AGENDA

REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY

FRIDAY, MAY 12, 2023 AT 4:30 PM

Maywood City Council Chambers
4319 E. Slauson Avenue, Maywood, CA 90270
www.cityofmaywood.com

I. **CALL TO ORDER/ROLL CALL**
CALL TO ORDER
ROLL CALL

II. **CITY OFFICIALS**

MAYOR
Frank Garcia

MAYOR PRO TEM
Mayra Aguiluz

COUNCIL MEMBERS
Jessica Torres
Eduardo De La Riva
Heber Marquez

CITY CLERK
Andrea Aguilar

CITY TREASURER
Mary Mariscal

CITY MANAGER
Jennifer E. Vasquez

CITY ATTORNEY
Roxanne Diaz

III. **MEETING PROCEDURES**
The public may participate in person and or by using the virtual platform (Zoom).

Public Participation options:

1. **In-Person** - Council Chambers located at 4319 E. Slauson Avenue, Maywood, CA
2. **Zoom:** Please click the link below to join the webinar:

https://us02web.zoom.us/j/89026759551?pwd=ZVAva09zUDYzSUY1TnRiSU4wMjJldz09

Passcode :321674

Public Comment using a virtual platform: join in through the link provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public participation period for agenda items or during the public participation period for non-agenda items. The Zoom Host will call on people to speak by name provided or last 4 digits of phone number.

3. **Phone:** 1-669-900-6833 Enter Meeting ID: 890 2675 9551 Passcode: 321674

Public Comment for those joining by phone, use the "raise hand" feature by pressing *9 during the public participation period for agenda items or during the public participation period for non-agenda items.

4. **Before the Meeting**: Public comment will be accepted for the record in advance by 4:30 pm the day of the meeting by email to karen.iniguez@cityofmaywood.org; or if you are unable to email, please call the City Clerk's Office at (323) 562-5714. Your comment will be made part of the written record but will NOT be read verbally at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council meeting, please contact the City Clerk's Office, (323) 562-5714 within 48 hours of the meeting.

IV. MAYOR, COUNCILMEMBERS AND STAFF COMMENTS

V. PUBLIC PARTICIPATION (Agenda Items; Time allotted: 3 minutes)

Speakers wishing to address the City Council on an item on the agenda may use the instructions provided in section **III. MEETING PROCEDURES** beginning on page 1 of this agenda.

VI. PRESENTATIONS

IT MODERNIZATION REVIEW

VII. DISCUSSION/ACTION ITEMS

1. DISCUSSION REGARDING THE CITY'S 2023 PRIORITIES AND RECENT STRATEGIC PLANNING WORKSHOPS

2. PRESENTATION OF THE PROPOSED FISCAL YEAR (FY) 2023-2024 CITY OF MAYWOOD BUDGET

VIII. PUBLIC PARTICIPATION (Non-Agenda Items; Time allotted: 3 minutes)

Speakers wishing to address the City Council on a non- agenda item you may use the instructions provided in section **III. MEETING PROCEDURES** beginning on page 1 of this agenda.

IX. **ADJOURNMENT** - The next Regular Meeting of the Maywood City Council is Wednesday, May 24, 2023 at 6:00 p.m.

PUBLIC ACCESS TO MEETING AGENDA AND AGENDA PACKETS

I, ______________________________, Andrea Aguilar, City Clerk or Deputy City Clerk, hereby certify that this agenda was duly posted by law at 4319 E. Slauson Avenue, Maywood, CA 90270 and the City Website. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Maywood City Hall, 4319 E. Slauson Avenue, Maywood CA 90270. If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to rising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting. In compliance with the ADA, if you need special assistance for the meeting, call (323) 562-5723 within 72 hours prior to the meeting so the City can make reasonable arrangements to ensure accessibility.

♿

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 1.

DATE: May 12, 2023

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: JENNIFER VASQUEZ, CITY MANAGER

SUBJECT: DISCUSSION REGARDING THE CITY'S 2023 PRIORITIES AND RECENT STRATEGIC PLANNING WORKSHOPS

RECOMMENDATION:
It is recommended that the City Council provide staff with direction on its 2023 priorities and discuss a work plan to return at a future meeting to further discuss a work plan and reporting process.

BACKGROUND:
The Institute for Local Government (ILG) recently facilitated three workshops for the City Council and staff. The workshops focused on defining good governance and strategic planning.

DISCUSSION:
Staff is looking for further direction from the City Council regarding strategic priorities, strategic planning, future staff reporting process, and the finalization of the vision statement.

Five Priorities:
The following is a list of priorities developed during the City's recent strategic planning workshops. These priorities have been moved into 5 focus areas. The priorities are not determinative of all priorities for the following year but can help the City Council direct staff on where to focus their limited time and resources. The five priority areas identified were:

- **Financial management and economic development**
- **Housing development and affordability**
- **Staff capacity and recruitment and retention**
- **Community engagement and communication**
- **Public safety**

Such priorities can be used as a guide during budget discussions. However, it is recommended that at a future meeting, the City Council further discuss establishing a vision statement, develop a work plan and priorities to specifically address the broad priority areas, and approve a reporting process for staff to utilize to monitor progress.

LEGAL REVIEW:
The City Attorney has reviewed this report.

FISCAL IMPACT:
There is no fiscal impact associated with this staff report.

ATTACHMENT(S)

AGENDA REPORT
CITY OF MAYWOOD

AGENDA ITEM NO. 2.

DATE:	May 12, 2023
TO:	HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM:	JENNIFER VASQUEZ, CITY MANAGER
BY:	JENNIFER VASQUEZ, CITY MANAGER
SUBJECT:	PRESENTATION OF THE PROPOSED FISCAL YEAR (FY) 2023-2024 CITY OF MAYWOOD BUDGET

RECOMMENDATION:
This is the first of two planned discussions, prior to a public hearing in June to consider adoption of the proposed FY 2023-2024 budget. City staff is seeking direction from Council to build the draft budget.

BACKGROUND:
The purpose of this presentation is for the City Council to receive an overview of the General Fund expenditures and revenue expectations for FY 2023-2024.

General Fund Balance

At the Mid-Year budget review on March 22, 2023, the General Fund Balance was expected to be $4,406,392 for FY 2022-2023 ending June 30, 2023. However, as our FY 2021-2022 audit is being finalized, we have an updated fund balance. The chart below includes the increase.

Estimated Fund Balances for Fiscal Year 2022-2023 General Fund

	100 - General Fund
1 - Estimated Beginning Balance 7/1/2022	$7,200,207.63
2 - Estimated Revenue	$12,789,141.00
3 - Estimated Expenditures	$11,894,555.48
4 - Transfers In/(Out)	$0.00
5 - Estimated Ending Balance 6/30/2023	$8,094,793.15

Estimated Fund Balances for Fiscal Year 2023-2024 General Fund

	100 - General Fund
1 - Estimated Beginning Balance 7/1/2023	$8,094,793.15
2 - Estimated Revenue	$13,129,519.00
3 - Proposed Expenditures	$12,603,265.31
4 - Transfers In/(Out)	$0.00
5 - Estimated Ending 6/30/2024	$8,621,046.84
6 - Estimated Change in Fund Balance	$526,253.69

Revenue Expectations

The City's general fund revenue is expected to be $465,779 above that estimated at the beginning of this fiscal year. This increase can be seen in all categories except for revenues from Charges for Services. In this category, there was no revenue received in the "Waste Management Assessment." This is due to no property tax levies being placed to collect unpaid rubbish fees. The largest revenue for the city is found in taxes, specifically through the collection of 4201 Sales and Use Tax and 4212 Cannabis Sales Tax.

In FY 2023-2024 it is projected that the General Fund revenue will further increase by $340,000. The increase is expected to be seen within all categories with the exception of charges for services due to the absence of rubbish levies which have occurred over the past couple of years.

Major Expenditure Expectations

Employee Compensation: FY 2023-2024 proposed personnel costs have been estimated in accordance with current benefit levels and wage increases as agreed upon within employee contracts and adopted compensation schedule.

Employee Pension (Current and Past): Pension liability is a major expense in all cities. Maywood, however, has been able to offset most of the unfunded liability - Unfunded Actuarial Liability (UAL) - through the City's Retiree Pension Levy. The UAL is the difference between the pension plan's estimated benefit requirements (future payments) and assets that the City has set aside to pay for these benefits. This year it is estimated that the Retiree Pension Levy – Account 4830 - revenue will be $1,300,000 which is enough to cover both the annual pension cost to CalPERS and the recently issued Pension Obligation Bond (POB). The POB was issued to reduce the City's UAL; the debt service for the POB this year will be $1,019,783.10. The remaining balance of the Retiree Pension Levy revenue will be used to cover the annual pension cost to CalPERS, which is estimated to be $123,821. This is significant because in the past the revenue from the Retiree Pension Levy, which has not been increased in many years, did not fully cover both the City's unfunded liability (UAL) and, annual pension costs to CalPERS. Prior to this, the General Fund was needed to fill the gap. This was because prior to paying off the UAL, on an annual basis, the cost would fluctuate annually based on the performance of the fund, salaries paid, and actuarial assumptions as calculated by CalPERS.

Sheriff's Contract: The Sheriff's contract accounts for close to 50% of the non-Personnel Services budget in the General Fund. For the upcoming fiscal year, we have been notified by the Sheriff's office that there will be an increase of 7.6%. This will increase the cost by approximately $397,000.00. In addition, we have continued to budget a small amount ($16,000.00) for the special overtime assignments also known as saturation patrols.

Information Technology Hardware/Equipment: This budget includes expenditures on the annual maintenance contract with AMC Solutions and investment in 15 new surface laptops with new monitors and keyboards to allow for dual use as a desktop computer and for remote work as needed. One important lesson learned during the COVID-19 pandemic is that we must be flexible so that City Hall can continue to function through various situations. Allowing staff access to a laptop for remote work is one such way we can maintain flexibility and efficiency. In addition, this proposed budget includes funds for the modernization of the City's network, files, and Applications.

DISCUSSION:
The City is currently growing programming capacities within the Public Works Department and Community Services Department.

For the City Council's consideration, below there is a list of requests and estimates from the two departments. The first list includes one-time costs that can be funded through the General Fund and various special Funds as noted below.

Staff is proposing the following requests. All amounts are estimates:

1. Paint City Hall, Sheriff's Sub-Station, and Marquee sign - $68,000.00
2. Update Marquee Sign – between $56,000 and $100,000
3. Additional Security Cameras at City Hall - $11,000.00
4. Paint the Public Works (PW) Yard Buildings - $17,000.00
5. Equip the PW Yard office with cabling and network capabilities so the PW team can permanently move to the building for $15,000.
6. ADT security system for PW Yard (CCTV)-$8000.00 plus a monthly fee of $65.00 or ADT security system for PW Yard (Alarm System)-$5000.00 plus a monthly fee of $80.00
7. New chain link fence around the entire PW Yard - $77,000.00
8. New Rolling wrought iron gate at PW Yard - $23,000.00
9. Paint Parking T's Citywide - $247,000.00 (funded through Gas Tax)
10. Non-profit painting of addresses Citywide - $5.00 per address.
11. Air Compressor with a jackhammer - $24,000.00
12. Mobile Stage $100,000
13. Electric SUV to accommodate the carrying of special event supplies, canopies, and tables for small events $42,000 to $50,000 (AQMD funds)

On-Going Personnel Requests:

1) Part-Time Employee dedicated to Community Services to assist with special events, community outreach, and other programming needs as they develop. The estimated annual cost is $16,000 with a cap of 960 hours.

2) Full-Time Public Works Employee. Currently, public works are comprised of a Full-Time Public Works Superintendent, a Full-Time Public Works Worker, and 2-Part-Time Public Works Workers. Currently, one part-time position is vacant; if a full-time position is ultimately granted, staff would recommend a budget for only 1part-time Public Works worker. The proposed budget includes $16,330 for the vacant public works position; consequently, an additional $21,579 would be needed to fund this full-time request. Such funding would be split between the general fund and special funds.

This item is for discussion. If the City Council would like to review this request in more detail, the estimates will be worked into the estimated expenditures at the next budget discussion.

LEGAL REVIEW:
The City Attorney has reviewed this report.

FISCAL IMPACT:
There is no fiscal impact associated with this staff report. City Council direction will be used to prepare the draft FY 2023-2024 budget.

ATTACHMENT(S)
1. Attachment 1 - General Fund Rev Budget
2. Attachment 2 - Proposed General Fund FY 2023-2024 Expenditures

FUND / REVENUE TYPE	A - Revised Revenue Budget FY 2022-2023	B - FY 2023-2024 Proposed Revenue Budget
100 - GENERAL FUND **Taxes:**		
Franchise & Collectors Fee	535,000.00	$555,000.00
Property Taxes	$714,301.00	$720,000.00
4211 - Utility Users Tax	$1,102,415.00	$1,200,000.00
4206 - Real Estate Transfer Tax	$31,000.00	$28,000.00
4202 - Hotel / Motel Room Transient Occupancy Tax (TOT)	$75,000.00	$77,250.00
4212 - Cannabis Sales Tax	$1,980,241.00	$1,750,000.00
4201 - Sales and Use Tax Revenue	$2,200,048.00	$2,400,000.00
Taxes Totals	**$6,638,005.00**	**$6,730,250.00**

FUND / REVENUE TYPE	A - Revised Revenue Budget FY 2022-2023	B - FY 2023-2024 Proposed Revenue Budget
100 - GENERAL FUND **Licenses & Permits:**		
4301 - Compliance Program Fee	$45,000.00	$45,000.00
Residential & Building Permits	$20,000.00	$21,500.00
4305 - Public Works Permit Fees	$180,000.00	$190,000.00
Other Fees & Permits	$17,000.00	$18,000.00
4320 - Occupancy Permits	$5,000.00	$6,000.00
4313 - Building Permits	$90,000.00	$80,000.00
Compliance and Review Fees - Cannabis	$0.00	$0.00
4307 - Commercial Cannabis Renewal Fees	$74,250.00	$74,250.00

FUND / REVENUE TYPE	A - Revised Revenue Budget FY 2022-2023	B - FY 2023-2024 Proposed Revenue Budget
4322 - Parking Permits	$80,000.00	$60,000.00
4311 - Apartment License	$15,000.00	$16,000.00
4205 - Business License Tax	$200,000.00	$220,000.00
4107 - Motor Vehicle License Fee (VLF) in lieu Property Tax Payment	$3,363,110.00	$3,464,000.00
Licenses and Permits Totals	**$4,089,360.00**	**$4,194,750.00**

FUND / REVENUE TYPE	A - Revised Revenue Budget FY 2022-2023	B - FY 2023-2024 Proposed Revenue Budget
<u>100 - GENERAL FUND</u>		
Charges for Services:		
4701 - Waste Management Assessment	$2,000.00	$0.00
4704 - Plan Check Fees	$55,000.00	$50,000.00
4702 - Rents & Concessions	$23,814.00	$23,814.00
Charges for Services Totals	**$80,814.00**	**$73,814.00**
<u>100 - GENERAL FUND</u>		
Fines and Forfeitures:		
4401 - Penalties: Apt & Bus License	$5,500.00	$5,700.00
4404 - Southeast Municipal Court (SEMC) - Court Collections	$150,000.00	$180,000.00
4403 - Citations: Administrative	$4,500.00	$6,000.00
4402 - Citations: Parking	$410,000.00	$412,000.00
Fines and Forfeitures Totals	**$570,000.00**	**$603,700.00**
<u>GENERAL FUND</u>		
Leases and Concessions:		
4501 - Leased Property Rental Income	$50,000.00	$59,005.00
Leases and Concessions Totals	**$50,000.00**	**$59,005.00**
<u>100 - GENERAL FUND</u>		
Miscellaneous:		
4817 - Good Corporate Citizen Program	$20,000.00	$20,000.00
4803 - Interest Income	$80,000.00	$93,000.00
4809 - Miscellaneous Revenue	$45,000.00	$48,000.00
4605 - CARES Act Reimbursement	$0.00	$0.00

FUND / REVENUE TYPE	A - Revised Revenue Budget FY 2022-2023	B - FY 2023-2024 Proposed Revenue Budget
4804 -Other (Recycle + ABx1 Reimbursement)	$7,150.00	$7,000.00
Miscellaneous Revenue Totals	**$152,150.00**	**$168,000.00**
100 - GENERAL FUND		
Retiree Pension Levy:		
4830 - Retiree Pension Levy	$1,208,812.00	$1,300,000.00
Retiree Pension Levy Totals	**$1,208,812.00**	**$1,300,000.00**
100 - GENERAL FUND Revenue Totals	**$12,789,141.00**	**$13,129,519.00**

Fiscal Year 2023-2024 Proposed Budget GENERAL FUND Expeditures

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
110 - City Council				
Personnal Services				
	Stipends			
5101	Elected Officials Stipend	$37,870.00	$34,025.86	$33,350.00
	Total Stipends	**$37,870.00**	**$34,025.86**	**$33,350.00**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$2,111.00	$1,998.58	$2,049.02
5202	MEDICAL Insurance (Current Employees)	$52,564.00	$39,730.12	$27,167.04
5203	DENTAL Insurance (Current Employees)	$0.00	$2,559.70	$2,094.00
5204	VISION Insurance (Current Employees)	$0.00	$1,044.50	$757.20
5220	City Portion of Medicare Expense	$549.00	$518.12	$483.58
5242	City Portion of Social Security Expense	$462.00	$443.30	$0.00
5250	Phone Stipend	$2,501.00	$2,399.80	$2,399.80
	Total Benefits	**$58,187.00**	**$48,694.12**	**$34,950.64**
	Total Personnal Services	**$96,057.00**	**$82,719.98**	**$68,300.64**
110 - City Council				
Non Personnal Services				
6202	Office Materials & Supplies	$900.00	$900.00	$900.00
6302	Dues & Subscriptions	$0.00	$0.00	$0.00
6304	Dues and Memberships	$4,600.00	$4,600.00	$4,000.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$50,000.00	$50,000.00	$50,000.00
	Total Non Personnal Services	**$55,500.00**	**$55,500.00**	**$54,900.00**
	110 - City Council - Total	**$151,557.00**	**$138,219.98**	**$123,200.64**
120 - City Administration				
Personnal Services				
	Salaries			

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
5103	Employee Salaries - Full-Time	$225,998.00	$236,882.33	$279,912.04
	Total Salaries	**$225,998.00**	**$236,882.33**	**$279,912.04**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$41,617.00	$31,962.77	$9,916.70
5202	MEDICAL Insurance (Current Employees)	$39,712.00	$54,769.62	$46,771.34
5203	DENTAL Insurance (Current Employees)	$0.00	$2,413.10	$1,959.42
5204	VISION Insurance (Current Employees)	$0.00	$701.00	$555.84
5220	City Portion of Medicare Expense	$3,277.00	$3,435.28	$4,058.72
5242	City Portion of Social Security Expense	$0.00	$0.00	$0.00
5250	Phone Stipend	$637.00	$659.88	$659.88
	Total Benefits	**$85,243.00**	**$93,941.65**	**$63,921.90**
	Total Personal Services	**$311,241.00**	**$330,823.98**	**$343,833.94**

120 - City Administration
Non Personnal Services

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6115	Contractual Service	$0.00	$5,350.00	$0.00
6116	Animal Control	$108,000.00	$108,000.00	$108,000.00
6202	Office Materials & Supplies	$1,517.00	$1,500.00	$1,500.00
6304	Dues and Memberships	$4,960.00	$1,800.00	$2,000.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$25,500.00	$25,500.00	$25,500.00
6405	Legal Settlements	$0.00	$0.00	$0.00
	Total Non Personnal Services	**$139,977.00**	**$142,150.00**	**$137,000.00**
	City Administration - Total	**$451,218.00**	**$472,973.98**	**$480,833.94**

130 - City Clerk
Personnal Services

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
	Salaries			
5101	Elected Officials Stipend	$7,800.00	$3,600.00	$7,170.01
5103	Employee Salaries - Full-Time	$31,002.00	$18,129.35	$14,413.00
	Total Stipends and Salaries	**$38,802.00**	**$21,729.35**	**$21,583.01**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$668.00	$1,248.41	$4,428.00
5202	MEDICAL Insurance (Current Employees)	$9,106.00	$2,331.18	$3,622.00
5203	DENTAL Insurance (Current Employees)	$0.00	$0.00	$148.00
5204	VISION Insurance (Current Employees)	$0.00	$0.00	$40.00
5220	City Portion of Medicare Expense	$1,085.00	$262.88	$209.00
	Total Benefits	**$10,859.00**	**$3,842.47**	**$8,447.00**
	Total Personnal Services	**$49,661.00**	**$25,571.82**	**$30,030.01**
6105	Election Services	$75,000.00	$75,000.00	$2,000.00
6109	Municipal Code Service	$9,510.00	$7,000.00	$7,000.00
6115	Contractual Service	$0.00	$5,350.00	$0.00
6121	Public Noticing Services	$15,000.00	$15,000.00	$15,000.00
6202	Office Materials & Supplies	$2,000.00	$2,000.00	$1,000.00
6304	Dues and Memberships	$400.00	$400.00	$400.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$5,000.00	$1,400.00	$3,000.00
6501	Applications / Software	$23,000.00	$15,000.00	$15,730.00
	Total Non Personnal Services	**$129,910.00**	**$121,150.00**	**$44,130.00**
	City Clerk - Total	**$179,571.00**	**$146,721.82**	**$74,160.01**
140 - Planning Commission **Personnal Services**				
	Stipends			
5104	Appointed Officials Stipend	$3,900.00	$0.00	$3,900.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
	Total Salaries	**$3,900.00**	**$0.00**	**$3,900.00**
	Total Personnal Services	**$3,900.00**	**$0.00**	**$3,900.00**
	Planning Commission - Total	**$3,900.00**	**$0.00**	**$3,900.00**
201 - Finance				
Personnal Services				
	Salaries			
5101	Elected Officials Stipend	$0.00	$0.00	$7,170.01
5103	Employee Salaries - Full-Time	$331,444.00	$269,667.26	$357,271.66
	Total Stipends and Salaries	**$331,444.00**	**$269,667.26**	**$364,441.68**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$35,022.00	$25,744.16	$2,648.67
5202	MEDICAL Insurance (Current Employees)	$105,510.00	$52,332.79	$75,705.41
5203	DENTAL Insurance (Current Employees)	$0.00	$2,048.00	$3,440.00
5204	VISION Insurance (Current Employees)	$0.00	$604.20	$974.46
5220	City Portion of Medicare Expense	$4,806.00	$3,958.16	$5,180.44
5242	City Portion of Social Security Expense	$0.00	$0.00	$0.00
	Total Benefits	**$145,338.00**	**$84,687.31**	**$87,948.97**
	Total Personnal Services	**$476,782.00**	**$354,354.57**	**$452,390.65**
201 - Finance				
Non Personnal Services				
6115	Contractual Service	$55,000.00	$55,000.00	$45,000.00
6117	Temporary Staffing Services	$70,000.00	$95,000.00	$18,000.00
6202	Office Materials & Supplies	$8,000.00	$1,500.00	$1,500.00
6213	Bottled Water	$0.00		$0.00
6303	Postage	$0.00		$0.00
6304	Dues and Memberships	$595.00	$264.00	$600.00
6306	Auditing Services	$45,000.00	$45,000.00	$45,000.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$3,000.00	$1,000.00	$3,000.00
6308	Bank Fees and Expenses	$25,000.00	$25,000.00	$25,000.00
6398	California Joint Powers Insurance Authority (CJPIA) Installment Payment	$0.00	$0.00	$0.00
6404	Processing Fees & Charges	$6,000.00	$1,033.00	$1,000.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6410	Governmental Purpose	$0.00	$0.00	$0.00
6501	Applications / Software	$10,775.00	$7,905.00	$11,000.00
6705	Telecommunications Maintenance	$0.00	$0.00	$0.00
	Total Non Personal Services	**$223,370.00**	**$231,702.00**	**$150,100.00**
	Finance - Total	**$700,152.00**	**$586,056.57**	**$602,490.65**
301 - HR/Risk Management **Personnal Services**				
	Salaries			
5103	Employee Salaries - Full-Time	$80,000.00	$84,487.28	$92,557.70
	Total Salaries	**$80,000.00**	**$84,487.28**	**$92,557.70**
	Benefits		$0.00	
5201	CalPERS Retirement Payments (Current Employees)	$0.00	$6,293.70	$0.00
5202	MEDICAL Insurance (Current Employees)	$9,180.00	$0.00	$9,055.68
5203	DENTAL Insurance (Current Employees)	$0.00	$0.00	$406.80
5204	VISION Insurance (Current Employees)	$0.00	$0.00	$135.60
5205	CalPERS Retirement Payments (Retired Employees)	$220,799.00	$123,382.74	$220,799.00
5220	City Portion of Medicare Expense	$1,160.00	$1,224.75	$1,342.09
5240	City Portion of Worker's Compensation	$62,466.00	$59,075.67	$62,466.00
5241	City Portion of Unemployment Insurance	$7,500.00	$10,726.26	$7,500.00
5242	City Portion of Social Security Expense	$0.00	$0.00	$0.00
	Total Benefits	**$301,105.00**	**$200,703.12**	**$301,705.17**
	Total Personal Services	**$381,105.00**	**$285,190.40**	**$394,262.86**
301 - HR/Risk Management **Non Personnal Services**				
6106	Employee Engagement	$1,000.00	$1,000.00	$1,500.00
6107	Employee Recruitment Services	$10,000.00	$10,000.00	$10,000.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6114	Legal Services	$65,000.00	$65,000.00	$65,000.00
6115	Contractual Service	$34,845.00	$34,845.00	$34,845.00
6202	Office Materials & Supplies	$1,000.00	$1,000.00	$1,000.00
6303	Postage	$100.00	$100.00	$100.00
6304	Dues and Memberships	$1,495.00	$1,495.00	$2,495.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$4,225.00	$4,225.00	$5,225.00
6393	Public Liability Insurance	$337,644.00	$336,500.00	$415,408.00
6405	Legal Settlements	$360,000.00	$360,000.00	$360,000.00
	Total Non Personnal Services	**$815,309.00**	**$814,165.00**	**$895,573.00**
	HR/Risk Management - Total	**$1,196,414.00**	**$1,099,355.40**	**$1,289,835.86**

302 - Community Services

Personnal Services

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
	Salaries			
5103	Employee Salaries - Full-Time	$53,997.00	$53,861.02	$78,541.00
	Total Salaries	**$53,997.00**	**$53,861.02**	**$78,541.00**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$0.00	$3,997.68	$0.00
5202	MEDICAL Insurance (Current Employees)	$4,034.00	$22,064.52	$23,022.84
5203	DENTAL Insurance (Current Employees)	$0.00	$1,173.70	$1,280.40
5204	VISION Insurance (Current Employees)	$0.00	$321.20	$350.40
5220	City Portion of Medicare Expense	$0.00	$780.62	$862.58
	Total Benefits	**$4,034.00**	**$28,337.72**	**$25,516.22**
	Total Personnal Services	**$58,031.00**	**$82,198.74**	**$104,057.22**

302 - Community Services

Non Personnal Services

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6202	Office Materials & Supplies	$1,500.00	$1,500.00	$1,500.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6204	Recreation Materials & Supplies	$3,000.00	$3,000.00	$3,000.00
6301	Community Benefit Fund Expenditures	$75,000.00	$75,000.00	$75,000.00
6303	Postage	$14,000.00	$14,000.00	$15,000.00
6304	Dues and Memberships	$3,000.00	$825.00	$1,500.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$2,500.00	$2,500.00	$3,000.00
6313	Community Events	$22,050.00	$22,050.00	$33,000.00
6318	Community Food Distribution	$1,800.00	$1,800.00	$1,800.00
6501	Applications / Software	$0.00	$7,888.00	$6,300.00
	Total Non Personnal Services	**$122,850.00**	**$128,563.00**	**$140,100.00**
	Community Services - Total	**$180,881.00**	**$210,761.74**	**$244,157.22**

410 - General Government

Personnal Services

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
	Salaries			
5103	Employee Salaries - Full-Time	$0.00	$0.00	$0.00
	Total Salaries	**$0.00**	**$0.00**	**$0.00**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$0.00	$0.00	$0.00
5202	MEDICAL Insurance (Current Employees)	$0.00	$0.00	$0.00
5205	CalPERS Retirement Payments (Retired Employees)	$0.00	$0.00	$0.00
5240	City Portion of Worker's Compensation	$0.00	$0.00	$0.00
5241	City Portion of Unemployment Insurance	$0.00	$0.00	$0.00
	Total Benefits	**$0.00**	**$0.00**	**$0.00**
	Total Personnal Services	**$0.00**	**$0.00**	**$0.00**

711 - Pension/Retirement Fund

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
410 - General Governmental Services				
Non Personnal Services				
6360	CA Public Employees Retirement (CalPERS) Inactive Plan - Unfunded	$1,273,788.00	$101,541.96	$104,397.00
6361	CA Public Employees Retirement System (CalPERS) Unfunded Liab Misc	$284,567.00	$16,932.00	$19,424.00
	Total Pension/Retirement Fund Non Personnal Services	**$1,558,355.00**	**$118,473.96**	**$123,821.00**
410 - General Government				
Non Personnal Services				
6110	Los Angeles County Sheriff - Public Safety Services	$5,237,436.00	$5,237,436.00	$5,635,481.14
6111	Natural Gas Service	$5,400.00	$6,000.00	$9,500.00
6112	Electricity Service	$30,000.00	$10,000.00	$11,000.00
6113	Water Service	$45,000.00	$45,000.00	$45,000.00
6114	Legal Services	$350,000.00	$350,000.00	$350,000.00
6115	Contractual Service	$139,000.00	$148,000.00	$151,000.00
6202	Office Materials & Supplies	$10,000.00	$10,000.00	$10,000.00
6214	Office Equipment	$5,000.00	$5,000.00	$5,000.00
6303	Postage	$14,000.00	$12,000.00	$12,000.00
6304	Dues and Memberships	$55,000.00	$55,000.00	$50,000.00
6308	Bank Fees and Expenses	$2,750.00	$2,750.00	$2,750.00
6398	California Joint Powers Insurance Authority (CJPIA) Installment Payment	$268,266.00	$268,267.00	$268,267.00
6404	Processing Fees & Charges	$175,000.00	$175,000.00	$185,700.00
6501	Applications / Software	$53,853.00	$17,000.00	$17,000.00
6502	Information Technology Hardware / Equipment	$44,160.00	$34,584.00	$174,570.00
6705	Telecommunications Maintenance	$25,200.00	$37,092.00	$38,000.00
8101	Bond Principal Expense	$105,215.00	$540,215.00	$555,141.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
8102	Interest Expense	$349,717.00	$641,150.00	$638,588.00
8401	Lease Principal	$16,000.00	$16,000.00	$16,000.00
	Total Non Personnal Services	**$6,930,997.00**	**$7,610,494.00**	**$8,174,997.14**
	General Government - Total	**$8,489,352.00**	**$7,728,967.96**	**$8,298,818.14**
501 - Building and Planning **Personnal Services**				
	Salaries			
5103	Employee Salaries - Full-Time	$365,579.00	$344,227.34	$371,940.85
5104	Appointed Officials Stipend	$0.00	$1,000.00	$0.00
	Total Salaries	**$365,579.00**	**$345,227.34**	**$371,940.85**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$39,535.00	$35,317.57	$37,537.42
5202	MEDICAL Insurance (Current Employees)	$92,120.00	$86,121.01	$96,261.76
5203	DENTAL Insurance (Current Employees)	$0.00	$4,305.40	$4,819.02
5204	VISION Insurance (Current Employees)	$0.00	$1,153.40	$1,207.94
5220	City Portion of Medicare Expense	$5,054.00	$4,995.03	$5,393.14
5242	City Portion of Social Security Expense	$0.00	$0.00	
5250	Phone Stipend	$660.00	$659.88	$659.88
	Total Benefits	**$137,369.00**	**$132,552.29**	**$145,879.16**
	Total Personnal Services	**$502,948.00**	**$477,779.63**	**$517,820.01**
501 - Building and Planning **Non Personnal Services**				
6115	Contractual Service	$165,000.00	$262,000.00	$230,000.00
6202	Office Materials & Supplies	$4,900.00	$4,900.00	$4,900.00
6304	Dues and Memberships	$25,500.00	$5,155.00	$6,100.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$3,817.00	$1,350.00	$9,000.00
6316	Miscellaneous Code Enforcement Expenses	$6,967.00	$0.00	$3,600.00
6404	Processing Fees & Charges	$0.00	$0.00	
6501	Applications / Software	$7,556.00	$11,500.00	$18,000.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6502	Information Technology Hardware / Equipment	$1,000.00	$0.00	$0.00
6708	Uniform Maintenance	$2,000.00	$2,000.00	$2,000.00
	Total Non Personnal Services	**$216,740.00**	**$286,905.00**	**$273,600.00**
	Building and Planning - Total	**$719,688.00**	**$764,684.63**	**$791,420.01**
502 - Public Works				
Personnal Services				
	Salaries			
5103	Employee Salaries - Full-Time	$248,018.00	$19,105.79	$35,359.22
	Total Salaries	**$248,018.00**	**$19,105.79**	**$35,359.22**
	Benefits			
5201	CalPERS Retirement Payments (Current Employees)	$0.00	$931.51	$2,213.95
5202	MEDICAL Insurance (Current Employees)	$250.00	$2,437.20	$7,398.72
5203	DENTAL Insurance (Current Employees)	$0.00	$1,173.70	$384.12
5204	VISION Insurance (Current Employees)	$0.00	$321.20	$105.12
5220	City Portion of Medicare Expense	$0.00	$277.00	$512.71
5242	City Portion of Social Security Expense	$412.00	$0.00	$0.00
5250	Phone Stipend	$660.00	$0.00	$0.00
	Total Benefits	**$1,322.00**	**$5,140.61**	**$10,614.62**
	Total Personnal Services	**$249,340.00**	**$24,246.40**	**$45,973.84**
502 - Public Works				
Non Personnal Services				
5950	Machinery & Equipment	$55,000.00	$38,000.00	$25,000.00
6115	Contractual Service	$496,555.00	$507,000.00	$425,000.00
6203	Field Materials & Supplies	$40,000.00	$30,000.00	$40,000.00
6214	Office Equipment	$3,000.00	$3,000.00	$3,000.00
6304	Dues and Memberships	$23,832.00	$21,400.00	$22,000.00
6307	Conference / Meeting Travel, Registation, Accomodations and Other Expenses	$3,000.00	$3,000.00	$5,000.00
6309	Fees and Fines Expense	$75.00	$75.00	$75.00
6311	Equipment Rental	$5,000.00	$5,000.00	$5,000.00

Account Code	Account Title	A - Revised Fiscal Year 2022/2023 Expenditure Budget	B - Closeout Amount	C - Proposed Fiscal Year 2023/2024 Expenditure Budget
6402	Waste Management Charges	$0.00	$1,292.00	$1,400.00
6702	Street Light Maintenance	$40,000.00	$40,000.00	$40,000.00
6706	Building Repair and Maintenance	$50,000.00	$62,500.00	$60,000.00
6707	City Vehicle Repairs & Maintenance	$20,000.00	$10,000.00	$20,000.00
6708	Uniform Maintenance	$1,621.00	$1,300.00	$2,000.00
	Total Non Personnal Services	**$738,083.00**	**$722,567.00**	**$648,475.00**
	Public Works - Total	**$987,423.00**	**$746,813.40**	**$694,448.84**
	Grand Total - Personnal Services (PS)	**$2,129,065.00**	**$1,662,885.52**	**$1,960,569.17**
	Grand Total Non Personnal Services (NPS)	**$10,931,091.00**	**$10,231,669.96**	**$10,642,696.14**
	PS and NPS Grand Total	**$13,060,156.00**	**$11,894,555.48**	**$12,603,265.31**