment. Prior to payment, the Finance staff reviews all disbursement documents to ensure that they meet the approval requirements.

DISCUSSION:

A - PAYMENT APPROVAL - Pursuant to paragraph 37202 of the California Government Code, demands (called *Warrant Demand*) against the City for payment shall be audited and thereafter submitted to the City Council for approval or rejection prior to payment, either separately or in a register of audited demands and shall have attached thereto affirmation of the City Treasurer and City Finance Director certifying the accuracy of the demands and the availability of funds for payment. This is accomplished using:

A1 - **Warrants Registers** or checks certified or approved by the City Treasurer and Finance Director as conforming to authorized expenditures set forth in the City Council adopted City Budget.

A1.1 Prepayments – pre-paying allows the City to take advantage of allowable prompt payment discounts and make payments on due dates of invoices. This involves the issuance of checks prior to final warrant approval. *Automated Clearing House* (ACH) transactions are made using a network that electronically moves money between the City's bank accounts to a payee's bank account. This is reflected in the ***Summary Warrants for Payment and Wire Transfers/ACH Transactions*** *as Accounts Payable prepaid warrants for payment*. Wire Transfer is a method of electronic funds transfer from the City of Maywood to one person or organization (payrolls and fees for electronic transfers).

A1.2 Regular Payment – To avoid late fees for payments made beyond due dates of invoices, checks are prepared prior to final warrant approval by the City Council. This is reflected in the ***Summary Warrants for Payment and Wire Transfers/ACH Transactions*** *as Accounts Payable regular warrants for payment*. After City Council approval, the checks are signed and distributed.

B - **DOCUMENTATION** – The City uses a Management Control by producing a *summary document* (Exhibit A - Summary Warrants for Payment and Wire Transfers/ACH transactions) that represents the cash disbursements required and the City uses an Internal Control by producing a detailed document (Exhibit B – Detail Warrants for Payment) that details information about each check issued for Prepaids and or to-be-paid for Regular Payments. These "disbursements" are accounted for in the FY 2022-23 budget.

B1 – SUMMARY WARRANTS FOR PAYMENT AND WIRE TRANSFERS/ACH TRANSACTIONS provide an accounting of the Accounts Payable Registers, wire transfers (*method of electronic funds transfer from the City of Maywood to one person or organization*), and Automated Clearing House (ACH) transactions.

B2 – **DETAIL WARRANTS FOR PAYMENTS** provides the detailed information of approved payments made to the City's vendors and contractors by check number, identification of prepaid, date of warrant, vendor name, check amount, transaction description, and fund source. Wire transfers also enable the City to send electronic funds to the bank accounts of the City's vendors and contractors. The warrant registers, wire transfers, and net payrolls reflect the financial obligations of the City for the above-referenced dates.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

Total warrants, transfers, and wires issued (net of any voided payments) during the period of July 1, 2022 through July 27, 2022 are $376,643 decomposed into $264,466.47 for Accounts Payable and $112,176.97 for Wire Transfers/ACH Transactions..

ATTACHMENT(S)

1. Exhibit A Summary Warrant Demand 7.27.22
2. Exhibit B Warrant Register Detail 7.27.22

RESOLUTION NO. 6259

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

WHEREAS, the following listed demands have been reviewed by the Director of Finance, and

WHEREAS, the Director of Finance has certified to the accuracy and availability of funds for payment thereof, and

WHEREAS, the register of audited demands is hereby submitted to the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency for approval.

NOW, THEREFORE, BE IT RESOLVED, that the listed Warrants and Wire Transfers/Automated Clearing House (ACH) Transactions for $376,643.44 are hereby ratified:

- Exhibit A – Summary of Warrants and Wire Transfers/ACH Transactions
- Exhibit B – Detail of Warrants

PASSED, APPROVED AND ADOPTED THIS 27th day of July, 2022.

____
Heber Marquez, Mayor

ATTEST:

____
Andrea Aguilar, City Clerk

APPROVED AS TO FORM:

____
Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Andrea Aguilar , City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6259 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 27th day of July, 2022 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

____
Andrea Aguilar, City Clerk

City of Maywood
Summary Warrants for Payment and Wire Transfers/ACH Transactions
Council Meeting Date
Wednesday, July 27, 2022

Accounts Payable			**Amount**
Accounts Payable prepaid warrants for payment: Checks No. 089792 - 089804		$	50,218.76
Accounts Payable regular warrants for payment: Checks No. 089805 - 089838		$	214,247.71
	Sub-total	$	264,466.47
Wire Transfers/ACH Transactions			
07/01/22 CalPERS Employer Contribution 6/19/22 - 7/2/22		$	6,968.22
07/06/22 CalPERS Health Premium July 2022		$	25,795.38
07/06/22 CalPERS Unfunded Liability Payment Plan - Safety & Misc. Employees		$	9,872.83
07/07/22 8x8 Inc - Monthly Phone Maintenance		$	411.11
07/07/22 Payroll Pay Period 6/19/22 - 7/2/22		$	45,729.15
07/14/22 California Joint Powers Insurance Authority (CJPIA) repayment plan agreement - July 2022		$	22,355.58
07/15/22 US Bank - Analysis Service Charge		$	1,044.70
	Sub-total	$	112,176.97
	Total Demands	**$**	**376,643.44**

City of Maywood
Detail Warrants for Payment
Warrants No. 089792 to 089838

Check No.	Prepaids	Date	Vendor Name	Check Amt	Transaction Description	Fund
089792	P	7/7/2022	Archive Social	7,200.00	Public Records Software	Local Fiscal Recovery Fund - 38
089793	P	7/11/2022	California Latino Leadership Institute	10,000.00	Community Benefit Fund - CA Latino Leadership Institute	General Fund - 01
089794	P	7/11/2022	Maywood Academy High School	7,000.00	Community Benefit Fund - Maywood Academy H.S. Marching Band	General Fund - 01
089795	P	7/11/2022	Southeast Rio Vista YMCA	10,000.00	Community Benefit Fund - Southeast Rio Vista YMCA	General Fund - 01
089796	P	7/11/2022	Southern California Edison	85.39	5317 Atlantic Ave PED 05/17/22 to 06/15/22	Gas Tax Fund - 04
089797	P	7/19/2022	Maywood Mutual Water No.1	633.47	3530 E. Slauson Ave 04/18/22 to 06/16/22 3630 E. Slauson Ave 04/18/22 to 06/16/22 3728 E. Slauson Ave 04/18/22 to 06/16/22 4400 E Slauson Ave Res 04/18/22 to 06/16/22 4400 E Slauson Ave Res#2 04/18/22 to 06/16/22 5921 Atlantic Ave 04/18/22 to 06/16/22 5961 Atlantic Ave 04/18/22 to 06/16/22 6027 Atlantic Ave 04/18/22 to 06/16/22 6135 Atlantic Ave 04/18/22 to 06/16/22	General Fund - 01
089798	P	7/19/2022	Maywood Mutual Water Co. No.2	813.72	3626 E. 56th St/Pixley Pk 04/22/22 to 06/24/22 4301 E. Slauson Ave 04/20/22 to 06/22/22 4323 E. Slauson Ave 04/20/22 to 06/22/22 5313 Pine Ave 04/25/22 to 06/26/22 5515 Maywood Ave 04/22/22 to 06/24/22 City Hall 04/20/22 to 06/22/22	General Fund - 01
089799	P	7/19/2022	Tri-City Mutual Water Company	2,426.00	4618 Slauson Ave 04/23/22 to 06/27/22 4800 Slauson 04/27/22 to 06/27/22 5316 Atlantic Ave 04/22/22 to 06/27/22 5600 Heliotrope Ave 04/22/22 to 06/24/22 E. 58th Street 04/26/22 - 06/23/22	General Fund - 01

City of Maywood
Detail Warrants for Payment
Warrants No. 089792 to 089838

Check No.	Prepaids	Date	Vendor Name	Check Amt	Transaction Description	Fund
089800	**P**	7/19/2022	Southern California Edison	9,834.58	5916 King Ave/5913 Mayflower Ave PED 6/9/22 to 7/10/22 Acct#700405141156 Various Locations 06/01/22 - 06/30/22 Acct#700405260081 Evertt Ave/Various Loc 06/01/22-06/30/22	General Fund - 01 Gas Tax Fund - 04 Street Lighting Fund - 62
089801	**P**	7/19/2022	Sprint	439.41	Cell Phone Service - 05/24/22 to 06/23/22	General Fund - 01
089802	**P**	7/19/2022	The Gas Company	69.36	4317 Slauson Ave 06/09/22 to 07/11/22 4319 Slauson Ave 06/9/22 to 07/11/22 Library 4323 Slauson Ave 06/09/22 to 07/11/22	General Fund - 01
089803	**P**	7/19/2022	U.S. Bank Corporate Payment System	1,596.60	ACCT#4246044555755283 05/16/22 to 06/15/22	General Fund - 01
089804	**P**	7/19/2022	Vernon, City of	120.23	Acct#413 E. Slauson/Downey 04/28/22 to 05/26/22 Acct#414 Slauson/Downey 05/03/22 to 06/01/22	General Fund - 01
089805		7/27/2022	Amazon Capital Services	180.64	Building Maintenance Lights Office Chair Planning office supplies	General Fund - 01
089806		7/27/2022	Active Universal Capital, LLC	4,262.79	Crossing Guard Serv Maywood ELem - June 2022 Crossing Guard Services - June 2022	Gas Tax Fund - 04
089807		7/27/2022	AT&T	25.04	Emergency Elevator Service for June 2022	General Fund - 01
089808		7/27/2022	Brinks, Inc.	56.32	June 2022 Additional Cash Handling Service	General Fund - 01
089809		7/27/2022	Cat Specialties, Inc.	236.66	Hats	General Fund - 01
089810		7/27/2022	CoreLogic Solutions, LLC.	217.96	Property Finder Service for June 2022	General Fund - 01
089811		7/27/2022	County of Los Angeles Dept of Public Works	1,800.00	Sewer Point Repair - SR#269328	Sewer Enterprise Fund - 35
089812		7/27/2022	Expert Building Maintenance LLC	8,500.00	City Hall/Police Dept Additional Janitorial Services - June 2022 City Hall/Police Dept/Parks Janitorial Services - June 2022	General Fund - 01

City of Maywood
Detail Warrants for Payment
Warrants No. 089792 to 089838

Check No.	Prepaids	Date	Vendor Name	Check Amt	Transaction Description	Fund
089813		7/27/2022	George Hill Company	853.50	City Claims / Adjuster - June 2022	General Fund - 01
089814		7/27/2022	Gerald Gomez	237.01	Reimburse for Boots Purchase for PW Staff - Gomez	General Fund - 01
089815		7/27/2022	Graffiti Protective Coatings	14,916.80	Citywide Graffiti Removal - May 2022 Graffiti Removal Bus Shelters - June 2022	General Fund - 01
089816		7/27/2022	HdL Software, LLC	210.00	New Accounts Processed May 2022	General Fund - 01
089817		7/27/2022	Heber Marquez	968.46	H. Marquez - Reimburse 2022	General Fund - 01
089818		7/27/2022	Heliotrope Avenue Elementary School	10,000.00	Community Benefit Fund - Heliotrope Ave. Elementary School	General Fund - 01
089819		7/27/2022	Infinity Technologies	11,280.00	Monthly IT Services / Blackberry Guard Adv June 2022	General Fund - 01
089820		7/27/2022	Intelligent Var Technology dba Intelli-Tech	944.99	Firewall Upgrade PO#2122-351	General Fund - 01
089821		7/27/2022	Interwest Consulting Group	3,507.83	Building & Safety Plan Review Services - June 2022 Professional Services for Plan Review - June 2022	General Fund - 01
089822		7/27/2022	Javier Almanza	1,000.00	C&D Waste Diversion Deposit Refund - Javier Almanza	General Fund - 01
089823		7/27/2022	Gregory Kiley dba Kiley & Associates, LLC	3,900.00	Federal Legislative Advocacy Consultants 05/15/22 to 06/15/2	General Fund - 01
089824		7/27/2022	Kimley-Horn and Associates, Inc.	6,165.43	Local Roadway Safety Plan Consultant - May 2022	General Fund - 01
089825		7/27/2022	L.B. Johnson Hardware Co.	430.10	Building Maintenance Fence Material Maintenance PPE Supplies Public Works Materials and Supplies	General Fund - 01
089826		7/27/2022	LACMTA FILE #54924-0	3,876.00	May 2022 Metro TAP Cards June 2022 Metro TAP Cards	Prop C Fund - 10
089827		7/27/2022	LGP Equipment Rentals	555.69	Equipment Rental	General Fund - 01
089828		7/27/2022	Maywood Car Wash	324.73	Fuel and Car Wash for City Vehicles - June 2022	General Fund - 01

City of Maywood
Detail Warrants for Payment
Warrants No. 089792 to 089838

Check No.	Prepaids	Date	Vendor Name	Check Amt	Transaction Description	Fund
089829		7/27/2022	Metro Transit Services	36,453.27	Public Transporation & Dial-A-Ride Services June 2022	Prop A Fund - 09
089830		7/27/2022	MV Cheng & Associates Inc.	12,061.25	Senior Acct & Acct Tech Consult Serv - June 2022	General Fund - 01
089831		7/27/2022	Nationwide Environmental Services	7,410.00	Street Sweeping Services for June 2022	General Fund - 01
089832		7/27/2022	North Star Landcare	9,831.25	Landscape Services for June 2022	General Fund - 01 Gas Tax Fund - 04
089833		7/27/2022	Public Restroom Company	28,950.00	Maywood Baseball Field Restroom	General Fund - 01
089834		7/27/2022	Sal Lujano	1,000.00	C&D Waste Diversion Deposit Refund - Sal Lujano	General Fund - 01
089835		7/27/2022	Stantec Planning & Landscape Architecture	18,823.75	Slauson Ave / Atlantic Blvd Congestion Relief Improvements Engineering Service	General Fund - 01
089836		7/27/2022	DVBE Supply dba The Flagpole Store	4,600.00	Installation of flagpole	General Fund - 01
089837		7/27/2022	Transtech Engineers, Inc	19,490.00	Baseball Field Improvements - May 2022 Building and Safety Staff Services - May 2022 CIP Slauson Ave Corridor Imp - May 2022 City Engineering Services - May 2022 Encroachment Permits - May 2022 General Traffic, Engineering and Planning Services - May 2022 Local Road Safety Plan - May 2022 PW Encroachment Permit Insp Serv - May 2022 SB1 RMRA FY 22-23 Resolution - May 2022 Street Light Improve Various Locations - May 2022 Streetlight Improv Various Locations - May 2022 CIP CDBG Sidewalk Rehab Proj FY20-21 CMCI - May 2022 Sewer Improv 52nd St, 52nd Pl and other loc - May 2022	General Fund - 01 CDBG - 16 Sewer Enterprise Fund - 35
089838		7/27/2022	Xerox Financial Services	1,178.24	Lease Payment - April thru June 2022	General Fund - 01
			TOTAL	264,466.47		

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 3.

DATE: July 27, 2022

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: ANTHONY RAINEY, INTERIM DIRECTOR OF FINANCE

SUBJECT: REVENUE REPORT FROM JULY 2021 - JUNE 2022

RECOMMENDATION:
Staff recommends that the City Council receive and file the Revenue Report from July 2021 – June 2022.

BACKGROUND:
In an effort to maintain transparency, the City's Finance Department prepares a monthly Revenue report for the City Council's review. The Revenue Report is a tool used by the Council to monitor and oversee the financial health of the City.

DISCUSSION:
The total revenue received from July 2021 – June 2022 totaled $21,295,775.01, which is 18.41% higher than the same period last year.

- *GENERAL FUND* - The total General Fund received totaled $12,360,388.64, which is 5.73% lower than the same period last year. This decrease is due to the CARES Act money that the City received last year, which was one-time revenue from the federal government to offset the effect of the COVID pandemic. Additionally, there is a 33.13% decrease in Cannabis sales tax compared to last year.

- *SPECIAL REVENUE FUND* - The total Special Revenue Fund received totaled $8,935,386.37, which is 83.33% higher than the same period last year. The contributing factor for the difference in Special Revenue Fund is due to the payment received from the American Rescue Plan Act of 2021 (ARPA). These Funds support cities in mitigating the fiscal effects stemming from the public health emergency caused by COVID-19. The first of two installments was received in the amount of $3,226,257, and the second and final installment is expected to be received this year. In addition, the Community Development Block Grant (CBDG) has some pending reimbursements.

LEGAL REVIEW:
The City Attorney has reviewed this report.

FISCAL IMPACT:
There is no fiscal impact involved with this item.

ATTACHMENT(S)
1. July 2021 - June 2022 - City of Maywood FY2021-22

	C - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	D - Current YTD versus Prior YTD $ Difference	E - Current YTD Prior YTD % Difference	G - Adopted Budget FY 2021-22	H - % of FY 2021-2022 YTD Revenue Received
			(C minus B)	*(C divided by B minus 1)*		*(C divided by G)*
GENERAL FUND **Taxes:**	**TAXES**: A tax is a compulsory monetary contribution to the City's revenue, assessed and imposed by the City on the activities, expenditure, income, occupation, privilege, property, etc., of individuals and organizations.					
Franchise & Collectors Fee	$390,203.23	$429,047.03	$38,843.80	9.95%	$325,000.00	132.01%
Property Taxes	$677,784.71	$675,844.62	($1,940.09)	-0.29%	$778,480.00	86.82%
Utility Users Tax	$1,001,067.88	$1,113,483.05	$112,415.17	11.23%	$900,000.00	123.72%
Transfer Tax (Real Estate)	$21,539.40	$30,000.58	$8,461.18	39.28%	$20,000.00	150.00%
Transient Occupancy Tax	$56,585.06	$71,048.36	$14,463.30	25.56%	$60,000.00	118.41%
Cannabis Sales Tax	$3,067,889.35	$2,051,560.83	($1,016,328.52)	-33.13%	$3,000,000.00	68.39%
Sales Tax Revenue	$1,910,820.04	$2,138,638.49	$227,818.45	11.92%	$2,355,904.00	90.78%
Taxes Totals	**$7,125,889.67**	**$6,509,622.96**	**($616,266.71)**	**-8.65%**	$7,439,384.00	87.50%
GENERAL FUND **Licenses & Permits:**	**FEES**: A fee is a charge imposed on an individual for a service that the person chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or product for which the fee is charged, plus overhead. Fees are charged for specific services, and fee revenue may fund only those services and related expenses. **LICENSES** and **PERMITS** are types of fees allowing for the operation within the City.					
Compliance Program Fee	$45,000.00	$45,000.00	$0.00	0.00%	$45,000.00	100.00%
Residential & Building Permits	$22,559.97	$27,410.92	$4,850.95	21.50%	$29,500.00	92.92%
Public Works Permit Fees	$156,193.40	$175,089.50	$18,896.10	12.10%	$50,000.00	350.18%
Other Fees & Permits	$29,338.29	$29,333.48	($4.81)	-0.02%	$27,100.00	108.24%
Occupancy Permits	$20,877.20	$13,053.90	($7,823.30)	-37.47%	$13,000.00	100.41%
Building Permits	$53,902.69	$85,995.22	$32,092.53	59.54%	$60,000.00	143.33%
Compliance and Review Fees - Cannabis	$0.00	$0.00	$0.00	0.00%	$105,000.00	0.00%
Commercial Cannabis Renewal	$14,960.00	$89,320.00	$74,360.00	0.00%	$0.00	0.00%
Parking Permits	$57,171.09	$49,208.90	($7,962.19)	-13.93%	$90,000.00	54.68%
Apartment License	$18,624.47	$15,961.47	($2,663.00)	-14.30%	$20,000.00	79.81%
Business License	$194,658.94	$207,348.13	$12,689.19	6.52%	$190,000.00	109.13%
Vehicle License Fee - LA County	$3,134,655.74	$3,221,401.69	$86,745.95	2.77%	$3,173,048.00	101.52%
Licenses and Permits Totals	**$3,747,941.79**	**$3,959,123.21**	**$211,181.42**	**5.63%**	$3,802,648.00	104.11%
GENERAL FUND **Charges for Services:**	**CHARGES FOR SERVICES:** Charges to cover administrative costs for the provision of services.					
Rubbish Assessment	$82,399.72	$4,840.18	($77,559.54)	-94.13%	$15,000.00	32.27%

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			(C minus B)	*(C divided by B minus 1)*		*(C divided by G)*
Plan Check Fees	$55,715.60	$70,137.63	$14,422.03	25.89%	$45,000.00	155.86%
Rents & Concessions	$23,814.00	$23,814.00	$0.00	0.00%	$24,000.00	99.23%
Charges for Services Totals	**$161,929.32**	**$98,791.81**	**($63,137.51)**	**-38.99%**	$84,000.00	117.61%
GENERAL FUND **Fines and Forfeitures:**	**FINES AND FORFEITURES**: Penalties imposed by the City in the form of money or goods for a violation of an ordinance, law, regulation or rule.					
Penalties: Apt & Bus License	$4,952.35	$2,408.55	($2,543.80)	-51.37%	$2,500.00	96.34%
SEMC: Court Collections (DMV)	$100,301.61	$103,798.30	$3,496.69	3.49%	$100,000.00	103.80%
Administrative Citations	$12,600.00	$3,200.00	($9,400.00)	-74.60%	$15,000.00	21.33%
Parking Fines	$263,910.94	$364,372.02	$100,461.08	38.07%	$150,000.00	242.91%
Fines and Forfeitures Totals	**$381,764.90**	**$473,778.87**	**$92,013.97**	**24.10%**	$267,500.00	177.11%
GENERAL FUND **Leases and Concessions:**	**LEASES AND CONCESSIONS:** A rent or lease or payment for the use of a the City's property.					
Leased Property Rental Income	$46,122.45	$52,578.58	$6,456.13	14.00%	$39,345.00	133.63%
Leases and Concessions Totals	**$46,122.45**	**$52,578.58**	**$6,456.13**	**14.00%**	$39,345.00	133.63%
GENERAL FUND **Miscellaneous:**	**MISCELLANEOUS**: A General Fund revenue not covered in another revenue category.					
Good Corporate Citizen Program	$20,000.00	$20,000.00	$0.00	0.00%	$40,000.00	50.00%
Interest Income	$26,791.83	$14,215.29	($12,576.54)	-46.94%	$16,500.00	86.15%
Miscellaneous Revenue	$50,767.27	$44,611.18	($6,156.09)	-12.13%	$17,000.00	262.42%
CARES Act Reimbursement	$344,534.00	$0.00	($344,534.00)	0.00%	$0.00	0.00%
Other (Recycle + ABx1 Reimbursement)	$7,188.00	$7,185.00	($3.00)	0.00%	$0.00	0.00%
Miscellaneous Revenue Totals	**$449,281.10**	**$86,011.47**	**($363,269.63)**	**-80.86%**	$73,500.00	117.02%
GENERAL FUND **Retiree Pension Levy:**	**RETIREE PENSION LEVY**: An amount of revenue from the property tax levy approved by the voters for the purpose of paying the cost to the City of the Public Employees Retirement System (PERS).					
Retiree Pension Levy	$1,198,361.38	$1,180,481.74	($17,879.64)	-1.49%	$1,158,911.00	101.86%
Retiree Pension Levy Totals	**$1,198,361.38**	**$1,180,481.74**	**($17,879.64)**	**-1.49%**	$1,158,911.00	101.86%
General Fund Revenue Totals	**$13,111,290.61**	**$12,360,388.64**	**($750,901.97)**	**-5.73%**	**$12,865,288.00**	**96.08%**
SPECIAL REVENUE FUND	**SPECIAL REVENUE FUND**: Collections of revenues in special funds that must be used for the established purposes of the funds to provide an extra level of accountability and transparency.					
Gas Tax	$611,188.02	$607,265.97	($3,922.05)	-0.64%	$672,770.00	90.26%
Transportation Development Act (TDA) Bikeway	$0.00	$92,000.00	$92,000.00	0.00%	$20,448.00	449.92%
Proposition A	$562,898.33	$704,730.15	$141,831.82	25.20%	$563,507.00	125.06%
Proposition C	$466,899.18	$586,539.06	$119,639.88	25.62%	$467,414.00	125.49%
Measure R	$350,660.66	$438,348.62	$87,687.96	25.01%	$350,561.00	125.04%
Measure M	$397,309.10	$496,033.63	$98,724.53	24.85%	$397,302.00	124.85%
Senate Bill 1 (SB 1)	$423,032.65	$456,608.30	$33,575.65	7.94%	$536,044.00	85.18%

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			(C minus B)	*(C divided by B minus 1)*		*(C divided by G)*
Community Development Block Grant (CDBG)	$234,937.00	$204,491.00	($30,446.00)	-12.96%	$718,020.00	28.48%
Air Quality Management District (AQMD) Grant	$27,171.76	$26,358.89	($812.87)	-2.99%	$36,375.00	72.46%
Supplemental Law Enforcement Services Fund (SLESF) Grant	$156,726.58	$161,284.85	$4,558.27	2.91%	$155,000.00	104.05%
Measure A	$0.00	$0.00	$0.00	0.00%	$353,000.00	0.00%
Lighting & Landscaping	$173,961.04	$169,456.18	($4,504.86)	-2.59%	$189,000.00	89.66%
Successor Agency Trust Fund - City of Maywood serves as the Successor Agency to the Maywood Redevelopment Agency	$1,185,570.00	$1,226,567.00	$40,997.00	3.46%	$1,226,567.00	100.00%
Sewer Fund	$283,640.73	$277,602.74	($6,037.99)	-2.13%	$299,000.00	92.84%
Grant/Reimb (Fed/State/County)	$0.00	$90,025.00	$90,025.00	0.00%	$531,000.00	16.95%
Local Fiscal Recovery Fund	$0.00	$3,226,257.00	$3,226,257.00	0.00%	$0.00	0.00%
Measure W	$0.00	$171,817.98	$171,817.98	0.00%	$0.00	0.00%
Special Revenue Totals	**$4,873,995.05**	**$8,935,386.37**	**$4,061,391.32**	**83.33%**	**$6,516,008.00**	**137.13%**
Total Revenues	**$17,985,285.66**	**$21,295,775.01**	**$3,310,489.35**	**18.41%**	**$19,381,296.00**	**109.88%**

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 4.

DATE:	July 27, 2022
TO:	HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM:	JENNIFER VASQUEZ, CITY MANAGER
BY:	KAREN INIGUEZ, COMMUNITY DEVELOPMENT ANALYST
SUBJECT:	SECOND READING AND ADOPTION OF ORDINANCE NO. 22-02 OF THE CITY OF MAYWOOD ADDING ARTICLE 6 TO TITLE 6 OF CHAPTER 2 OF THE MUNICPAL CODE REGARDING SINGLE USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS

RECOMMENDATION:
Staff recommends that the City Council adopt Ordinance 22-02 entitled "An Ordinance of the City Council of the City of Maywood Adding Article 6 (Single-Use Foodware Accessories and Standard Condiments) to Title 6, Chapter 2 of the Municipal Code".

BACKGROUND:
Assembly Bill (AB) 1276 (Carrillo) amended an existing law regulating plastic straws and was signed by Governor Newsom in October 2021. The legislation expanded on the prior “straws on request only” law, expanding it to also include single-use cutlery, condiment packs and chopsticks. This law prohibits a food facility from providing any single-use food ware accessory or standard condiment to customers unless it is requested specifically by the customer, as well as bundling or packaging foodware accessories or condiments. In continuation, it also prohibits a third-party delivery platform from providing these accessories to consumers unless specifically requested by the consumer.

DISCUSSION:
The goal of AB1276 is to reduce the use of waste that is generated by all single-use food service products by changing the Public Resource Code in the area of single-use food accessories and standard condiments.

AB1276 focuses on the inclusion of single-use food accessories and prohibits a food facility or a third-party food delivery platform from providing these accessories to consumers unless they are specifically requested by the consumer. Under AB1276, bundling and packaging foodware accessories or condiments is prohibited. The consumer must request the specific foodware or condiment they would like, and they must be given the foodware as it was requested. Self-serve stations that have access to disposable foodware and condiments are still allowed as long all the items are provided separately and they are not bundled together.

Preparation and execution of AB1276 would come at no cost to the City and would not impact businesses financially. This law would financially help businesses in the long run as they would be able to cut down on disposable foodware accessories. Customers might feel impacted because they now need to request disposable foodware accessories or condiments when also ordering through online third-party food delivery platforms.

Food facilities that are expected to comply under AB1276 include restaurants, take-out food delivery services, coffee shops, caterers, cafeterias, grocery stores, delis, event venue concessions, mobile food vendors, and certified farmers' markets.

Facilities that are not expected to comply under AB1276 include residential care facilities as well as public and private school cafeterias, health care facilities, and Correctional facilities.

A food facility may offer the consumer through a drive-through and walk-through, a single-use foodware accessory. The single-use foodware accessory can be offered to the consumer if it is deemed necessary for the consumer to consume ready-to-eat food, to prevent spills or to safely transport ready-to-eat food.

Food facilities and third-party food delivery platforms that do not comply with this regulation may be subject to a fine. City enforcement will begin once the ordinance is effective and staff will respond to any reported violations. The first and second violations will result in a notice of violation. Any subsequent violations will result in a twenty-five dollar ($25) fine per day for each violation, but not to exceed three hundred dollars ($300) annually.

The City Council introduced Ordinance No. 22-02 at its regular meeting of July 13, 2022. Ordinance No. 22-02 is presented for the City Council's adoption.

Environmental Review

AB1276 helps with the reduction of the amount of plastic waste that is being generated by Californians. Many of these items end up in our landfills or they result in non-biodegradable pollution, entering our creeks and into our oceans. Plastic pollution is an on-going global issue that continues to affect California's beaches, scenic routes, riverbanks, etc.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

There is no fiscal impact to the City due to adopting the proposed Ordinance.

ATTACHMENT(S)

ORDINANCE NO. 22-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAYWOOD ADDING ARTICLE 6 (SINGLE-USE FOODWARE ACCESSORIES AND STANDARD CONDIMENTS) TO TITLE 6, CHAPTER 2 OF THE MUNICIPAL CODE

WHEREAS, in October 2021, Governor Newsom signed into law California State Assembly Bill ("AB") 1276, which expands upon the existing law requiring "straws on request only," by prohibiting single-use cutlery, condiment packs and chopsticks;

WHEREAS, AB 1276 prohibits a food facility from providing any single-use food ware accessory or standard condiment to customers unless it is requested specifically by the customer as well as bundling or packaging foodware accessories or condiments and also prohibits third-party delivery platforms from providing these accessories to consumer unless specifically requested by the consumer;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES ORDAIN AS FOLLOWS:

Section 1. Chapter 2 of Title 6 of the Maywood Municipal Code is hereby amended to add a new Article 6 to read as follows:

"Article 6. Single-Use Foodware Accessories and Standard Condiment Reduction"

6-2.601 Purpose. The purpose this Article is to reduce the use of waste that is generated by all the single- use food service product in compliance with AB1276.

6-2.602 Definitions.

"AB 1276" means the California State Assembly Bill regulating the distribution of single-use foodware accessories by food vendors to be made available only upon request of the consumer. AB 1276 applies to plastic and non-plastic single-use foodware items and standard condiments.

"Consumer" means a person who is a member of the public, takes possession of food, is not functioning in the capacity of an operator of a food facility, and does not offer the food for resale.

"Food facility" means an operation that stores, prepares, packages, serves, vends, or otherwise provides food for human consumption at the retail level and as further defined in Health and Safety Code Section 113789.

"Ready-to-eat food" means food that is in a form that is edible without additional preparation to achieve food safety, as specified in Section 114004 or Section 114008, is a raw or partially cooked food of animal origin and the consumer is advised as specified under Section 114093, or may receive additional preparation for palatability or aesthetic, epicurean, gastronomic, or culinary purposes and as further defined in Health and Safety Code Section 113881.

"Single-use" means designed to be used once and then discarded, and not designed for repeated use and sanitizing.

"Single-use foodware accessory" means all of the following single-use items provided alongside ready-to-eat food: Utensils, which is defined as forks, knives, spoons, and sporks, chopsticks, condiment cups and packets, straws, stirrers, splash sticks and cocktail sticks.

"Standard condiment" means relishes, spices, sauces, confections, or seasonings that require no additional preparation and that are usually used on a food item after preparation, including ketchup, mustard, mayonnaise, soy sauce, hot sauce, salsa, salt, pepper, sugar, and sugar substitutes.

"Third-party food delivery platform" means a business engaged in the service of online food ordering and delivery from a food facility to a consumer and as further defined in Health and Safety Code Section 113930.5. A food facility does not include a grocery store, as defined in Section 113948, or a room, building, or place or portion thereof, excluding a restaurant, used to sell to a customer primarily the following products: fresh produce, meat, poultry, fish, deli products, dairy products, perishable beverages, baked foods, and prepared foods.

“Refillable Self-service Dispenser” means a container or equipment that is used to hold disposable foodware accessories for customers to obtain at their discretion.

6-2.603 Requirements for Food Facilities and Third-Party Food Delivery Platforms.

A. Except as provided in paragraph C below, a food facility, for on-premises dining or when using a third-party food delivery platform, shall not provide any single-use foodware accessory or standard condiment packaged for single use to a consumer unless the single-use foodware accessory or standard condiment is requested by the consumer.

B. Single-use foodware accessories and standard condiments packaged for single use provided by food facilities for use by consumers shall not be bundled or packaged in a manner that prohibits a consumer from taking only the type of single-use foodware accessory or standard condiment desired without also having to take a different type of single-use foodware accessory or standard condiment.

C. A food facility may ask a drive-through consumer if the consumer wants a single-use foodware accessory if the single-use foodware accessory is necessary for the consumer to consume ready-to-eat food, or to prevent spills of or safely transport ready-to-eat food.

D. A third-party food delivery platform shall provide consumers with the option to request single-use foodware accessories or standard condiments from a food facility serving ready-to-eat food.

E. If a food facility uses any third-party delivery platform for ready-to-eat food, the food facility shall customize its menu with a list of available single-use foodware accessories and standard condiments, and only those single-use foodware accessories or standard condiments selected by the consumer shall be provided by the food facility. If a consumer does not select any single-use foodware accessories or standard condiments, no single-use foodware accessory or standard condiment shall be provided by the food facility for delivery of ready-to-eat food.

F. Nothing in this section shall prohibit a food facility from making unwrapped single-use foodware accessories available to a consumer using refillable self-service dispensers that dispense one item at a time to allow for single-use foodware accessories to be obtained.

G. Nothing in this section shall prohibit a food facility from making standard condiments available to a consumer using refillable self-service dispensers to allow for standard condiments to be obtained. A food facility that offers standard condiments is encouraged to use bulk dispensers for the condiments rather than condiments packaged for single use.

H. A food facility is encouraged, but not required, to take actions in addition to the requirements of this section that support a goal of reducing the use of and waste generated by all single-use food service products.

6-2.604 Exemptions. This Article shall not apply to the following institutions or facilities: (a) correctional institutions, which has the same meaning as in Section 7502 of the Penal Code; (b) health care facilities licensed pursuant to Article 1 (commencing with Section 1250) of Chapter 2 of Division 2 of the Health and Safety Code or facilities that are owned or operated by a health care service plan licensed pursuant to Chapter 2.2 (commencing with Section 1340) of Division 2 of the Health and Safety Code; (c) residential care facilities licensed pursuant to Division 2 (commencing with Section 1200) of the Health and Safety Code; and (d) public and private school cafeterias, as referenced in paragraph (1) of subdivision (b) of Section 113789 of the Health and Safety Code.

6-2.605 Enforcement and Penalties.

A. The City Manager, or her designee (“City Manager”), shall have primary responsibility for enforcement of this Article and shall have authority to issue citations for violation of any provision of this Article. The City Manager may establish administrative procedures and take any actions reasonable and necessary to further the purposes of this Article or to obtain compliance with this Article.

B. Any person, food facility or third party delivery platform that violates or fails to comply with any of the requirements of this Article shall be subject to the administrative citation procedures set forth in Chapter 6-4.30 of the Maywood Municipal Code.

C. Notwithstanding the provisions of Chapter 6-4.30, the first and second violations of this Article shall result in a notice of violation, and any subsequent violation shall constitute an infraction punishable by a fine of twenty-five dollars

($25) for each day in violation, but not to exceed three hundred dollars ($300) annually."

Section 2. **Severability**. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, without regard to whether any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

Section 3. **Effective Date of Ordinance**. This ordinance shall go into effect and be in full force and operation from and after thirty (30) days after its final passage and adoption.

Section 4. **Certification and Publication.** The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be published or posted in the manner prescribed by law.

PASSED, APPROVED AND ADOPTED THIS 27th day of July, 2022.

____
Heber Marquez, Mayor

ATTEST: APPROVED AS TO FORM:

____
Andrea Aguilar, City Clerk

____
Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Andrea Aguilar, City Clerk of the City of Maywood, do hereby certify that the foregoing Ordinance 22-02 was adopted at a regular meeting of the City Council of the City of Maywood held on the 27th day of July, 2022 by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAINED:

____
Andrea Aguilar, City Clerk

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 5.

DATE: July 27, 2022

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: ANTHONY RAINEY, INTERIM DIRECTOR OF FINANCE

SUBJECT: CONSIDERATION OF RESOLUTION NO. 6260 ESTABLISHING AN APPROPRIATION LIMIT PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION FOR FISCAL YEAR 2022-2023 FOR THE CITY OF MAYWOOD

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 6260 that establishes the appropriations limit for Fiscal Year 2022-2023 at $9,638,744.

BACKGROUND:

The Gann Spending Limitation Initiative (Proposition 4) was approved by the voters of California in the November 1979 special ballot election. This Proposition created Article XIII B of the State Constitution And Section 7910 of the Government Code , which sets forth the calculation of State and local jurisdictions' annual appropriations limit on monies that can be spent from tax revenues. Each year, the governing body - City Council - of the local agency - the City - must establish the appropriations limit, by resolution, before the beginning of the following fiscal year. The goal of Proposition 4 was to keep State of California and local government spending capped at 1978-1979 levels, adjusted for changes in population and inflation. Under Proposition 4, if a city ends the fiscal year having exceeded its GANN limit, then it must return the excess to taxpayers within two years.

Initially, the appropriations limit was adjusted annually by:
(1) the population change of each local agency in the preceding year (the population factor) and
(2) the lesser of consumer price index (CPI) or the change in California per capita income from the preceding year (inflation or growth factor).

Proposition 111 (Spending Limitations Act of 1990) was voted into law on June 5, 1990 as a means for promoting accountability of local government in adopting appropriation limits and allowing for adjustments to this methodology. Included as a key component of this Proposition was a new adjustment formula, that made the appropriations limit more responsive to local growth issues. Proposition 111 linked annual adjustment factors more closely to economic factors, resulted in a change in the calculation methodology as follows:

(3) It allows agencies (California municipalities) to select the California Per Capita Personal Income or the nonresidential assessed valuation growth due to new construction within the City, whichever is higher. Prior law required spending limits be tied to the Consumer Price Index or California Per Capita Personal Income growth, whichever was lower.

(4) It allows agencies (California municipalities) to use the percentage rate of the change in population within the City or County, whichever is higher. Prior law required the use of the change in population within the City only.

(5) It changed the base year from 1978-79 to 1986-87, then recalculated it from the new base year forward as if Proposition 111 had been in effect since the 1986-87 base year

For the population factor, the entity can select the greater of population change within the City or County. For the growth or inflation factor, local agencies may select the greater of growth in California per capita income, or growth in the local assessment valuation due to non-residential new construction. This calculation is based on the previous year's appropriations limit multiplied by the growth factor in the California Per Capita Personal Income percentage increase (1.0573) and multiplied again by the population percentage change for Maywood (1.0503) for an adjustment per factor of 1.1105. This calculation is demonstrated on Exhibit 1 to Resolution No. 2021-41. The California Department of Finance provides both the population change and the per capita personal income change in May of each year, see Attachment 2.

DISCUSSION:
In May of 2022, the California State Department of Finance (DOF) notified the local jurisdictions of the population and price data for use in the appropriations limit calculation for Fiscal Year (FY) 2022/2023.

Based on said documentation from the DOF, the percentage change in population for the City of Maywood is <0.87>%, while theLos Angeles County percentage change is <0.87>%. The preceding year's percentage change in the per capita personal income is 7.55%. Information regarding the change in local assessment valuation in non-residential new construction could not be determined..

Staff has prepared a series of worksheets to support the calculation of the FY 2022-2023 Gann Limit. Using the FY 2022-2023 Proposed Budget Revenues, each worksheet serves to carefully document the analysis of proceeds versus non-proceed of tax, including an allocation of interest between all sources of revenue.

Worksheet 5, for example, provides last year's (FY 2021-2022) limit $9,537,086, the annual adjustment to the limit based on a weighted composite of population and inflation growth, and the new limit for FY 2022-2023 or $ 9,638,744.

Worksheet No.4 shows how much the City expects to receive in proceeds of taxes subject to limitation for FY 2022-2023 at $11,972,419 and is safely within the Gann Limit.

LEGAL REVIEW:
The City Attorney has reviewed this report.

FISCAL IMPACT:
There is no fiscal impact related to the establishment of the FY 2022/23 GANN appropriations limit.

ATTACHMENT(S)
1. Attachment A - State of California Department of Finance - May 2022 Cost of Living Factor
2. Attachment B - State of California Department of Finance - Annual Percent Change in population Minus Exclutions
3. Attachment C - State of California Department of Finance - Los Angeles Incorporated Cities - Annual % Change in Population Minus Exclusions
4. Attachment D - WORKSHEET 1 CALCULATION OF PROCEEDS OF TAXES
5. Attachment E - WORKSHEET 2 USER FEES VERSUS COSTS
6. Attachment F - WORKSHEET 3 INTEREST EARNINGS PRODUCED BY TAXES
7. Attachment G - WORKSHEET 4 APPOPRIATIONS SUBJECT TO LIMITATION
8. Attachment H - WORKSHEET 5 APPOPRIATIONS LIMIT

9. Attachment I - WORKSHEET 6 EXCLUDED APPOPRIATIONS
10. Attachment J - WORKSHEET 7 INFLATION & POPULATION FACTORS
11. Attachment K - WORKSHEET 8 ADJUSTMENT FACTORS & CALCULATION OF APPROPRIATIONS LIMIT

RESOLUTION NO. 6260
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA ESTABLISHING AN APPROPRIATIONS LIMIT FOR THE CITY OF MAYWOOD FOR FISCAL YEAR 2021-2022

WHEREAS, Section 7910 of the California Government Code requires the City Council to establish its appropriation limit pursuant to Article XIII B of the State Constitution by resolution each year; and

WHEREAS, Section 7910 allows the City Council to choose between various factors to be used in the calculation of said appropriation limit, and

WHEREAS, the Finance Department of the City of Maywood has determined the City's appropriations limit for Fiscal Year 2022-2023 in accordance with the Constitution and laws for the State of California and the documentation used in said determination has been made available to the public in the office of the City Clerk.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and incorporated herein as if set forth in full.

Section 2. The City Council elects to use as the annual adjustment factors in calculating the appropriations limit, the California per capita Income and the annual population growth for the City of Maywood, both as determined by the California Department of Finance.

Section 3. The City Council hereby establishes the appropriations limit for the City of Maywood for Fiscal Year 2022-2023 at $9,638,744.

Section 4. The City Clerk shall certify to the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED AND ADOPTED THIS 27th day of July, 2022.

Heber Marquez, Mayor

ATTEST:

Andrea Aguilar, City Clerk

APPROVED AS TO FORM:

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Andrea Aguilar, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6260 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 27th day of July, 2022 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Andrea Aguilar, City Clerk

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

2022-23:

Per Capita Cost of Living Change = 7.55 percent
Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio: $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio: $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23: $1.0755 \times 0.997 = 1.0723$

Fiscal Year 2022-23

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022 and Total Population, January 1, 2022

County City	Percent Change 2021-2022	--- Population Minus Exclusions --- 1-1-21	 1-1-22	Total Population 1-1-2022
La Canada Flintridge	-1.03	20,291	20,081	20,081
La Habra Heights	-1.08	5,655	5,594	5,594
Lakewood	-0.99	81,681	80,876	80,876
La Mirada	-0.77	49,074	48,696	48,696
Lancaster	-0.62	172,298	171,234	175,164
La Puente	-0.10	37,626	37,587	37,587
La Verne	-0.93	32,608	32,304	32,304
Lawndale	-1.07	31,638	31,301	31,301
Lomita	-1.05	20,851	20,633	20,633
Long Beach	0.20	459,711	460,636	460,682
Los Angeles	-0.88	3,851,093	3,817,053	3,819,538
Lynwood	-0.80	67,260	66,723	66,723
Malibu	-0.49	10,739	10,686	10,686
Manhattan Beach	-1.29	35,357	34,902	34,902
Maywood	-0.87	25,033	24,814	24,814
Monrovia	-0.65	37,809	37,563	37,563
Montebello	-0.90	62,180	61,622	61,622
Monterey Park	-1.00	60,814	60,207	60,207
Norwalk	-0.56	101,517	100,946	101,645
Palmdale	-0.89	168,895	167,398	167,398
Palos Verdes Estates	-1.04	13,116	12,980	12,980
Paramount	-1.00	53,009	52,477	52,477
Pasadena	-0.52	139,029	138,310	138,310
Pico Rivera	-0.62	61,827	61,442	61,442
Pomona	0.60	148,879	149,766	149,766
Rancho Palos Verdes	-0.98	41,861	41,451	41,468
Redondo Beach	-1.10	69,742	68,972	68,972
Rolling Hills	-1.12	1,703	1,684	1,684
Rolling Hills Estates	0.07	8,283	8,289	8,289
Rosemead	-0.61	50,823	50,511	50,511
San Dimas	-0.86	34,651	34,352	34,352
San Fernando	0.00	23,520	23,519	23,519
San Gabriel	-1.03	39,250	38,845	38,845
San Marino	-0.62	12,334	12,257	12,257
Santa Clarita	0.33	228,084	228,835	228,835
Santa Fe Springs	1.05	18,523	18,718	18,763
Santa Monica	-0.89	93,242	92,408	92,408
Sierra Madre	-0.86	10,959	10,865	10,865
Signal Hill	-0.90	11,702	11,597	11,597
South El Monte	0.70	19,532	19,668	19,668

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2021 to January 1, 2022

County	Percent Change 2021-22	--- Population Minus Exclusions --- 1-1-21	1-1-22
Los Angeles			
Incorporated	-0.71	8,907,581	8,844,059
County Total	-0.71	9,923,635	9,853,284
Madera			
Incorporated	-0.66	79,979	79,453
County Total	0.33	151,653	152,155
Marin			
Incorporated	-1.08	191,936	189,869
County Total	-1.11	256,537	253,686
Mariposa			
Incorporated	0.00	0	0
County Total	-0.20	17,018	16,984
Mendocino			
Incorporated	-0.35	28,697	28,596
County Total	-0.78	90,655	89,951
Merced			
Incorporated	0.41	192,660	193,455
County Total	0.88	280,833	283,311
Modoc			
Incorporated	1.00	2,699	2,726
County Total	0.98	8,606	8,690
Mono			
Incorporated	0.56	7,324	7,365
County Total	0.61	13,167	13,247
Monterey			
Incorporated	-0.39	314,094	312,883
County Total	-0.62	419,835	417,224

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

WORKSHEET 1
CITY OF MAYWOOD CALCULATION OF PROCEEDS OF TAXES
FISCAL YEAR 2022-2023

REVENUE	PROCEEDS OF TAXES	NON-PROCEEDS OF TAXES	TOTAL
A - TAXES:			
A1 - PROPERTY TAXES [**4101** - Property Tax - Secured Taxes Current + **4102** - Property Tax - Unsecured Taxes Current + **4103** - Property Tax - Secured Taxes Prior + **4105** - Recognized Obligation Payment Schedule (ROPS) Residual Distribution + **4106** - Property Tax - State Reimbursement to City of Homeowners Exemption + **4109** - Redevelopment Property Tax Trust Fund Payments]	$674,444		$674,444
A2 - SALES TAX - **4201** - Sales and Tax Use Revenue	$2,200,048		$2,200,048
A3 - BUSINESS LICENSE - **4205** - Business License Tax	$205,324		$205,324
A4 - UTILITY USERS TAX (UUT) - **4211** - Utility Users Tax	$1,102,415		$1,102,415
A5 - TRANSIENT OCCUPANCY TAX - **4202** - Hotel / Motel Roon (Transient Occupancy -TOT) Tax	$68,097		$68,097
A6 - CANNABIS SALES TAX - **4212** - Cannabis Sales Tax	$1,980,241		$1,980,241
A7 - OTHER TAXES	$0		$0
TOTAL REVENUE FROM TAXES (A1 through A7)	**$6,230,569**	**$0**	**$6,230,569**
B - LICENSES AND PERMITS:			
B1 - CONSTRUCTION RELATED PERMITS: [**4313** - Buuilding Permits + **4315** - Conditional / Land Use Permits + **4320** - Occupancy Permits]		$90,200	$90,200
B2 - OTHER LICENSE FEES / PERMITS [**4304** - License Processing Fee + **4310** - Tobacco Retailer License + **4305** - Public Works Permit Fees + **4311** Apartment License + **4322** - Parking Permits + **4312** - Garage Sale Permits]		$227,195	$227,195
TOTAL LICENSES AND PERMITS (B1 and B2)	**$0**	**$317,395**	**$317,395**
C - REVENUE FROM OTHER AGENCIES:			
C1 - STATE OF CALIFORNIA MOTOR VEHICLE FEE [**4107** - Motor Vehicle License Fee (VLF) in lieu Property Tax Payment}	$3,300,000		$3,300,000
C2 - U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) [**4407** - HCDA: Sidewalk Rehabilitation]		$391,053	$391,053
C3 - OTHER COUNTY REVENUES [		$531,000	$531,000
TOTAL REVENUE FROM OTHER AGENCIES	$3,300,000	$922,053	$4,222,053
D - FINES AND FORFEITURES			
D1 - GENERAL COURT FINES [**4404** - Southeast Municipal Court (SEMC) - Court Collections]		$0	$0
D2 - VEHICLE IMPOUND FEES [		$0	$0
D3 - ADMINISTRATIVE FEES [**4403** - Citations: Administrative]		$85,000	$85,000
D4 - PARKING CITATIONS [**4402** - Citations: Parking]		$410,000	$410,000
TOTAL FINES AND FORFEITURES	$0	$495,000	$495,000

WORKSHEET 1
CITY OF MAYWOOD CALCULATION OF PROCEEDS OF TAXES
FISCAL YEAR 2022-2023

E - USE OF MONEY AND PROPERTY:				
(excluding Investment Earnings)				
E1 - RENTS, ROYALS, CONCESSIONS [**4702** - Rents and Concessions]		$26,000	$26,000	
E2 - FRANCHISE FEES [**4203**- Franchise Tax + **4302** - Collector Fee]		$358,951	$358,951	
TOTAL USE OF MONEY AND PROPERTY:	$0	$384,951	$384,951	
F - USER FEES (from worksheet #1)		$236,951	$236,951	
G - OTHER MISCELLANEOUS				
G1 - Other Revenue	$0	$85,500	$85,500	
TOTAL OTHER MISCELLANEOUS	$0	$85,500	$85,500	
TOTAL A + B + C+ D + E + F + G	**$9,530,569**	**$2,441,850**	**$11,972,419**	
INTEREST EARNINGS FROM WORKSHEET #3				
Amount of Interest Earned from Taxes		-	-	From Worksheet#3, Line G
Amount of Interest Earned From Non-Taxes		-	-	From Worksheet#3, Line H
Total Interest		-	-	
TOTAL REVENUE	**$9,530,568.84**	**$2,441,850.10**	**$11,972,418.94**	
Reserve Withdrawals (Including Appropriated Fund Balance)	0	0	0	
Grand Total Budget	**9,530,568.84**	**2,441,850.10**	11,972,418.94	

WORKSHEET 2
CITY OF MAYWOOD USER FEES VERSUS COSTS
FISCAL YEAR 2022-2023

	PUBLIC SAFETY	PUBLIC WORKS	COMMUNITY SERVICES	GENERAL GOVT.	TOTAL
A. COSTS REASONABLY BORNE					
A1 - County Sheriff and Crossing Guards [6110 - Los Angeles County Sheriff - Public Safety Services + **6108** - Crossing Guard Service]	$5,237,436				$5,237,436
A2 Public Works [Costs of Public Works Department]		$2,357,097			$2,357,097
A3 - Building & Planning [Costs of Building and Planning]		$1,000,141			
A4 -Community Services [Costs of community Services]			$197,414		$197,414
A5 - General Government [Costs for City Administration + City Clerk + Finance + HR/Risk Management + General Government Services]				$8,665,229	$8,665,229
TOTAL COST REASONABLY BORNE	**$5,237,436**	**$3,357,238**	**$197,414**	**$8,665,229**	**$16,457,176**
B. FEE REVENUES					
B1 - Construction Related Fees [**4704** - Plan Check Fees + **4308 -** Pre-Sale Property Report Fee + **4320** - Occupancy Permits + **4319** - Miscellaneous Building Permits + **4307** - Commercial Cannabis Renewal Fees + **4318** - Mechanical Permits]	$0	$191,951			$191,951
B2 - Other Service Charges [**4301** - Compliance Program Fee]			$45,000		$45,000
TOTAL FEE REVENUE	**$0**	**$191,951**	**$45,000**	**$0**	**$236,951**
C. PROCEEDS OF TAXES (I.E. Revenue that exceeds cost)	$0	$0	$0	$0	$0
D. NON-PROCEEDS OF TAXES	**$0**	**$191,951**	**$45,000**	**$0**	**$236,951**

WORKSHEET 3
CITY OF MAYWOOD INTEREST EARNINGS PRODUCED BY TAXES
FISCAL YEAR 2022-2023

		Amount	Source
A.	Non-Interest Tax Proceeds	$9,530,569	REVENUES - Worksheet#1
B.	Exclusions	$795,042	Worksheet#7
C.	Net Invested Taxes	$8,735,527	A Non-Interest Tax Proceeds minus - B Exclusions
D.	Total Non-Interest Budget	$11,972,419	REVENUES - Worksheet#1
E.	Tax Proceeds as Percent of Budget	73%	C - Net Invested Taxes divided by D -Total Non-Interest Budget
F.	Interest Earnings [4803 - Interest Income]	-	Budget
G.	Amount of Interest Earned from Taxes	-	E - Tax Proceeds as Percent of Budget multiplied by F - Interest Earnings
H.	Amount of Interest Earned From Non-Taxes	-	F - Interest Earnings minus G - Amount of Interest Earned from Taxes
I.	Transpose Line G and H to Worksheet#2		

** Take the result of steps #G and #H
Copy on to Worksheet #1

WORKSHEET 4
CITY OF MAYWOOD APPOPRIATIONS SUBJECT TO LIMITATION
FISCAL YEAR 2022-2023

	Amount	Source
A - Proceeds of Taxes	$9,530,569	REVENUE - Worksheet#1
B - Exclusions	$795,042	EXCLUDED APPROPRIATIONS - Worksheet#7
C - Appropriations Subject to Limitation	$8,735,527	A - Prceeds of Taxes minus B - Exclusions
D - Current Year Limit	$9,537,086	Worksheet#6
E - Over/Under Limit	($801,559)	C - Appropriations Subject to Limitation minus D - Current Year Limit

WORKSHEET 5
CITY OF MAYWOOD APPOPRIATIONS LIMIT
FISCAL YEAR 2022-2023

		FY 2021-2022 Amount	FY 2022-2023 Amount	Source
A.	Last Year's Limit	9,437,898	9,537,086	
B.	Adjustment Factors:			
	1. Population Percent (DOF)	0.9940%	0.9911%	'C' in Worksheet #8
	2. Inflation Percent (DOF)	1.0573%	1.0755%	'A' in Worksheet #8
	Total Adjustment Percent	1.0510%	1.0659%	(B1*B2)
C.	Annual Adjustment $$	$ 99,188	$ 101,658	(B*A)
D.	Other Adjustments:			
	Lost Responsibility (-)			
	Transfer to Private (-)	0	0	
	Transfer to Fees (-)	0	0	
	Assumed Responsibility (+)	0	0	
	Other Adjustments (Explain)	0	0	
	Sub-Total	$ -	$ -	
E.	Total Adjustments	$ 99,188	$ 101,658	(C+D)
F.	This Year's Limit	$ 9,537,086	$ 9,638,744	(A+E)

WORKSHEET 6
CITY OF MAYWOOD EXCLUDED APPOPRIATIONS
FISCAL YEAR 2022-2023

	Amount
Federal Mandates	
i) 8101 - Bond Principal Expense	$75,000
ii) 5220 City Portion of Medicare Expense	$15,145
iii) Sub-Total	$90,145
iv) Qualified Capital Outlays - GENERAL FUND Capital Improvement Program (CIP) Projects for Fiscal Year 2022-2023	$704,897
v) Sub-Total	$704,897
Total Excludable (iii + iv)	$795,042

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WORKSHEET 7

CITY OF MAYWOOD INFLATION & POPULATION FACTORS
FISCAL YEAR 2022-2023

Inflation Factors

Change in California Per Capita Personal Income	Change in Non-Residential Assessed Valuation
7.55%	Not yet avaialble.

Source - DOF Attachment A - Annual Percent Change in Population Minus Exclusions

Population Factors

Change in Los Angeles County Population	Change in City of Maywood Population
-0.89%	-0.87%
Source - DOF Attachment B - Annual Percent Change in Population Minus Exclusions	Source - DOF Attachment B - Annual Percent Change in Population Minus Exclusions

WORKSHEET 8

CITY OF MAYWOOD ADJUSTMENT FACTORS & CALCULATION OF APPROPRIATIONS LIMIT
FISCAL YEAR 2022-2023

Under Proposition 111, each of the major adjustment factors have two options. The available options for these factors for the purpose of calculating the Fiscal Year 2022-2023 adjustments are as follows:

Price Factors:

A) Percent change in State per Capital Personal Income:	7.55%
Source - DOF Attachment A: California Per Capita Personal Income	
Price Factor A	**1.0755**
B) Percent change in Assessed Valuation in non-residential new construction	0.00%
Price Factor B	1

Population factors:

C) Percent change in County Population:	-0.89%
Source - DOF Attachment C: Annual Percent Change in County Population Minus Exclusions	
Population factor C	**0.9911**
D) Percent change in City Population	-0.87%
Source - DOF Attachment B: Annual Percent Change in City Population Minus Exclusions	
Population factor D	**0.9913**

Annual Adjustment Factors:

Based upon the actual data, the four possible adjustments factors are as follows:

(A x C) = (1.0755) x (0.9911) =	***1.06593***	***Recommended***
(A x D) = (1.0755) x (0.9913) =	1.06614	
(B x C) = (1.0 x (0.9911) =	0.9911	
(B x D) = (1. x 0.9913) =	0.9913	

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 6.

DATE:	July 27, 2022
TO:	HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM:	CLAUDIA ZAVALA, COMMUNITY SERVICES LIAISON
BY:	JENNIFER VASQUEZ, CITY MANAGER
SUBJECT:	CONSIDERATION OF APPROVAL TO ASSIGN THE REMAINING FUNDS ($10,400) AUTHORIZED FOR THE YMCA SLEEP AWAY CAMP TO FREE FAMILY SWIM, SWIM LESSONS AND SENIOR WATER AEROBICS.

RECOMMENDATION:
Consideration of approval to assign the remaining funds ($10,400) authorized for the YMCA Sleep Away Camp to the YMCA free family swim, swim lessons and senior water aerobics.

BACKGROUND:
On May 11, 2022, the City Council approved financial assistance for Maywood residents to access swim lessons, open swim opportunities, senior water aerobics and access to Sleep Away Camp.

The City Council directed staff to work with the YMCA to reserve forty (40) spaces for Sleep Away Camp.

DISCUSSION:
The camp left on Sunday, July 10 – 16, and had a total of thirteen (13) children registered. Since only thirteen (13) spots were used; staff is recommending that City Council approve the use of these remaining funds for free family swim, swim lessons and senior water aerobics. All three programs have been very successful. Five hundred (500) residents have utilized free family swim, ninety-eight (98) registered for swim lessons and twenty-five (25) seniors registered for water aerobics.

Five thousand two hundred ($5,200) was used to send thirteen (13) children to Sleep Away Camp. There is a remaining balance of ten-thousand eight hundred ($10,800) appropriated to this program. The remaining funds can be used for free family swim, swim lessons and senior water aerobics. The tentative schedule is as follows:

- Senior water aerobics will continue until the pool closes in October.
- Family free swim will begin the next day after approval by City Council and will continue until the pool closes for the season.
- Registration for swim lessons will begin August 8 at the YMCA for the August 29 - October 1 sessions.

LEGAL REVIEW:
The City Attorney has reviewed this report

FISCAL IMPACT:
The City allocated funds from the American Rescue Plan Act (ARPA) for the referenced programming. The funds carried over from FY 2021-2022 will be carried-forward and encumbered in FY 2022-23.

ATTACHMENT(S)