



AGENDA
REGULAR MEETING OF THE MAYWOOD CITY COUNCIL AND THE
SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY
REDEVELOPMENT AGENCY

WEDNESDAY, JANUARY 24, 2024 AT 5:30 PM

Maywood City Council Chambers
4319 E. Slauson Avenue, Maywood, CA 90270
www.cityofmaywood.com

I. CALL TO ORDER/ROLL CALL

CALL TO ORDER
ROLL CALL

II. CITY OFFICIALS

MAYOR
Eddie De La Riva

MAYOR PRO TEM
Mayra Aguiluz

COUNCIL MEMBERS
Jessica Torres
Frank Garcia
Heber Marquez

CITY CLERK
Brian E. Juarez

CITY TREASURER
Mary Mariscal

CITY MANAGER
Jennifer E. Vasquez

CITY ATTORNEY
Roxanne Diaz

III. MEETING PROCEDURES

THIS MEETING WILL BE HELD IN PERSON.

THE MEETING WILL BE AVAILABLE FOR VIEWING VIA ZOOM:

<https://us02web.zoom.us/j/83595088031> AND VIA THE CITY'S FACEBOOK PAGE.

Public Participation Options:

1. **In-Person:** Council Chambers located at 4319 E. Slauson Avenue, Maywood, CA
2. **Before the Meeting:** Public comment will be accepted for the record in advance by 4:00 p.m. the day of the meeting by email to daisy.guerrero@cityofmaywood.org; or if you are unable to email, please call the City Clerk's Office at (323) 562-5714. Your comment will be made part of the written record but will NOT be read verbally at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (323) 562-5714 within 72 hours of the meeting.

IV. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS, GOVERNMENT CODE SECTION 54956.8; 5102 DISTRICT AVENUE AND 5110 DISTRICT AVENUE (SUCCESSOR AGENCY TO FORMER MAYWOOD COMMUNITY DEVELOPMENT COMMISSION); SUCCESSOR AGENCY NEGOTIATOR: JENNIFER VASQUEZ, CITY MANAGER AND STEVE FOWLER, DIRECTOR OF BUILDING AND PLANNING; NEGOTIATING PARTIES: CESAR CHAVEZ FOUNDATION AND WPH HOLDINGS, LLC; UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

V. MAYOR, COUNCILMEMBERS AND STAFF COMMENTS

VI. PUBLIC PARTICIPATION (Agenda Items; Time allotted: 3 minutes)

Speakers wishing to address the City Council on an item on the agenda may use the instructions provided in section **III. MEETING PROCEDURES** beginning on page 1 of this agenda.

VII. PRESENTATIONS

EMPOWERING THE NEXT GENERATION: HUB CITIES CONSORTIUM - RECOGNITION OF THE MAYWOOD YOUTH WORKFORCE PROGRAM 2ND COHORT, FUNDED BY CALIFORNIA VOLUNTEERS

LOS ANGELES SHERIFF'S DEPARTMENT: CITY UPDATE

VIII. PUBLIC HEARING

1. A PUBLIC HEARING TO ADOPT RESOLUTION NO. 6330 TO AMEND THE CITY'S UPDATED GENERAL PLAN BY ADDING THE ENVIRONMENTAL JUSTICE ELEMENT AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINE 15061(B)(3)

2. A PUBLIC HEARING REGARDING RESOLUTION NO. 6331 APPROVING TENTATIVE PARCEL MAP APPLICATION PC23-03 (TENTATIVE PARCEL MAP NO. 82930)
3. A PUBLIC HEARING FOR THE PROPOSED USES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION FOR FISCAL YEAR 2024-2025 AND ADOPTION OF RESOLUTION NO. 6332 APPROVING THE FISCAL YEAR 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET

IX. CONSENT CALENDAR

All matters listed under CONSENT CALENDAR are considered to be routine and can be acted on by one roll call vote. There will be no separate discussion of these items unless members of the City Council request specific items to be removed from the Consent Calendar for separate discussion or action.

4. REVENUE REPORT DECEMBER 2023
5. MONTHLY CASH AND INVESTMENT REPORT TO THE CITY COUNCIL FOR DECEMBER 2023
6. RESOLUTION NO. 6333 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT
7. INTRODUCTION OF ORDINANCE NO. 24-01, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA, AMENDING THE MAYWOOD MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329
8. APPROVAL OF RESOLUTION NO. 6334 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, DESIGNATING A NEW BANK SIGNATORY
9. CONSIDERATION OF RESOLUTION NO. 6335 – SETTING THE DAY AND TIME FOR REGULAR MEETINGS FOR THE YOUTH COMMISSION AND APPROPRIATE \$1,250 FROM THE GENERAL FUND FOR THE COMMISSIONER'S MEETING STIPENDS
10. CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO SUPERB ENGINEERING, INC. FOR THE CITY OF MAYWOOD BEAUTIFICATION PROJECT (CLEAN CALIFORNIA GRANT CYCLE 1)
11. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 6336 OF THE CITY OF MAYWOOD AUTHORIZING ACCEPTANCE OF THE CALIFORNIA DEPARTMENT OF TRANSPORTATION SUSTAINABLE TRANSPORTATION PLANNING GRANT

FUNDING AND APPROPRIATING \$20,440 FROM THE GENERAL FUND FOR
THE REQUIRED MATCH

X. **PUBLIC PARTICIPATION (Non-Agenda Items; Time allotted: 3 minutes)**

Speakers wishing to address the City Council on a non- agenda item you may use the instructions provided in section **III. MEETING PROCEDURES** beginning on page 1 of this agenda.

XI. **ADJOURNMENT** - The next Regular Meeting of the Maywood City Council is scheduled for Wednesday, February 28, 2024, at 5:30 p.m. in the Council Chambers.

PUBLIC ACCESS TO MEETING AGENDA AND AGENDA PACKETS

I, _____, City Clerk or Deputy City Clerk, hereby certify that this agenda was duly posted by law at 4319 E. Slauson Avenue, Maywood, CA 90270 and the City Website. Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the Maywood City Hall, 4319 E. Slauson Avenue, Maywood CA 90270. If you challenge in court any discussion or action taken concerning an item on this Agenda, you may be limited to rising only those issues you or someone else raised during the meeting or in written correspondence delivered to the City at or prior to the City's consideration of the item at the meeting. In compliance with the ADA, if you need special assistance for the meeting, call (323) 562-5723 within 72 hours prior to the meeting so the City can make reasonable arrangements to ensure accessibility.



AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 1.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: STEVE FOWLER, DIRECTOR OF BUILDING AND PLANNING

SUBJECT: A PUBLIC HEARING TO ADOPT RESOLUTION NO. 6330 TO AMEND THE CITY'S UPDATED GENERAL PLAN BY ADDING THE ENVIRONMENTAL JUSTICE ELEMENT AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINE 15061(B)(3)

RECOMMENDATION:

Staff recommends that the City Council, after holding a public hearing, adopt Resolution No. 6330 approving an amendment to the General Plan by adding the Environmental Justice Element and find that adoption of the resolution is exempt under CEQA pursuant to CEQA Guideline 15061(b)(3).

BACKGROUND:

On April 14, 2021, the City of Maywood City Council authorized a Professional Service Agreement with a consultant, Stantec, to update the City's Housing Element which led to the need to update the City's Circulation, Safety, and Land Use Elements. The update of these elements require the creation of an Environmental Justice Element to the City's General Plan.

In 2016, the State of California passed Senate Bill 1000 Government Code Section 65302(h) (SB 1000) adding an Environmental Justice (EJ) element to municipal general plans. Communities must identify whether they have environmental justice (or "disadvantaged communities") within their jurisdiction and, if disadvantaged communities are identified, develop an Environmental Justice element, or incorporate Environmental Justice into their other general plan elements. This requirement went into effect in 2018 and applies when a community updates two or more of its general plan elements. The other elements were approved by the Maywood City Council at the November 23, 2023 City Council meeting by approving Resolution 6327. The Environmental Justice Element needed additional review so it is being presented to the City Council separately at this City Council meeting.

General Plans are typically updated approximately every 10 to 20 years to set a vision for the future direction and growth for a City. The City last updated the proposed elements of the General Plan in 1989 and 2007.

DISCUSSION:

This is the City of Maywood's first Environmental Justice (EJ) Element. The purpose of an EJ element is to address public health and other environmental issues for the vulnerable populations in EJ communities. These populations have long borne the brunt of inequitable policies. California Government Code Section 65040.12 works to minimize adverse effects of environmental hazards on populations most at risk of harm and create a healthy environment for all groups, again with a particular focus on improving health outcomes of

disadvantaged populations. The purpose of EJ policies is to reduce impacts on populations experiencing adverse environmental affects, ensure equitable access to services and facilities, promote meaningful community engagement from those populations in municipal government and its decision-making process, and improve public health outcomes.

Under SB 1000, a disadvantaged community is one that is identified by the California Environmental Protection Agency under pursuant to Section 39711 of the Health and Safety Code and/or an area that is a low-income area that is disproportionately affected by environmental pollution and/or other hazards that can lead to negative health impacts, exposure, or environmental degradation. Low-income areas are defined as those areas with household incomes at or below 80% of the statewide median income or household incomes at or below the low-income threshold identified by the Department of Housing and Community Development's list of state income levels adopted pursuant to Section 50093.

There are several indicators that can be used to identify or corroborate the presences of disadvantaged communities. These indicators include educational attainment, employment levels, housing cost burdened low-income households, linguistic isolation, poverty, race and ethnicity, single-parent households, citizenship, violent crime rates, and voter participation – both among residents eligible to vote and the share of residents ineligible to vote. Given the City of Maywood's demographics and proximity to sources of pollution (industrial areas and freeway), the entire City of Maywood qualifies for prioritization of disadvantaged communities. The entire City of Maywood is considered a disadvantaged community based on three identification methods based on statutory language in Government Code section 65302(h). Other indicators of a disadvantaged community are demographics, exposure to pollution and environmental hazards, health indicators,

As part of the process of creating the EJ element community outreach was conducted. This happened throughout the General Plan update, which ran from 2021 to 2023, the Maywood community was consulted using a variety of methods and approaches. All materials were prepared in English and Spanish, and the three general plan workshops were bilingual with the presentation and materials presented in both languages. By far, the most successful outreach activities were asking open-ended questions of residents already participating in other community events. Over the course of the project, hundreds of comment cards were handed out at events like Trunk or Treat, tree planting events, the National Night Out/Take Back The Night, holiday celebrations, the health resource fair, and the mobile food pantry. Project posters and fliers were also available and posted at these events, but residents strongly preferred the open-ended comment cards, and nobody wrote on any of the posters. Comment cards were also available at City Hall and Library. In all, city staff passed out comment cards at more than a dozen local events.

In addition to public engagement, members of the project team met regularly with other municipal officials and shared regular progress reports. Coordination meetings were held with other consultants working with the City as well as with several community groups and advocacy organizations including the YMCA, East Yard Communities for Environmental Justice, and Amigos de los Rios.

This element seeks to address environmental justice through a set of comprehensive goals, policies, and programs aimed at increasing the influence of target populations in the public decision-making process and reducing their exposure to environmental hazards. The element will be used by the Maywood City Council and the Planning Commission, other boards, commissions and agencies, developers, and the public in planning for the physical development of the City. As a General Plan element, the Environmental Justice Element is closely linked to the remainder of the General Plan and carries equal weight with the other General Plan elements. The City of Maywood's Environmental Justice Plan is organized into sections:

- Reduce Exposure to Pollution (Including Improved Air Quality);
- Promote Public Facilities;
- Promote Food Access;
- Promote Safe and Sanitary Homes;
- Promote Physical Activity;
- Reduce Unique or Compound Health Risks, Not Otherwise Addressed;
- Promote Civic Engagement in the Public Decision-Making Process; and

- Prioritize Improvements and Programs to Address Community Needs.

Each of these sections identifies one or more goals and several planning policies to support the goal. These goals and policies were developed with community input and reflect the needs identified through the planning process. Below are the goals for the EJ element with the number of policies. These policies educate, encourage, and minimize impacts among other active efforts.

- Land Use Compatibility: Minimize exposure to pollution with a particular focus on improving outdoor and indoor air quality using planning and educational approaches. There are nineteen (19) policies related to this goal.
- Promote Public Facilities: Ensure equitable distribution and access of high-quality public facilities throughout Maywood. There are fourteen (14) policies related to this goal.
- Promote Food Access: Expand access to healthy food options and reduce the number of residents experiencing food insecurity. There are nine (9) policies related to this goal.
- Promote Safe and Sanitary Homes: Expand access to safe and sanitary homes, bring substandard units into compliance with the building code and health and safety regulations. There are eight (8) policies related to this goal.
- Promote Physical Activity Goal is: Provide opportunities for residents to easily incorporate physical activity into their daily lives. There are 24 policies with this goal.
- Reduce Unique or Compound Health Risks Not Otherwise Addressed: Reduce the debilitating impact that poverty has on individuals, families, and community health and well-being. There are nine (9) policies related to this goal.
- Promote Civic Engagement in the Public Decision-Making Process: Increase civic engagement in Maywood, build public trust and ownership of public actions by bringing residents from across the community into the city's social fabric. Increase participation rates in community events including voting, youth activities, adult education, senior activities, and family-oriented programs. There are sixteen (16) policies related to this goal.
- Prioritize Improvements and Programs to Address Community Needs: Improve support networks and program offerings, increase economic and social opportunity for Maywood residents. There are five (5) policies related to this goal.

All these goals and policies are tied in with other elements within the General Plan. They all work to provide a vision for the future of the City of Maywood.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

There are no fiscal impacts related to this action. The funding for this part of the General Plan amendment is from a Senate Bill (SB2) Grant.

ATTACHMENT(S)

1. Resolution No. 6330 Approving Environmental Justice Element
2. Environmental Justice Review Draft

RESOLUTION NO. 6330

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA, AMENDING THE CITY'S UPDATED GENERAL PLAN TO ADD THE ENVIRONMENTAL JUSTICE ELEMENT AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINE 15061 (B)(3).

THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

WHEREAS, the State of California requires that cities and counties adopt a comprehensive long-term General Plan for the physical development of the City; and

WHEREAS, the State of California requires the City of Maywood to have a General Plan that contains certain mandatory elements for all jurisdictions which include the land use, circulation, housing, conservation, open space, noise, and safety elements. These elements are mandated elements listed in Government Code section 65302; and

WHEREAS, the State of California in 2016 passed Senate Bill 1000 amending the Government Code to add Section 65302(h) "SB 1000" requiring cities to add an Environmental Justice Element to its General Plan, when two or more elements are updated; and

WHEREAS, the City initiated an update to the Safety, Circulation, and Land Use Elements of the City of Maywood General Plan when the mandated 6th Cycle Housing Element update was being updated. This also required the City to create an Environmental Justice Element to the General Plan. The elements are required to be internally consistent with the other elements; and

WHEREAS, public outreach regarding the updated elements was conducted throughout the drafting process of the documents at events such as health fairs, National Night out, General Plan workshop as well as a workshop held during a Planning Commission meeting; and

WHEREAS, on January 24, 2024, the City Council of the City of Maywood conducted a duly noticed public hearing at a meeting of the City Council regarding the Environmental Justice Element.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The recitals set forth in this Resolution are true and correct and incorporated herein as if set forth in full.

Section 2. Pursuant to the California Environmental Quality Act (CEQA) and the City's local CEQA Guidelines, the City has determined that the adoption of this resolution amending the updated General Plan to add the Environmental Justice Element will not have a significant environmental impact and is exempt from CEQA, pursuant to CEQA Guideline Section 15061(b)(3). Section 15061(b)(3) consists of activities covered by the commonsense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The Environmental Justice Element would not result in any direct or indirect physical changes to the environment. Because the Environmental Justice Element would not approve any development project or change any land use or development regulations, it can be seen with certainty that there is no possibility that its adoption would have a significant effect on the environment.

Section 3. By adopting the Environmental Justice Element the General Plan is internally consistent, including consistency with the 6th Cycle 2021-2029 Housing Element and the previously approved Safety, Circulation and Land Use Elements.

Section 4. Based on the forgoing, City Council of the City of Maywood hereby adopts the Environmental Justice Element as set forth in Exhibit A of this Resolution and adds it to the General Plan.

Section 5. This Resolution shall be effective immediately upon its passage and approval.

PASSED, APPROVED AND ADOPTED THIS 24TH DAY OF JANUARY 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Brian E. Juarez , City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6330 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 24th day of January, 2024 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian E. Juarez, City Clerk

The logo is a white oval with a thick orange border, set against a background of blue and grey geometric shapes.

Comm *UNITY*
General Plan Update
una visión compartida para Maywood

2023
ENVIRONMENTAL
JUSTICE ELEMENT

Table of Contents

1.0	INTRODUCTION	1.2
1.1	ENVIRONMENTAL JUSTICE POLICY FRAMEWORK	1.4
1.1.1	Federal Laws and Policies	1.4
1.1.2	State Laws and Policies	1.4
1.2	ENVIRONMENTAL JUSTICE ADVOCACY.....	1.5
1.3	RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS.....	1.5
1.4	MAYWOOD’S ENVIRONMENTAL CONTEXT	1.6
2.0	IDENTIFYING DISADVANTAGED COMMUNITIES.....	2.7
2.1	METHOD 1	2.8
2.2	METHOD 2	2.8
2.3	METHOD 3	2.9
2.4	OTHER INDICATORS.....	2.9
2.4.1	Demographics	2.9
2.4.2	Exposure to Pollution and Environmental Hazards	2.10
2.4.3	Health Indicators	2.15
2.5	SUMMARY	2.17
3.0	COMMUNITY ENGAGEMENT.....	3.17
4.0	ENVIRONMENTAL JUSTICE PLANNING VISION.....	4.21
4.1	ENVIRONMENTAL JUSTICE ISSUES IN THE CITY OF MAYWOOD	4.22
4.2	ENVIRONMENTAL JUSTICE GOALS AND POLICIES	4.23
4.2.1	Reduce Exposure to pollution (Including Improved Air Quality)	4.23
4.2.2	Promote Public Facilities	4.26
4.2.3	Promote Food Access.....	4.28
4.2.4	Promote Safe and Sanitary Homes	4.29
4.2.5	Promote Physical Activity.....	4.30
4.2.6	Reduce Unique or Compound Health Risks Not Otherwise Addressed	4.32
4.2.7	Promote Civic Engagement in the Public Decision-Making Process	4.34
4.2.8	Prioritize Improvements and Programs to Address Community Needs.....	4.36

1.0 INTRODUCTION

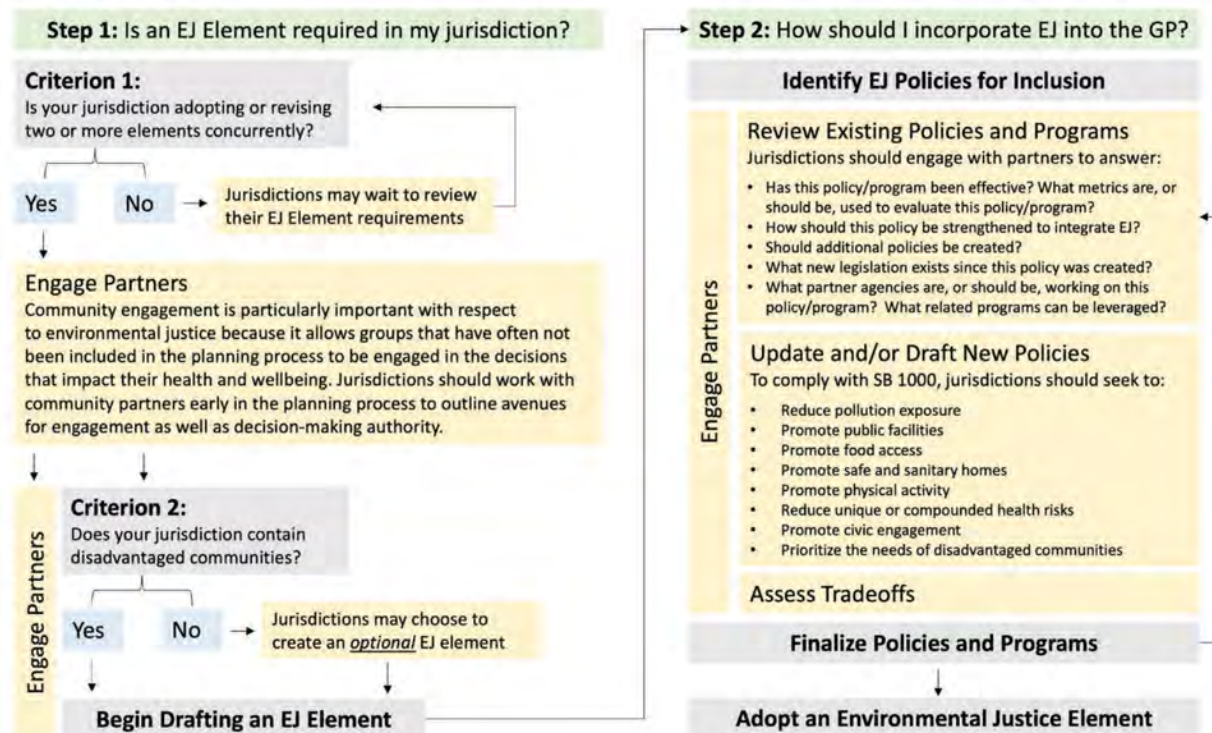
In 2016, the State of California passed Senate Bill 1000 Government Code Section 65302(h) (SB 1000) adding an Environmental Justice (EJ) element to municipal general plans. Communities must identify whether they have environmental justice (or “disadvantaged communities”) within their jurisdiction and, if disadvantaged communities are identified, develop an Environmental Justice element, or incorporate Environmental Justice into their other general plan elements. This requirement went into effect in 2018 and applies when a community updates two or more of its general plan elements.

This is the City of Maywood’s first Environmental Justice element. The purpose of an EJ element is to address public health and other environmental issues for the vulnerable populations in EJ communities. These populations have long borne the brunt of inequitable policies. California Government Code Section 65040.12 works to minimize adverse effects of environmental hazards on populations most at risk of harm and create a healthy environment for all groups, again with a particular focus on improving health outcomes of disadvantaged populations. The purpose of EJ policies is to reduce impacts on populations experiencing adverse environmental affects, ensure equitable access to services and facilities, promote meaningful community engagement from those populations in municipal government and its decision-making process, and improve public health outcomes.

Under SB 1000, a disadvantaged community is one that is identified by the California Environmental Protection Agency under pursuant to Section 39711 of the Health and Safety Code and/or an area that is a low-income area that is disproportionately affected by environmental pollution and/or other hazards that can lead to negative health impacts, exposure, or environmental degradation. Low-income areas are defined as those areas with household incomes at or below 80% of the statewide median income or household incomes at or below the low-income threshold identified by the Department of Housing and Community Development’s list of state income levels adopted pursuant to Section 50093.

Figure 1: Process for Determining and Addressing EJ Requirements

(Source: General Plan Guidelines Chapter 4: Environmental Justice)



Government Code 65302(h) identifies two criterion jurisdictions should use to determine whether an EJ element is required. The first is whether the jurisdiction is concurrently revising two or more elements on or after January 1, 2018. Concurrent with its Sixth Cycle Housing Element, the City of Maywood is updating its Land Use, Circulation, and Safety elements. The second criterion is for the jurisdiction to determine whether “disadvantaged communities” exist within the jurisdiction. *“Disadvantaged communities” means an area identified by the California Environmental Protection Agency Pursuant to Section 39711 of the Health and Safety Code or an area that is a low-income area that is disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation.* (Gov. Code, Section 65302, subd. (h)(4)(A)). Low-income area is further defined as *“an area with household incomes at or below 80% of the statewide median income or with household incomes at or below the threshold designated as low income by the Department of Housing and Community Development’s list of state income limits adopted pursuant to Section 50093.”* (Gov. Code, Section 65302, subd. (h)(4)(C)).

1.1 ENVIRONMENTAL JUSTICE POLICY FRAMEWORK

Environmental justice (EJ) is regulated under several federal and state law and policies. Several of the most relevant laws and policies are mentioned below, however this is not an exhaustive list of EJ and EJ-related laws and policies. In addition to legislative protections, the environmental justice movement is often driven by, and in fact was born from, the advocacy of non-governmental organizations.

1.1.1 Federal Laws and Policies

The foundation for EJ in federal law can be traced back to the Fourteenth Amendment to the US Constitution. Under the Fourteenth Amendment, states may not “deny to any person within [their] jurisdiction, the equal protection of the laws.” EJ was brought to the forefront when President Clinton signed Executive Order (EO) 12898 in 1994. This EO is titled “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations” and was based on a 1992 report written by the United States Environmental Protection Agency (EPA) that found that “(r)acial minority and low-income populations experience higher than average exposures to selected air pollutants, hazardous waste facilities, and other forms of environmental pollution.”

EO 12898 requires federal agencies to incorporate EJ into their missions and programs and evaluate the impact of federal actions on EJ populations. EO 12898 relies on several other federal laws that can be used to support EJ policies and evaluations as well as further EJ policies and principles. These federal laws include the Civil Rights Act of 1964 and the National Environmental Policy Act (NEPA). Title VI of the Civil Rights Act of 1964 which prohibits any entity receiving federal funds from discriminating on the basis of race, color, or national origins in its programs or activities. NEPA requires an environmental review of proposed federal and/or federally-funded actions.

1.1.2 State Laws and Policies

The first California EJ law was passed in 1999, but anti-discrimination laws existed in the state prior to that. The California Constitution prohibits discrimination in public employment, public education, and public contracting (Article 1, Section 31) and state law further prohibits discrimination in any state-funded or administered program or activity (Gov. Code Section 11135). State Planning and Zoning Law prohibits local entities from denying any individual or group the enjoyment of residence, land ownership, tenancy, or any other land use due to race, sex, gender, color, religion, ethnicity, national origin, ancestry, lawful occupation, or age (among other bases) of the individual or group of individuals (Gov. Code Section 65008, subd. (a)). Additionally, the Fair Employment and Housing Act (FEHA) specifically prohibits housing

discrimination on the basis of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, familial status, disability or source of income (Gov. Code, Section 12900, et seq.). SB 115 (Chapter 690, Statutes of 1999) was signed into law in 1999 and defined EJ in statute and identified the Office of Planning and Research (OPR) as the State's coordinating agency for State EJ programs. Guidance was updated with AB 1553 (Chapter 762, Statutes of 2001) which required OPR to develop general plan guidelines by 2003; since 2003, the general plan guidelines have outlined ways for EJ to be integrated into the general plans written by local jurisdictions. SB 1000 made the EJ element a mandatory element or topic for inclusion in general plans for jurisdictions with disadvantaged populations. OPR updated its EJ guidance and provides a process by which jurisdictions can determine whether they are required to develop an EJ element or not.

In addition to the laws outlined above, several state agencies administer programs and initiatives that address EJ issues. Among them are the California Environmental Protection Agency (CalEPA) maintains both an EJ Program and an EJ Task Force that coordinates compliance and enforcement work of CalEPA's boards, departments, and officers.

1.2 ENVIRONMENTAL JUSTICE ADVOCACY

In addition to legislative protections, the environmental justice movement is often driven by, and in fact was born from, the advocacy of non-governmental organizations. The First National People of Color Environmental Justice Leadership Summit was held in 1991 and resulted in the 17 Principles of Environmental Justice (<https://www.ejnet.org/ej/principles.html>). Many advocacy groups at all levels – grassroots, local, regional, state, and national – continue to work to advance environmental justice and ensure that our most vulnerable neighbors are protected and included in the decisions that impact their health, neighborhoods, and communities.

The City of Maywood maintains relationships with several non-governmental advocacy organizations and coordinates regularly with a variety of groups to plan community events and support municipal outreach efforts.

1.3 RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS

Maywood's General Plan is the City's long-range comprehensive planning document that will guide development and other municipal activities over the coming years. State statute (California Government Code Section 65302 et seq.) requires general plans to contain seven elements to address important municipal issues: land use, circulation, housing, conservation, open space, noise, and safety. Following the adoption of SB 1000 in 2016, plans developed in 2018 and onward must also address Environmental Justice.

While the City of Maywood has elected to develop a standalone Environmental Justice Element, there is still significant overlap between this EJ element and the City's other general plan elements. Planning decisions related to the types of land uses, location, density and intensity of use, transportation systems, and street design have a profound impact on both public health and environmental justice. This EJ element should be read and considered in the context of the other General Plan elements.

In addition to providing background information and data, the goals and policies in this element are organized into the following topics: Reduce Exposure to Pollution (Including Improved Air Quality); Promote Public Facilities; Promote Food Access; Promote Safe and Sanitary Homes; Promote Physical Activity; Reduce Unique or Compound Health Risks Not Otherwise Addressed; Promote Civic Engagement in the Public Decision-Making Process; and Prioritize Improvements and Programs to Address Community Needs.

Environmental justice and policies to address inequity as well as to serve Maywood's disadvantaged and/or vulnerable populations are included in the plan's other elements. Some of those goals and policies from other elements are brought into this element. Even where not explicitly noted, this element is consistent with the remaining sections of the Maywood General Plan.

1.4 MAYWOOD'S ENVIRONMENTAL CONTEXT

Centrally located in the urbanized area of Los Angeles County, approximately eight miles southeast of Downtown Los Angeles, Maywood is south of an industrial district that includes Los Angeles's Boyle Heights neighborhood as well as industrial areas located in the cities of Vernon and Commerce. Maywood and other communities to the south, east, and west of Los Angeles have traditionally served as residential communities for those working in the nearby industrial areas. Maywood is surrounded by Vernon to the north, Commerce to the east, Bell to the South, and Huntington Park to the west. Along with its neighbors in Southeast Los Angeles County, Maywood is considered one of the "Gateway Communities." This moniker is due to their location between Los Angeles and Orange Counties.

Maywood is a densely developed, predominately residential community that faces the challenge of preserving the character of its neighborhoods and business districts while accommodating growth in response to regional needs for new housing and jobs. Industrial uses in Maywood are primarily concentrated along the City's northern and western boundaries with pockets of industrial uses along the eastern border. Commercial uses are concentrated along the City's two main thoroughfares – Atlantic Avenue and Slauson Boulevard. The City of Maywood is one of California's smallest – and most densely populated. The Census Bureau estimates that more than 25,000 people live in Maywood's 1.18 square miles (as of the 2020 US Census). Anecdotally, Maywood's population is likely much higher – closer to 35,000.

2.0 IDENTIFYING DISADVANTAGED COMMUNITIES

The statutory language in Government Code section 65302(h) identifies three potential methods for identifying whether a disadvantaged community exists within a jurisdiction. Jurisdictions can choose which method to use but are encouraged to do a thorough screening analysis using each of the three definitions and then verifying the findings with local/regional agencies as well as community input to ensure that disadvantage communities have been properly identified.

The three methods OPR recommends jurisdictions use are:

1. Use CalEnviroScreen¹ to determine whether the planning area for the general plan contains census tracts that have a combined score of 75% or higher. (Method 1)
2. Map household median income by census tract in the planning area at or below the statewide median income and examine for disproportionate pollution burden. (Method 2)
3. Map household median income by census tract in the planning area at or below the Department of Housing and Community Development's state income levels and examine for disproportionate pollution burden. (Method 3)

After these three analyses are completed, OPR recommends that jurisdictions incorporate and analyze community-specific data and examine for additional pollution burden and health risk factors.

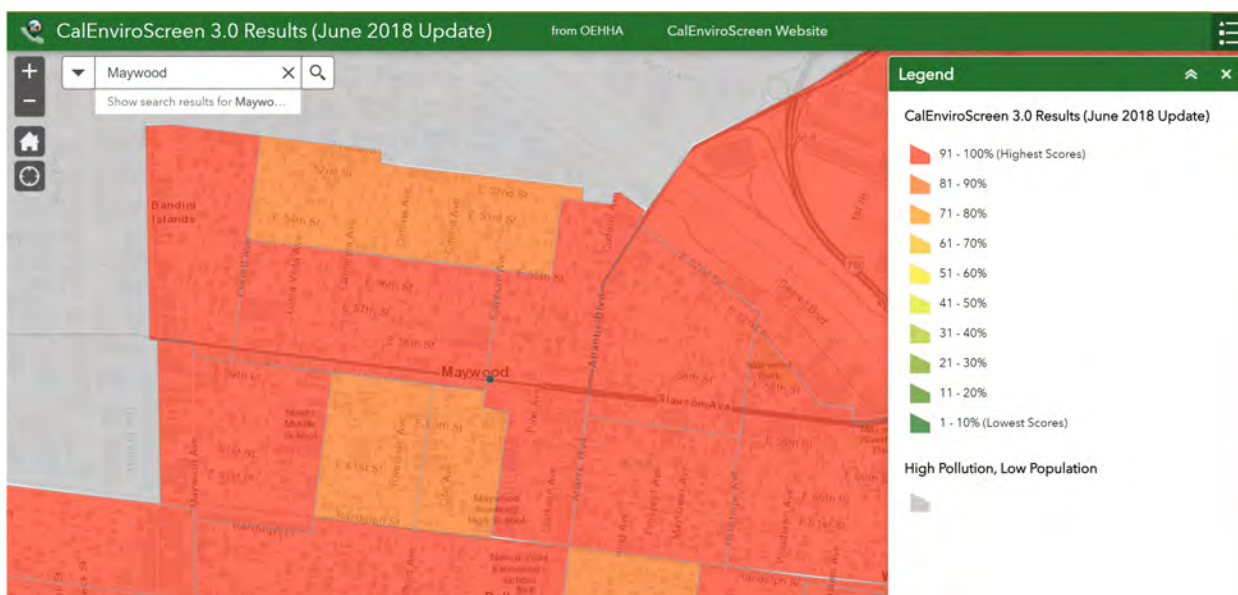
In addition to the methods outlined above, there are several other indicators that can be used to identify or corroborate the presences of disadvantaged communities. These indicators include educational attainment, employment levels, housing cost burdened low-income households, linguistic isolation, poverty, race and ethnicity, single-parent households, citizenship, violent crime rates, and voter participation – both among residents eligible to vote and the share of residents ineligible to vote. Given the City of Maywood's demographics and proximity to sources of pollution (industrial areas and freeway), the entire City of Maywood qualifies for prioritization of disadvantaged communities.

¹ CalEnviroScreen is a statewide mapping tool that identifies California communities that are most affected by many sources of pollution and identifies locations where residents are especially vulnerable to the effects of pollution. CalEnviroScreen uses 20 indicators to calculate health scores by census tract. The 20 indicators include: pollution exposure, location of toxic chemicals in or near communities, the location of sensitive populations, and a variety of socioeconomic factors. Scores are calculated, by census tract, out of 100 based on the 20 indicators.

2.1 METHOD 1

Use CalEnviroScreen to determine whether the planning area for the general plan contains census tracts that have a combined score of 75% or higher.

Figure 2: Maywood CalEnviroScreen



Every census tract in the City of Maywood has at least an 80% combined score in CalEnviroScreen. The lowest pollution burden score is 79. Under Method 1, the entire City of Maywood is considered a disadvantaged population.

2.2 METHOD 2

Map household median income by census tract in the planning area at or below the statewide median income and examine for disproportionate pollution burden.

Table 1: Median Household Income by Census Tract (2019 5-Year ACS) and Pollution Burden (CalEnviroScreen)

Geography	Household Median Income	Pollution Burden
Census Tract 5333	\$37,841	88
Census Tract 5334.01	\$58,214	86
Census Tract 5334.02	\$32,845	86
Census Tract 5334.03	\$45,217	89

Geography	Household Median Income	Pollution Burden
Census Tract 5337.01	\$36,845	90
Census Tract 5337.02	\$43,214	79
Census Tract 5337.03	\$58,344	93
City of Maywood	\$44,241	n/a
County of Los Angeles	\$72,797	n/a
State of California	\$80,440	n/a

Every census tract within in the City of Maywood has a household median income lower than the statewide household median income and has a disproportionate pollution burden. Under Method 2, the entire City of Maywood is considered a disadvantaged population.

2.3 METHOD 3

Map household median income by census tract in the planning area at or below the Department of Housing and Community Development's state income levels and examine for disproportionate pollution burden. In 2019, the Area Median Income for Los Angeles County was \$73,100 (<https://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits/docs/Income-Limits-2019.pdf>).

As shown in Table 1, all census tracts in Maywood have a household median income significantly less than the area median income as defined by the Department of Housing and Community Development and bear a disproportionate pollution burden. Under Method 3, the entire City of Maywood is considered a disadvantaged population.

2.4 OTHER INDICATORS

2.4.1 Demographics

As of January 1, 2020, the Southern California Association of Governments (SCAG) Pre-Certified Local Housing Data estimates that the City of Maywood had 27,904 residents. As mentioned previously, anecdotal evidence indicates that the City's population is likely much higher. The City's population density is approximately 21,000 people per square mile making it among the most densely populated cities in California and across the United States.

Maywood's population is more than 98% Hispanic/Latino in origin and almost half (47.0%) of Maywood's residents were born outside of the United States. This is significantly higher than in Los Angeles County where only about 34% of residents are foreign-born. Of Maywood's foreign-born population, only approximately a third (32.9%) are naturalized citizens. The City's

household median income is approximately \$44,000. Approximately a fifth (19.7%) of Maywood households are living in poverty.

Only 8.1% of Maywood residents have a bachelor's degree or higher. Twenty-seven percent of residents 25 and older have a high school diploma or the equivalent.

Maywood's 12,362 workers work in 13 major industrial sectors (SCAG Pre-Certified Local Housing Data). More Maywood residents work in Manufacturing (2,285 employees or 18.5% of Maywood workers) than in any other sector. The second-largest sector is Education & Social Services (1,884 employees or 15.2% of Maywood workers). More than a thousand Maywood workers work in each of the following sectors: Retail Trade (1,497 employees), Transportation (1,487 employees), Construction (1,132 employees), and Arts, Entertainment, and Recreation (1,083 employees).

CalEnviroScreen includes the following socioeconomic characteristics in its analysis: education, linguistic isolation, poverty, unemployment, and housing burden. Maywood's census tracts all rank at high risk (75+ on a 0-100 scale) in each of these categories except unemployment. (See Table 2). One census tract (5334.02) also ranks at high risk for unemployment.

Table 2: CalEnviroScreen Socioeconomic Indicators

Geography	Education	Linguistic Isolation	Poverty	Unemployment	Housing Burden
Census Tract 5333	99	98	85	27	95
Census Tract 5334.01	97	95	83	12	93
Census Tract 5334.02	94	93	81	79	96
Census Tract 5334.03	98	98	87	51	97
Census Tract 5337.01	99	94	88	43	85
Census Tract 5337.02	99	97	88	45	96
Census Tract 5337.03	99	87	90	71	93

2.4.2 Exposure to Pollution and Environmental Hazards

The City of Maywood and its residents are exposed to air pollution from a variety of sources. Much of this exposure is due to the City's proximity to industrial land uses and associated local truck traffic. As shown in Table 1, Maywood's census tracts earned a score of between 79 and 93 indicating a high pollution burden citywide. Exposure varies by pollutant type, as shown in Table 3.

Ozone

Ozone is the main component of smog. The main sources of ozone include trucks, cars, planes, trains, factories, farms, construction, and dry cleaners. Ozone is one of the most common and significant air pollution health threats in California. It is one of the United States EPA's top six commonly found criteria air pollutants and can cause lung irritation, inflammation, and worsening of existing chronic health conditions – even at low levels of exposure. While ozone is a common pollutant in California, Maywood's census tracts are at relatively low risk.

PM 2.5

PM 2.5 stands for particulate matter 2.5 micrometers or less in diameter. This is approximately 1/10,000th of an inch or less than the thickness of a human hair. PM 2.5 can include organic chemicals, dust, soot, and metals and come from cars and trucks, factories, wood burning, and other activities. Like ozone, PM 2.5 is one of the United States EPA's top six criteria air pollutants. Exposure to PM 2.5 has been shown to cause many serious health problems including heart and lung disease. Particles can settle deep in the lungs as we breathe. Maywood's census tracts are at moderately high risk of PM 2.5 exposure.

Diesel Particulate Matter

Diesel particulate matter is caused by exhaust from trucks, buses, trains, ships, and other diesel-powered engines and is comprised of both gases and solid particles. The solid particles contain hundreds of chemicals, many of which are harmful to health. People living and/or working in cities, industrial areas, and hear heavy truck or train traffic are most likely to be exposed to diesel particulate matter. Diesel particulate matter can settle deep in the lungs and cause health issues including eye, throat, and nose irritation, heart and lung disease, and lung cancer. Maywood's census tracts are at moderate risk of exposure to Diesel Particulate Matter.

Pesticides

Pesticides are chemicals used to control insects, weeds, and/or plant/animal diseases and are applied to fields by air, farm machinery, or workers on the ground. Farmworkers, their families, and others who live near agricultural fields are most at risk of exposure to pesticides. Pesticides can cause immediate illness as well as conditions that present themselves later in life such as birth defects and cancer. Maywood is a densely developed urban area far from California's agricultural centers and its census tracts are at no risk of pesticide exposure. Maywood is home to a very small number of farmworkers (84 farmworkers) who may experience health impacts due to exposure to pesticides; however, this number is approximately 0.3% of Maywood's population so it does not rise to the level of a public health hazard.

Toxic Releases

Industrial facilities that make or use toxic chemicals can release these chemicals into the air, impacting local air quality. Release information is available for more than 500 chemicals used at large facilities in the United States. Health impacts vary by chemical release type and size. These releases can occur regularly or during an accident. Given Maywood's industrial land uses and its proximity to industrial land uses in nearby communities, Maywood's census tracts are all at high risk of exposure to toxic releases.

Traffic

Local traffic is synonymous with city life; California, and the Los Angeles area in particular, is infamous for its heavy traffic. This traffic releases significant amounts of exhaust into the local air. Even though the state of California has very strict vehicle-emissions standards, vehicle exhaust is one of the state's main sources of air pollution. Vehicle exhaust is comprised of a wide variety of chemicals, many of them toxic, that can cause health impacts including making breathing difficult, causing cancer, damage DNA, and cause low birth weight and premature births. CalEnviroScreen includes traffic risk for six of Maywood's seven census tracts, most of which are at high risk.

Drinking Water Contaminants

Most of California's drinking water sources meet a variety of health and safety requirements, but water can still become contaminated. Contaminated drinking water can cause a variety of health hazards from different contaminants from natural and human sources. Human sources of water contamination include factories, sewerage, and farm runoff. Poor communities and people in rural areas are most at risk of exposure to contaminated drinking water. Maywood's location within a dense, urban area where all buildings are connected to public water supply reduces its residents' risk of exposure to contaminated drinking water. In fact, all of Maywood's census tracts are at low risk of exposure to contaminated drinking water.

Cleanup Sites

Cleanup sites are locations that have been contaminated with harmful chemicals and must be cleaned up. Impacts can be hyper-local or more widespread depending on the type and scale of contamination. The closer to a contaminated site one lives or works, the more likely they are to be exposed and experience health impacts. Health impacts vary depending on the type of exposure and chemical type. Cleanup activities may take years or decades to clean up. Studies regularly show that low-income and/or minority neighborhoods are more likely to have cleanup sites. Due to the presence of industrial sites and historic land use patterns, Maywood's census tracts are at high to very high risk of exposure to cleanup sites.

Groundwater Threats

Groundwater can be impacted by leaking storage containers. Common pollutants from leaks include gasoline and diesel fuel, solvents, heavy metals, and pesticides. Dairy farms and other concentrated animal-feeding operations can also pose a threat to groundwater due to the large quantities of animal manure produced at these operations. Since groundwater can be impacted by a variety of pollutants, health risks and impacts vary. Only one of Maywood's census tracts is at high risk of groundwater pollution threat. This is likely due to the type of industrial uses in this area of the City; business operations include oil filter cleaning, warehousing, food distribution, and other warehouses.

Hazardous Waste Generators and Facilities

Commercial and industrial activities create waste that can contain a variety of dangerous chemicals. Facilities that treat, store, or dispose of this kind of waste must be specially regulated. Hazardous waste is transported from the businesses that generate the waste to specially permitted facilities for recycling, treatment, storage, and/or disposal. Community exposure can occur during accidents and/or as a regular course of operation. Health impacts vary depending on the scale and type of exposure. Similar to other noxious land uses, poorer communities and minority communities are more likely to be located near hazardous waste facilities. Given the distribution of industrial uses in Maywood, some of its census tracts are at very high risk of exposure of hazardous waste while others are at little to no risk.

Impaired Water Bodies

Similar to groundwater, surface water can be contaminated by a variety of pollutants, causing the water body to become impaired. Maywood is adjacent to the Los Angeles River, an urban waterway that has been identified as impaired. Exposure and health impacts can vary greatly. Given Maywood's location adjacent to the Los Angeles River, the City's census tracts are considered at moderate risk of exposure.

Solid Waste Sites and Facilities

Solid waste facilities (landfills, transfer stations, and composting facilities) collect, process, and/or store household garbage and other types of waste. Maywood does not have any of these types of facilities, so its census tracts are at no risk.

Table 3: CalEnviroScreen Pollutants and Environmental Hazards

Geography	Ozone	PM 2.5	Diesel Particulate Matter	Pesticides	Toxic Release	Traffic	Drinking Water Contaminants	Cleanup Sites	Groundwater Threats	Hazardous Waste	Impaired Water	Solid Waste
Census Tract 5333	53	84	71	0	95	80	41	80	14	90	72	0
Census Tract 5334.01	53	82	71	0	98	n/a	47	86	32	74	72	0
Census Tract 5334.02	53	82	71	0	96	79	41	79	28	0	72	0
Census Tract 5334.03	53	82	71	0	97	77	38	87	57	63	72	0
Census Tract 5337.01	53	82	71	0	97	77	41	92	59	62	72	0
Census Tract 5337.02	53	82	71	0	96	71	39	81	41	10	72	0
Census Tract 5337.03	53	82	71	0	96	95	41	93	79	51	72	0

2.4.3 Health Indicators

CalEnviroScreen provides information on three health indicators: asthma, low birth weight, and the rate of cardiovascular disease. Cancer is another common health indicator of pollution exposure. The Multiple Air Toxics Exposure Study IV (MATES – IV) evaluated the background cancer risk for the greater Los Angeles Region.

Asthma

Asthma affects the lungs and makes it hard to breathe. Symptoms of asthma include breathlessness, coughing, and chest tightness along with its hallmark wheezing. Environmental factors are closely related to the incidence of asthma in the general population. While asthma can be an underlying condition, outdoor air quality often triggers asthma attacks and/or worsens symptoms. Maywood's census tracts are a relatively low risk of asthma risk, indicating an about-average incidence of the disease in the City. See Table 4.

Low Birth Weight

Low birth weight is diagnosed in babies born weighing less than 5.5 pounds. There are a wide variety of factors, including poor nutrition, a lack of prenatal care, stress and smoking by the pregnant mother, neighborhood violence, living in an impoverished neighborhood, exposure to air pollution, industry, and/or agriculture have all been shown to influence low birth weight. Maywood's census tracts vary widely for risk of low birth weight. See Table 4.

Cardiovascular Disease

Cardiovascular disease includes several conditions involving blocked or narrowed blood vessels that can lead to heart attack or other heart problems. As with low birth weight, there are a wide variety of risk factors that lead to cardiovascular disease, including: diet, lack of exercise, smoking, and exposure to air pollution. Maywood's census tracts are generally at a moderate risk of cardiovascular disease. See Table 4.

Table 4: CalEnviroScreen Health Indicators

Geography	Asthma	Low Birth Weight	Cardiovascular Disease
Census Tract 5333	44	97	57
Census Tract 5334.01	52	22	81
Census Tract 5334.02	43	67	65
Census Tract 5334.03	41	61	61
Census Tract 5337.01	46	72	61
Census Tract 5337.02	53	81	82
Census Tract 5337.03	50	23	75

Background Cancer Risk (MATES-IV Study)

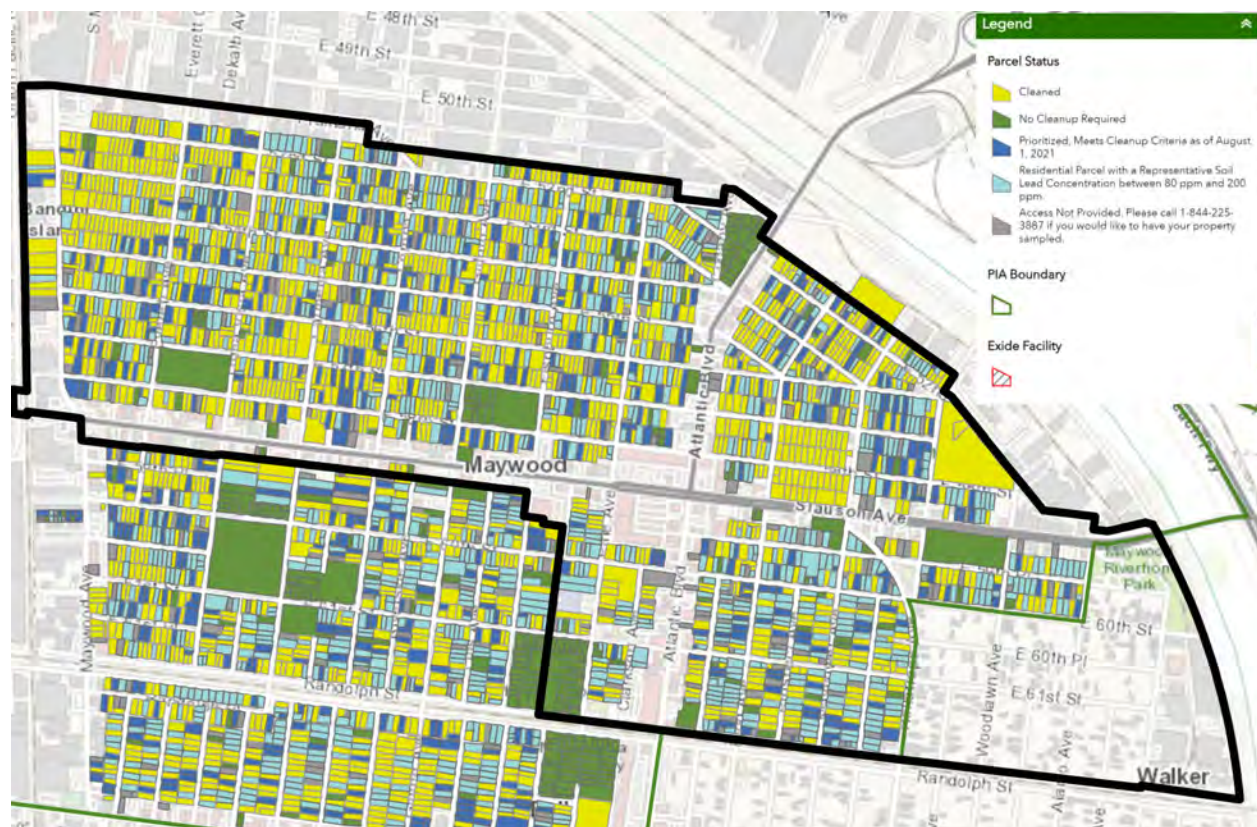
Maywood is part of the South Coast Air Basin (SCAB), a highly urbanized area that is home to approximately 17 million people, 11 million vehicles, and a very high concentration of industrial and commercial activities. This area has one of the highest densities of commercial and industrial activities in the entire United States. These factors combine to cause some of the worst air quality across the United States. To evaluate the background cancer risk exposure for residents in the SCAB area, the South Coast Air Quality Management District (SCAQMD) prepared the MATES-IV study. MATES-IV examines 40 air pollutants, including particulate matter, lead, and benzene, at 10 monitoring sites for one year (2012-13). The study found that the background cancer risk in the SCAB is approximately 897 in one million. This risk is primarily due to diesel exhaust (which accounted for 68% of estimate air toxic risk).

Exide Contamination and Cleanup

Nearly all of Maywood is affected by the release of lead and other toxic chemicals from the Exide Technologies facility in Vernon. These releases occurred over the course of decades that the plant was active. Residents and officials forced the plant's closure in 2015, but the massive cleanup effort is ongoing. According to the state's Department of Toxic Substances Control, more than 10,000 residential lots and 20,000 homes were impacted by exposure to lead dust from the plant.² Almost the entire city of Maywood is included in the County's map of affected areas and related clean-up zone. Per the Department of Toxic Substances Control, the site was still understood to pose an "imminent and substantial endangerment to the public health or welfare or to the environment" as of 2020. Lead exposure has many long-lasting effects, especially in kids, and lead is notoriously very hard to clean up; the LA County of Department of Public Health recommends nearby residents take advantage of blood testing and paint hazard testing resources to understand their risks and pursue clean-up resources provided by the County and State.

² LA County Department of Public Health and <https://www.latimes.com/california/story/2020-10-16/exide-bankruptcy-decision-vernon-cleanup>

Figure 3: Exide Technologies Cleanup Area



2.5 SUMMARY

The entire City of Maywood is a disadvantaged population. Using each of the three methods outlined in Government Code section 65302(h) to identify disadvantaged populations, each census tract in the City is identified as a disadvantaged population. Examining many of the other indicators of disadvantaged populations also shows that the City of Maywood is a disadvantaged population. This finding is consistent with municipal data and community input.

3.0 COMMUNITY ENGAGEMENT

Truly effective and inclusive community engagement is a listening art. It is not about implementing a formula or checking a box, but instead customizing a process reflective of the community's goals and needs. Meaningful civic and community engagement is guided by engaging in meaningful and relevant dialogue, prioritizing inclusive representation, providing

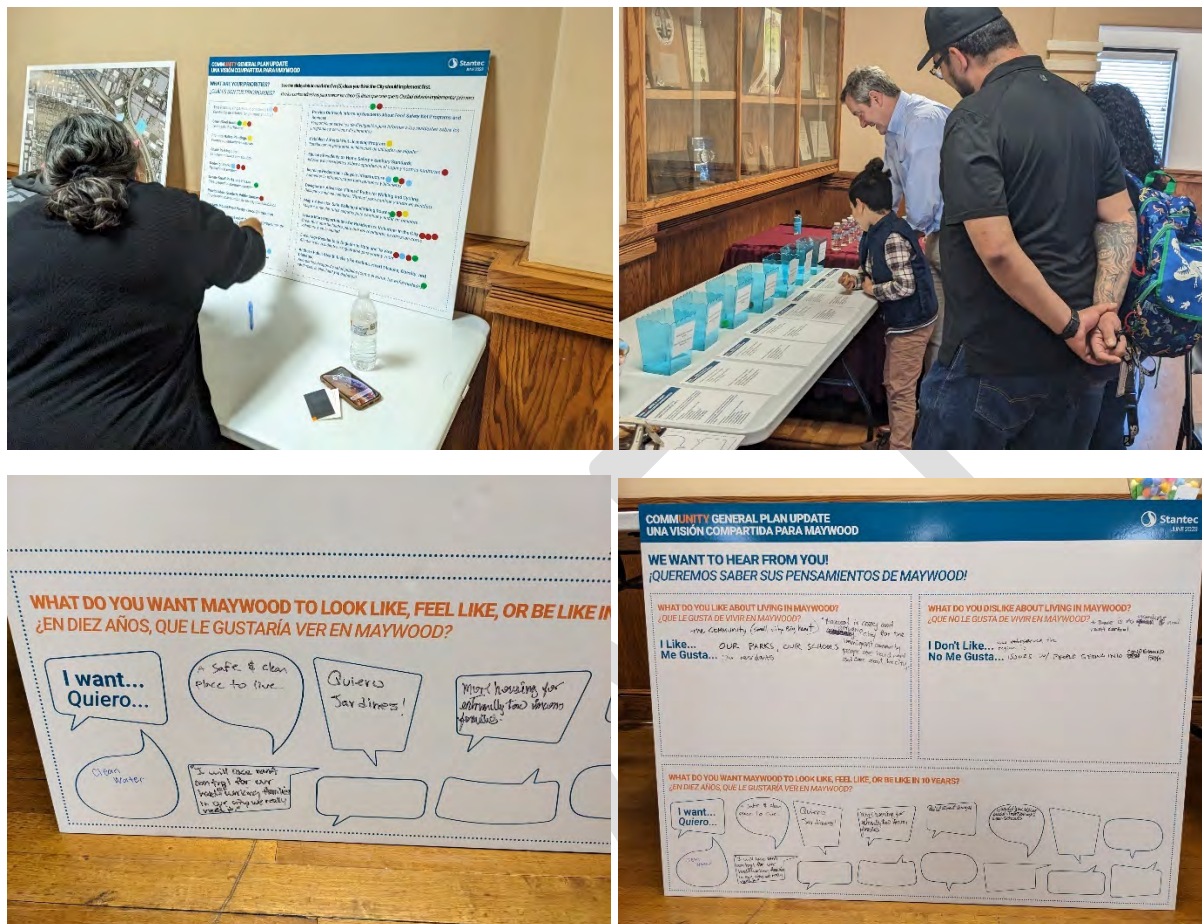
equitable access to information and opportunities; making sure contributions have impact, and creating empowering experiences.

State law requires that the local planning agency provides opportunities for community involvement in the planning process. Such involvement should include a variety of public entities as well as community groups and individuals during public hearings and other appropriate methods (Gov. Code Section 65351). This general planning effort relied primarily on “other appropriate methods” only holding public hearings as required for review and approval by the municipal regulatory boards.

Throughout the General Plan update, which ran from 2021 to 2023, the Maywood community was consulted using a variety of methods and approaches. All materials were prepared in English and Spanish, and the three general plan workshops were bilingual with the presentation and materials presented in both languages.

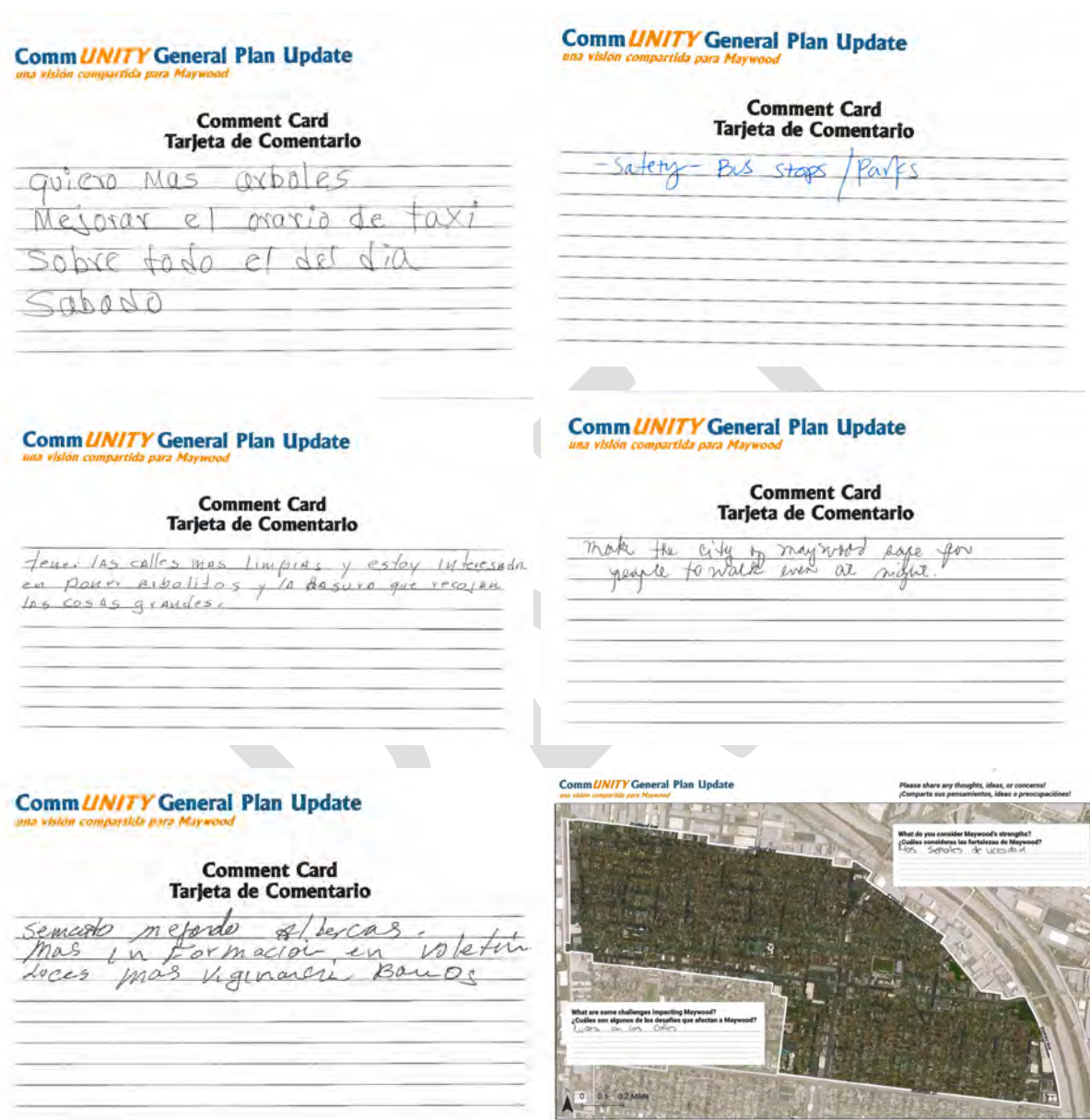
A project website hosted plan documents, announced meeting and event dates, and provided a platform on which residents and other stakeholders could interact and provide feedback. Three public meetings were held, both in person and virtually, to solicit public comment and feedback and the project team presented at both City Council and Planning Commission meetings. Two of the three public meetings were held virtually due to the ongoing COVID-19 Pandemic. These workshops were held in July 2021 and February 2022 and attracted a handful of participants. An in-person public workshop focused on the environmental justice element held in June 2023 had approximately 30 participants.

Figure 4: Photos from the June 2023 Public Workshop



By far, the most successful outreach activities were asking open-ended questions of residents already participating in other community events. Over the course of the project, hundreds of comment cards were handed out at events like Trunk or Treat, tree planting events, the National Night Out/Take Back The Night, holiday celebrations, the health resource fair, and the mobile food pantry. Project posters and fliers were also available and posted at these events, but residents strongly preferred the open-ended comment cards, and nobody wrote on any of the posters. Comment cards were also available at City Hall and Library. In all, city staff passed out comment cards at more than a dozen local events.

Figure 5: Sample of Comment Cards Received at Public Engagement Events



While ultimately successful, engaging the Maywood community was challenging. This engagement effort has taught the City a lot about the best ways to reach the public. From the beginning, this project's goal was two-fold: receiving input on the general plan update was important, but the project team saw this effort as primarily an initial engagement effort designed to begin building a foundation of meaningful engagement of city residents with the goal of improved and ongoing engagement. Engaging the community was a challenge. Except for the Housing Element, the City has not undertaken a general plan update since the late 1980s,

so residents are entirely unfamiliar with the concept of a general plan as well as with the overall planning process. The City is actively rebuilding community trust after a period of corruption in the City's municipal operations. The City's demographics also contribute to the engagement challenges. The United States does planning differently than many other countries; with such a large segment of the city's population born abroad, many are unfamiliar with municipal planning efforts making them less inclined to participate. Many Maywood residents work multiple jobs, working long hours to make ends meet. Additionally, many Maywood residents are undocumented, which can make residents uninterested in engaging with public officials. Language and educational barriers can also make participation difficult.

In addition to public engagement, members of the project team met regularly with other municipal officials and shared regular progress reports. Coordination meetings were held with other consultants working with the City as well as with several community groups and advocacy organizations including the YMCA, East Yard Communities for Environmental Justice, and Amigos de los Rios. During this project, the City of Maywood hired several staff people to serve as community liaisons and foster ongoing community relations. City Hall is actively cultivating relationships with these organizations and others to increase community engagement and participation.

The project team received a variety of input that influenced each of the general plan elements. Residents were most concerned with rent increases and housing insecurity and traffic and parking. Additional comments related to increasing the tree canopy, public safety, and bicycle/pedestrian infrastructure. Generally, residents enjoy living in Maywood, placing high value on the community and the relationships they have. Overall, respondents felt more positively about Maywood than negatively. However, the items residents most dislike are parking, traffic, and unsafe/unsanitary homes. Additionally, several residents pointed out that Maywood and the surrounding communities are underserved compared to other communities in the Greater Los Angeles Region.

4.0 ENVIRONMENTAL JUSTICE PLANNING VISION

Maywood is completing an environmental Justice (EJ) Element as part of its General Plan for the first time. This Element seeks to address environmental justice through a set of comprehensive goals, policies, and programs aimed at increasing the influence of target populations in the public decision-making process and reducing their exposure to environmental hazards. The Element will be used by the Maywood City Council and the Planning Commission, other boards, commissions and agencies, developers, and the public in planning for the physical development of the City. As a General Plan element, the Environmental Justice Element is closely linked to the remainder of the General Plan and carries equal weight with the other General Plan elements. The City of Maywood's Environmental Justice Plan is organized into sections:

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Reduce Exposure to Pollution (Including Improved Air Quality).
- Promote Public Facilities.
- Promote Food Access.
- Promote Safe and Sanitary Homes.
- Promote Physical Activity.
- Reduce Unique or Compound Health Risks Not Otherwise Addressed.
- Promote Civic Engagement in the Public Decision-Making Process; and
- Prioritize Improvements and Programs to Address Community Needs.

Each of these sections identifies one or more goals and several planning policies to support the goal. These goals and policies were developed with community input and reflect the needs identified through the planning process. While cities can opt to create a separate Environmental Justice Element, as Maywood has done, environmental justice is inextricably woven into each of the other General Plan elements. Throughout this section, environmental justice goals and policies are identified alongside goals and policies from the other plan elements. Goals and policies that appear in other elements are identified and generally appear at the bottom of the section. EJ is one of the threads that weaves through the entire general plan and should be treated as an extension of each of the other plans.

4.1 ENVIRONMENTAL JUSTICE ISSUES IN THE CITY OF MAYWOOD

As discussed previously in this element, there are several issues and factors in the City of Maywood that are directly related to environmental justice. The City is surrounded by freeways with heavy truck traffic, major rail yards, and a variety of industrial facilities including those that conduct metal heat treating activities, welding steel forging, oil refining and recycling, and battery manufacturing. Traffic in and around Maywood is significant.

The City is in the Southern California Air Basin and is approximately 5 miles southeast of Downtown Los Angeles. The area historically has some of the worst air quality in the United States. Implementation of strict regulations over the recent decades has led to significantly improved air quality. Despite these improvements, however, socioeconomically disadvantaged communities in the region still experience a disproportionately high pollution burden. In addition to air pollution, Maywood residents have a relatively high likelihood of experiencing other forms of pollution leading to a variety of public health impacts.

Maywood is densely developed and many housing units are overcrowded due to issues of housing affordability and availability. Many residents are immigrants and educational attainment in Maywood is relatively low.

As an under-resourced community, the City of Maywood has already implemented a variety of environmental justice policies and programs. Given that the entire community is identified as environmental justice, all aspects of municipal services are designed to service EJ populations. Working with its partners, the City has implemented several policies and programs including having dedicated community service professionals on staff at City Hall, supporting a mobile food bank and daily meal service, zoning for supportive housing and encouraging the development of safe, sanitary, and affordable housing. The City is constantly pursuing grant opportunities to implement additional programs and services as well as contribute to residents' quality of life without increasing the tax burden.

4.2 ENVIRONMENTAL JUSTICE GOALS AND POLICIES

This Environmental Justice Element is the City of Maywood's first Environmental Justice element. As the City implements and gains experience with these efforts, it is anticipated that strategies and approaches will change to better meet Maywood's unique community. The Environmental Justice element is meant to be a living document that is revisited and updated regularly as conditions change to ensure that residents' most pressing needs are addressed.

California General Plan Guidelines identify eight categories each Environmental Justice element must address: reducing exposure to pollution (including improved air quality), promoting public facilities, promoting food access, promoting safe and sanitary homes, promoting physical activity, reducing any unique or compound health risks, promoting civic engagement, and prioritizing improvements and programs that address the needs of EJ populations. Over the course of several months, Maywood residents had the opportunity to rank the importance of each of these categories either during a public workshop held in June 2023 or in the following weeks at City Hall. By far, participants ranked promoting safe and sanitary homes as their highest priority. More than a quarter of the votes cast (26%) identified this as a priority. The next-highest ranked priorities were reducing unique or compound health risks, promoting physical activity, and promoting public facilities. Each of these received 14% of votes cast. Reducing exposure to pollution and improving air quality was close behind with 13% of the vote. Each of the categories received at least 9% of votes cast.

4.2.1 Reduce Exposure to pollution (Including Improved Air Quality)

While generally desirable places to live, urban environments often present adverse environmental conditions that negatively impact individual and community health. Unfortunately, our most at-risk populations typically bear the brunt of the impacts from pollution, including poor air quality. While air quality is a regional issue, there are actions the City

can take to reduce exposure to pollution and improve air quality. Even when these exposures cannot be eliminated, education and outreach can give residents the tools and knowledge they need to lessen the impacts of exposure to adverse environmental conditions for themselves and their families. Environmental justice populations have traditionally borne the brunt of environmental pollution and worsened air quality, resulting in poorer public health outcomes. A good quality of life must include a clean and healthy living environment. This is achieved through a variety of means, including good land use policy that plans development to improve and enhance quality of life.

Land Use Compatibility

Land use compatibility is the way a City's land use plan and zoning ordinances arrange uses within the community to reduce the instances of incompatible uses while still allowing each use to thrive. Industrial and manufacturing land uses contribute to air pollution, but also provide valuable jobs and contribute to the local economy. This EJ element, in conjunction with the land use element, aims to reinforce improvements to past land use planning that resulted in heavy industrial/high polluting uses operating in very close proximity to residential neighborhoods. The City is actively working to buffer residential neighborhoods from the industrial uses with the goal of allowing industrial uses to continue operating, but to adjust operations to minimize community impacts and protect residents from noxious uses and sources of pollution while encouraging more efficient/cleaner industrial uses, supporting community revitalization, and introducing additional commercial uses. See the Land Use Element for more information.

Goals and Policies

Minimize exposure to pollution with a particular focus on improving outdoor and indoor air quality using planning and educational approaches.

Policies

- Educate the public on air quality impacts and strategies to improve air quality as well as mitigation strategies to lessen the impact of exposure.
- Encourage the use of indoor air filtration systems through educational programming and materials and explore funding incentives (including grant programs) to support the installation of indoor air filtration systems.
- Encourage, and whenever possible, contribute to the development of transportation demand management (TDM) measures such as: alternative work schedules, bicycle facilities, ridesharing, and preferential parking for car/vanpools.
- Develop a greenhouse gas emissions reduction program that measures baseline and future anticipated greenhouse gas emissions, sets reduction targets for all sector (including municipal operations), outlines public-private and nonprofit partnerships to

support the planning effort, and outlines a process by which greenhouse gas emissions are regularly assessed.

- Encourage the use of green/cool roofs to help mitigate the urban heat island effect and contribute to improved environmental conditions.
- Whenever possible, replace municipal fleet vehicles with low-emissions and/or alternative fuel vehicles.
- Make land use and urban design decisions that promote physical activity, access to nutritious food, and reduce air pollution.
- Safely and systematically address toxins, legacy pollutants, and hazardous materials by continuing to work with state, federal, regional, and local agencies to eliminate and reduce concentrations of regulated legacy pollutants.
- Minimize the development of sensitive land uses near freeways as much as possible, taking particular care to minimize exposure of housing for vulnerable populations such as families with children, seniors, and people with disabilities.
- Continue and expand the City's tree planting program to maximize air quality improvements and urban heat island mitigation.
- Work with the City's industrial businesses to improve outdoor air quality by enhancing operations and implementing other pollution reduction measures as feasible. These strategies may include limiting idling of diesel trucks, providing education and outreach to industrial businesses, and ensuring compliance through code enforcement activities.
- Enforce Air Pollution Requirements. AB 61 requires the California Air Resources Board (CARB) to designate high priority communities to deploy air monitoring and/or emissions reduction programs. These monitoring programs measure community exposure to air pollutants and toxic air contaminants. The Southeast Los Angeles County Community Emissions Reduction Plan was published in December 2020.
- Facilitate the continued redevelopment of aging industrial uses to businesses more compatible with adjoining residential neighborhoods (Land Use Element).
- Review and strengthen regulations for the establishment and operation of industrial uses that address parking, landscaping, screening of storage areas, and minimize nuisances such as smoke, noise, odors, and vibrations (Land Use Element).
- Mitigate the urban heat island effect using green infrastructure and low impact development techniques including completing the Urban Forestry Plan; continue increasing the tree canopy along Maywood's streets and in parks and other public

spaces; and prioritize planting native trees along streets and in parks/public spaces (Safety Element).

- Prioritize integrated climate actions – those actions that both reduce greenhouse gas emissions and build resilience to climate impacts – as well as other actions that provide multiple benefits (Safety Element).
- Explore and implement partnership opportunities with the Cities of Bell, Cudahy, and Huntington Park to develop a multi-jurisdictional shuttle service (Circulation Element).
- Require the lowest pollutant emissions from the City's own vehicle pool and equipment used for government purposes (Conservation Element).
- Develop and enforce local criteria for air and water quality so that the city may reduce its share of these regional problems (Conservation Element).

4.2.2 Promote Public Facilities

Public facilities include City Hall and community facilities including schools, libraries, parks, community centers, and other recreational facilities that serve the community. Equitable access to, and distribution of, these facilities and services ensures all residents can benefit from the services and programming provided at these facilities. Building connections to and within these facilities is key to a vibrant and active community and can often serve as one of the key features of a community, bringing residents from all walks of life together to create a shared identity.

The City of Maywood operates a variety of public facilities throughout the community. These facilities include City Hall, the Maywood Cesar Chavez Library, seven public school buildings (operated by the Los Angeles Unified School District), the YMCA, and public parks. The City has four public parks and several smaller, neighborhood pocket parks. Public recreational facilities are supplemented with a shared use agreement between the City and school district. Facilities are distributed throughout the community. See the Land Use Element for more information.

Goals and Policies

Ensure equitable distribution and access of high-quality public facilities throughout the City of Maywood.

Policies

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Locate new public facilities that provide youth, family, and/or senior services near transit stops and in mixed use neighborhoods when feasible.
- Continue increasing public parks including pocket parks and public plazas to increase public access to open space and providing more opportunities for recreation closer to residential neighborhoods ensuring that all residents have relatively easy access to parks, community centers, fields, and other community amenities. Consistent maintenance and improvement of these facilities will encourage more people to utilize these important community resources.
- Prioritize investment in the improvement and maintenance of parks and other public facilities, using the capital improvement program, grant funding, nonprofit partnerships, and other available means to invest in public facilities and services.
- The City will seek to create more recreational open space and tot lots in neighborhoods where there is a need to serve existing and new residents (Housing Element).
- The City of Maywood will plan for and support infrastructure availability to ensure the ability to support its Regional Housing Needs Allocation (RHNA). The City will implement its infrastructure capacity plan to... ensure adequate infrastructure is available for all Maywood residents, present and future... (Housing Element)
- Properly locate and adequately size public facilities to meet existing and projected demand (Land Use Element).
- Coordinate with public and private agencies to improve public facilities as density increases (Land Use Element).
- Periodically inventory and monitor the condition of the City's sewer, water, storm drainage, streets, and parks, libraries, schools, health care facilities, and other supporting appurtenances (Land Use Element).
- Work with public and quasi-public service providers to ensure that the City's investment in its infrastructure is protected (Land Use Element).
- Support the rehabilitation and expansion of the Maywood Cesar Chavez Library to meet the community's changing needs (Land Use Element).
- Encourage the development of a new civic center that will serve as a source of community pride and identity (Land Use Element).
- Prioritize capital improvements and expansion projects at facilities that support emergency response (Safety Element).

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Explore creating a cooling center or “resilience hub” within the City of Maywood (Safety Element)
- Coordinate with community groups, nonprofit organizations, and others to identify existing resources and networks that can support cooling effort (Safety Element).

4.2.3 Promote Food Access

Hunger makes everything more challenging. Students are not able to adequately focus on their studies and are less likely to break the cycle of poverty when they do not have access to enough or healthy food. Adults are similarly affected by hunger and more likely to forgo meals if food is scarce to give their children maximum access to food resources.

Goals & Policies

Expand access to healthy food options and reduce the number of food insecure residents.

Policies

- Work to expand public awareness of, and participation in, federal food assistance programs including the Women, Infants, and Children (WIC) nutrition program and the Supplemental Nutrition Assistance Program (SNAP) by sharing program information on the City’s website and in newsletters, providing pamphlets and other information at public facilities including schools, and encouraging merchants to accept WIC and SNAP payments.
- Work with partner organizations, including the YMCA, to expand meal programs and food bank events. While sustainable, permanent funding to support these programs is preferred, grants and other external funding sources can be accessed to jump-start expanded offerings and/or provide cash infusions when most critically needed.
- Provide healthy food options at city buildings, public vending machines, and public events.
- Encourage residents to plant fruit trees and other edible landscaping and explore opportunities for grant funding to support edible landscaping education and make plants/trees available to residents.
- With the Los Angeles County School District and other stakeholders, explore the feasibility of “edible school yards” that provide gardens and gardening programs on school property.

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Consider ways to allow and encourage small-scale urban agriculture in parks, schools, and neighborhoods.
- Ensure that residents are permitted to grow fruits and vegetables in their yards, provided there are not significant negative impacts to adjacent property owners.
- Allow public facilities to be used as pickup sites for Community Supported Agriculture (CSA) programs.
- Work to bring a farmer's market to Maywood.

4.2.4 Promote Safe and Sanitary Homes

Housing is a primary focus for Maywood residents, the vast majority of whom are renters. Renters typically are at a significantly higher risk of displacement and have limited ability to address deficiencies in their units. The Housing Element discusses the condition of Maywood's housing stock in detail. The City is making progress to bring substandard and/or illegal units into compliance, but much work remains to be done. The City has recently passed a rent stabilization ordinance that seeks to provide relief and predictability for tenants. The safety and adequacy of housing is a leading concern for the City and its residents alike.

Goals & Policies

Expand access to safe and sanitary homes, bringing substandard units into compliance with the building code and health and safety regulations.

Policies

- The City, working with nonprofit and other partners, will educate residents on the requirements of standard housing and their rights.
- Maywood will encourage the rehabilitation and preservation of substandard units owned/occupied by lower income households.
- The City will continue to utilize the code enforcement program to bring substandard units into compliance with applicable codes to improve overall housing conditions in Maywood (Housing Element).
- The City will promote increased awareness among property owners and residents of the importance of property maintenance to long-term housing quality (Housing Element).
- The City will continue to promote rehabilitation programs that provide financial and technical assistance to lower-income property owners (Housing Element).

- The City will continue to use the code enforcement program to bring substandard units into compliance with applicable codes to improve overall housing conditions in Maywood (Housing Element).
- Develop a program to bring unpermitted accessory dwelling units (ADUs) into compliance. This program will promote the legalization of unpermitted or undocumented ADUs to ensure safe, healthy, and habitable living conditions. This program will... ensure safe, healthy, and habitable living conditions... provide a means for tenants to improve potentially substandard and/or unsafe conditions in their homes... (Housing Element).
- Promote efforts to correct housing deficiencies including housing stock quality and availability. Policies include: providing adequate funding and staffing to support code enforcement programs; continued enforcement of building, zoning health, and safety codes to improve quality of life for residents; reducing overcrowding; encouraging conservation and rehabilitation programs aimed at improving and maintaining the quality of the existing housing stock in the City; establishing, maintaining, and enforcing multi-family development standards that regulate the use of properties in a manner that protects the health, safety, and general welfare of the community and maintains neighborhood character; and promoting efforts to correct housing deficiencies including housing stock quality and availability (Land Use Element).

4.2.5 Promote Physical Activity

Physical activity is important for improving public health. People who are physically fit tend to recover more quickly and more completely from injuries and illness and regular exercise contributes to longer lifespans. However, a densely developed urban environment does not always lend itself to easy access to physical activity. The City of Maywood has been actively expanding and improving its parks, providing additional opportunities for exercise including a new fitness court, improved playing fields, and a renovated pool. This aspect of the environmental justice element directly related air quality and pollution because outdoor exercise must be limited when air quality is poor.

Goals & Policies

Provide opportunities for residents to easily incorporate physical activity into their daily lives.

Policies

- Seek grant and other funding sources to provide secure bicycle parking and other bicycle facilities at all public buildings.
- Improve the use of existing parks and programs through marketing and promotion.

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Make land use and urban design decisions that promote physical activity, access to nutritious food, and reduce air pollution.
- Actively engage the public in promoting walking and biking through educational programming and materials.
- Seek grant funding to provide additional Fitness Courts.
- Allow sufficient pedestrian cross times when setting traffic light timing.
- Work with the Los Angeles County School District, YMCA, and other organizations to identify funding sources for expanded after school fitness and education programs for Maywood's youth. The City established a Youth Commission in November 2023 that can help support these activities.
- Seek grant funding and/or partnerships to teach bicycle and pedestrian safety in schools and workplaces to educate participants about the benefits of walking and cycling.
- Address both actual and perceived safety concerns that create barriers to physical activity by requiring adequate lighting, street visibility, and defensible space.
- Implement the complete streets policy including requiring that new commercial development projects provide adequate bicycle and pedestrian facilities and amenities such as street trees, landscaping, paving, benches, waste receptacles, and bicycle racks (Circulation Element).
- Implement the recommendations of the 2023 City of Maywood Active Transportation Plan (Circulation Element).
- Coordinate with the Los Angeles County Metropolitan Transportation Authority to improve bicycle routes within the Los Angeles County bicycle route system (Circulation Element).
- Support efforts to link the bicycle path system to the Los Angeles River Bicycle Trail. Coordinate with organization such as the Northeast Trees to create a regional bicycle path system (Circulation Element).
- Pursue funding sources from regional, state, and federal agencies, specifically under Senate Bill 821, to provide sidewalk improvements and enhancements, and to create and maintain bicycle paths (Circulation Element).
- Ensure that all sidewalks and walkways in the City are safe for pedestrian users by requiring that they be wide, well lit, and be appropriately shaded in commercial areas (Circulation Element).

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Support the planning and future implementation of the Rail to River project (Circulation Element).
- Support Metro LA's River Path Project (Circulation Element).
- Develop a citywide bike map (Circulation Element).
- Identify Safe Routes to School maps highlighting preferred walking routes to each school (Circulation Element).
- Regularly host Walking School Bus and School Bicycle Train events (Circulation Element).
- Organize Senior Walking Clubs (Circulation Element).
- Host a Bike or Walk to Work Day event (Circulation Element).
- The City will seek to create more recreational open space and tot lots in neighborhoods where there is a need to serve existing and new residents (Housing Element).
- Improve access to and quality of community services and facilities within the City. Policies include continuing to share public school recreation land and facilities for City recreation and/or community uses (Land Use Element)

4.2.6 Reduce Unique or Compound Health Risks Not Otherwise Addressed

Environmental justice populations are uniquely at risk of compounded health risks as a direct result of their life circumstances. Income is one of the strongest determinants of overall health; this is compounded by the likelihood someone lives in substandard housing, has access to healthy food, has opportunities for physical exercise, and can access routine or preventative healthcare.

Goals & Policies

Reduce the debilitating impact that poverty has on individual, familiar, and community health and well-being.

Policies

- Promote wrap-around, multi-pronged efforts and partnerships to increase access to income, support programs, safe, healthy, and stable affordable housing options, and opportunities for social mobility.

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Coordinate with Los Angeles County, nearby communities, non-profit organizations, and other governmental and non-governmental organization to increase regional access to adequate, affordable health care facilities.
- Work with the Los Angeles County Department of Public Health, nonprofit organizations, community groups, and other stakeholders to monitor health and wellness trends, conditions, and outcomes in Maywood.
- Reduce alcohol, tobacco, and other drug use by creating a social and physical environment that supports healthy choices, ensuring access to treatment services, and enforcing existing regulations.
- Encourage mobile healthcare clinics to bring healthcare into the community, reduce barriers to care, and promote preventative screenings and care. Work with local healthcare providers to implement and coordinate services with primary care clinics.
- Provide healthy food options at city buildings, public vending machines, and public events.
- Work to limit the impacts of climate change on the City's most vulnerable populations by focusing on planning programs and intervention activities in the communities with the highest needs.
- Plan for the public health impacts of climate change including disease and temperature impacts. Seek to work with the Intergovernmental Panel on Climate Change (IPCC) and/or similar health organizations to identify Maywood's critical public health issues.
- Safely and systematically address toxins, legacy pollutants, and hazardous materials by continuing to work with state, federal, regional, and local agencies to eliminate and reduce concentrations of regulated legacy pollutants.

Goals & Policies

Promote public awareness and recognition of the roles of social determinants in health and persistent health inequities.

Policies

- Evaluate and ensure City policies, programs, and services promote fairness, equity, and justice.
- Coordinate with public, private, nonprofit partners, and other community organizations to educate the public about health and wellness, ensuring that information and interventions presented are readily available, culturally relevant, linguistically accessible, and address the root causes of health disparities and inequities. This outreach should

also discuss health risks associated with poor air quality, water and soil contamination, and exposure to other contaminants such as lead paint, asbestos, mercury, etc.

- Encourage increased enrollment in affordable healthcare programs by making information readily available to residents, broadly advertising enrollment periods, and partnering with health clinics.
- Support community education programs on healthy eating habits and lifestyles, including topics such as nutrition, physical activity, and vegetable gardening.

4.2.7 Promote Civic Engagement in the Public Decision-Making Process

Robust and extensive civic engagement are at the center of community. Maywood has successfully emerged from a very challenging period but must still earn back the trust of many residents. Previous administration suffered from corruption, which has resulted in an engaged citizenry taking power back and demanding changes and accountability. While these challenges have ignited civic engagement for many residents, it has also served as a discouragement for many others. Maywood sits at this intersection and must continue to operate in a fair and transparent manner to win back the trust it has lost. Meaningful public engagement and involvement is one of the hallmarks of the environmental justice movement, which calls on everyone to participate in the decision-making process. Historically under-resourced populations are most at risk and face particular challenges engaging in public discourse but must be welcomed and brought into the process as public decisions have an outsized impact on these disadvantaged populations. It is critical that the City continue to actively seek out these residents, bringing them into the process. Offering incentives and going out into the community builds public trust and provides the best opportunity to engage with the city's residents; every neighborhood in Maywood is identified as environmental justice areas.

Goals & Policies

Increase civic engagement in Maywood, building public trust and ownership of public actions and bringing residents from across the community into the city's social fabric. Increase participation rates in community events including voting, youth activities, adult education, senior activities, and family-oriented programs.

Policies

- Ensure City government functions are operated in an open and transparent manner and that decisions are reached in a consistent and predictable manner.
- Encourage residents to register to vote and to vote in elections.

CITY OF MAYWOOD – ENVIRONMENTAL JUSTICE ELEMENT

- Continue utilizing ongoing, regular outreach and communication strategies in both English and Spanish to increase public knowledge and understanding of municipal operations and services.
- Expand distribution of the Maywood Today Newsletter, providing hard copies at local businesses, civic institutions, and other places residents congregate and explore the creation of an email distribution list.
- Ensure that public activities are accessible and welcoming to all. Continue to ensure that residents will find people who speak their language at City Hall and other public facilities. City staff and/or interpreters will be readily available to assist residents in English, Spanish, and other languages as necessary.
- Educate public decision-makers including employees, elected, and appointed officials on the principles of environmental justice and meaningful public engagement.
- The City will continue and expand its partnerships with the YMCA and other community-based organizations to build trust and relationships with community residents.
- Establish guidelines for universal public communication, working to reach residents in as many different methods possible, utilizing a variety of techniques and social media tools.
- Establish a high school outreach program to teach civic engagement and bring students to City Hall for programming and internship opportunities.
- Provide more opportunities for residents, particularly youth and senior residents, to engage in community service. **A Youth Commission was established in November 2023.**
- Maintain transparency and integrity in the decision-making process by proactively and meaningfully engaging residents in planning decisions that impact their housing and neighborhoods.
- Continue to regularly engage residents in neighborhood efforts including issues concerning safety, neighborhood character, planning, and redevelopment.
- Environmental justice principles will be embedded into the City's planning processes and practices.
- Routinely survey residents to assess the performance of local circulation infrastructure (Circulation Element).
-

- Assure the effective participation of Maywood residents in land use decisions (Land Use Element).
- Continue supporting and encouraging the members and activities of the Youth Commission (Established in November 2023).

4.2.8 Prioritize Improvements and Programs to Address Community Needs

The entire City of Maywood is a disadvantaged population, so all programs designed to serve the community are environmental justice activities. The City is actively working with community partners and grant agencies to expand service programs and increase its ability to respond to community needs as they arise.

Goals & Policies

Improve support networks and program offerings, increasing economic and social opportunity for Maywood residents.

Policies

- In economic development activities, work to attract and retain industries and businesses that can provide a living wage and health insurance benefits while meeting existing levels of workforce education.
- Decrease the number of Maywood residents commuting to other communities by preserving and expanding the match between residents' skills and available jobs by encouraging collaboration between local industries and local high schools with the goal of developing job training programs and encouraging local businesses to hire Maywood residents by developing a local job board that advertises vacancies and supporting local job fairs.
- Work with interested organizations, service providers, local businesses, and other stakeholders to develop a youth job partnership that connects Maywood teenagers with after school and summer jobs, volunteer opportunities, and other workforce development opportunities. The Youth Commission may be able to support this activity.
- Support community organizations and other groups that address social equity issues.
- The City of Maywood will continue to support efforts to mobilize assets and improve social support networks to provide much-needed services and programming.

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 2.

DATE: January 24, 2024

TO: HONORABLE CHAIRPERSON AND MEMBERS OF THE MAYWOOD PLANNING COMMISSION

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: CALVIN KO, ASSISTANT PLANNER

SUBJECT: A PUBLIC HEARING REGARDING RESOLUTION NO. 6331 APPROVING TENTATIVE PARCEL MAP APPLICATION PC23-03 (TENTATIVE PARCEL MAP NO. 82930)

RECOMMENDATION:

Staff recommends that the City Council, after holding a public hearing, adopt Resolution No. 6331, approving Tentative Parcel Map Application No. PC23-03, to subdivide an approximately 1.51 acre vacated railroad parcel, Assessor Parcel Number (APN) 6315-002-015 and merge the two portions of that parcel into the adjacent parcels located at 6019 District Boulevard and 6135 District Boulevard.

BACKGROUND:

MPL Properties, LLC ("Applicant") is requesting the approval of the division of an approximately 1.51 acre vacated railroad parcel and to merge the two portions of that parcel into the adjacent parcels located at 6019 District Boulevard and 6135 District Boulevard. The vacated railroad parcel is located between Walker Avenue to the west, District Boulevard to the east, East 60th Street to the north, and Randolph Street to the south. The current parcel has a zoning designation of Manufacturing (M). The parcel has manufacturing uses to the east and west. A City park is to the north and railroad tracks to the south. The northern access for the parcel is located along East 60th Street. The southern access is located along Randolph Street. An image of the location is attached.

The railroad parcel has joint owners comprised of MPL Properties LLC and RFR Investments LLC. Each party also owns the adjacent parcels, with RFR Investments LLC owning 6019 District and MPL Properties LLC owning 6135 District, where the portions of the railroad parcel will be merged as part of this parcel map.

On November 21, 2023, the Planning Commission of the City of Maywood conducted a duly noticed public hearing on Tentative Parcel Map No. 82930, at which time the Planning Commission approved Resolution No. PC23-0451 recommending that the Maywood City Council approve the tentative map.

DISCUSSION:

Section 6(a) of the City's Subdivision Ordinance sets forth the City Council's responsibility for land divisions as follows:

"The City Council shall have final jurisdiction in the approval, conditional approval, or disapproval of tentative maps, final tract maps, reversions to acreage and improvement agreements and the acceptance by the City of such lands and/or improvements as may be proposed for dedication to the City of land divisions."

Per the City Council's responsibility for land divisions, staff has reviewed the project pursuant to the provisions (as

presented below as "A" through "G") of the Maywood Subdivision Ordinance and is recommending the following findings to the City Council:

- A. That the proposed map is consistent with the applicable general and specific plans as specified in Section 65451.

The project is located in an industrial designated area of the General Plan. The increased size of the parcels helps to provide more land area that can assist with providing more on-site parking as Policy 3.3 of the Land Use Element of the General Plan states. The project is not in a specific plan but does meet the requirements of the Zoning Ordinance. The project site has a Maywood Zoning Ordinance (MZO) designation as Manufacturing. According to 4040.50 of the MZO, the minimum net lot size shall be 5,000 square feet. Parcel "A", located at 6019 District Boulevard, will be 87,152 square feet. Parcel "B," located at 6135 District Boulevard, will be 110,675 square feet. According to 4040.60 of the MZO, no lot shall be established or utilized which is less than 50 feet in width. Parcel "A" width is 360 feet and Parcel "B" width is 293 feet; both meet the minimum requirement.

- B. That the design or improvement of the proposed subdivision is consistent with applicable general and specific plans.

The proposed subdivision is consistent with the MZO with usage and zoning as indicated below. The adjacent parcels are also designated for Manufacturing (M) and their uses are within scope. The proposed design of the divided parcel will be merged with existing parcels to be consistent with the General Plan and MZO. These parcels are warehouse manufacturing uses and the addition of the parcel area to the existing parcels will allow for additional improvements to the sites such as parking.

Surrounding Land Use and Zoning for 6019 District Boulevard

North - Riverfront Park, Open Space (OS)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

Surrounding Land Use and Zoning for 6135 District Boulevard

North - Warehouse, Manufacturing (M)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

- C. That the site is physically suitable for the type of development.

There is no proposed development within the scope of the project. There is no change in use for the respective parcels. This is a consolidation of properties between their respective owners. The existing parcel is paved with asphalt. The respective owners have utilized the parcel as an additional vehicle maneuvering area. As it stands, there is no established legal separation of the parcel. The tentative parcel map will establish parcels property lines for their respective owners.

- D. That the site is physically suitable for the proposed density of development.

There is no proposed development with the scope to increase the parcels' size. The site is suitable for the additional square footage of land. The maximum amount of lot coverage allowed is up to 90 percent of the total lot area.

- E. That the design of the subdivision or the proposed improvements is not likely to cause substantial environmental damage or substantial and avoidable injuries to fish or wildlife or their habitat.

The subdivision and merger is not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat in that the subdivision is proposed within an entirely urbanized area and the parcel is graded and paved. The newly created parcels are connected to all urbanized utilities.

- F. That the design of the subdivision or type of improvements is not likely to cause serious public health

problems.

The design of the subdivision or type of improvements is not likely to cause serious public health problems in that the proposed subdivision and merger is for parcel consolidation only. There is no grading or construction proposed in the scope of work.

- G. That the design of the subdivisions or the type of improvements will conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. .

The design of the subdivision does not contain easements for access through or use of the property within the proposed project.

This item was advertised as a public hearing in the Bell/Maywood Industrial Post newspaper, and notices were mailed to all property owners within a 500-foot radius of the project site.

ENVIRONMENTAL REVIEW:

The City Attorney has reviewed this report.

ATTACHMENT(S)

1. Resolution No. 6331 Approving Tentative Parcel Map Application PC23-03
2. Tentative Parcel Map 82930
3. PC23-0471- Signed
4. Aerial Map for TPM 82930

RESOLUTION NO. 6331

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA, APPROVING TENTATIVE PARCEL MAP APPLICATION PC23-03 TO ALLOW THE SUBDIVISION OF A VACATED RAILROAD PARCEL OF 1.51 ACRE VACATED RAILROAD PARCEL, ASSESSOR PARCEL NUMBER (APN) 6315-002-015 AND MERGE THE TWO PORTIONS OF THAT PARCEL TO ADJACENT PARCELS LOCATED AT 6019 DISTRICT BOULEVARD AND 6135 DISTRICT BOULEVARD.

THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

WHEREAS, MPL Properties, LLC (The Applicant) filed Application No. PC23-03 for Tentative Parcel Map No. 82930 (TPM) to allow the subdivision of a vacated railroad parcel 1.51 acre in size and provide for the merger of a portion of that parcel with adjacent properties located at 6019 District Boulevard and 6135 District Boulevard (“Project”); and

WHEREAS, the Project Site has a General Plan designation of Industrial and zoning designation of Manufacturing (M); and

WHEREAS, the City's Subdivision Ordinance provides that the Planning Commission serves as the advisory Agency to recommend approval, conditional approval, or denial of applications for land divisions to the City Council after a public hearing; and

WHEREAS, the City Planning Department staff reviewed the proposed TPM for compliance with the State Subdivision Map Act, the City's General Plan, and the City's Zoning and Subdivision Ordinances; and

WHEREAS, Planning Department staff also completed an initial environmental assessment of the proposed matter in accordance with the California Environmental quality Act (CEQA) and recommends that the Planning Commission determine the project Categorically Exempt from CEQA review as a Class 15 exemption pursuant to State CEQA Guidelines Section 15315 because the project falls within the minor land division exemption for subdivisions for four or fewer parcels; and

WHEREAS, on November 21, 2023, the Planning Commission of the City of Maywood conducted a duly noticed public hearing on Tentative Parcel Map No. 82930 at which time the Planning Commission approved Resolution No. PC23-0451 recommending Maywood City Council approve the tentative map ; and

WHEREAS, on January 24, 2024, the City Council of the City of Maywood conducted a duly noticed public hearing on the Application at which time all persons wishing to testify in connection with the Application were heard, and the Application was comprehensively reviewed; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Based on the entire record before the City Council and all written and oral evidence presented to the City Council, including the staff report, and pursuant to the provisions of the Maywood Subdivision Ordinance, the City Council finds as follows:

- A. That the proposed map is consistent with the applicable general and specific plans as specified in Section 65451

The project is located in an industrial designated area of the General Plan. The increased size of the parcels helps to provide more land area that can assist with providing more on-site parking as Policy 3.3 of the Land Use Element of the General Plan states. The project is not in a specific plan but does meet the requirements of the Zoning Ordinance. The project site has a MZO designation as Manufacturing; it is not within a specific plan area. According to 4040.50 of the MZO, the minimum net lot size shall be 5,000 square feet. Parcel "A", located at 6019 District Boulevard, will be 87,152 square feet. Parcel "B," located at 6135 District Boulevard, will be 110,675 square feet. According to 4040.60 of the MZO, no lot shall be established or utilized which is less than 50 feet in width. Parcel "A" width is 360 feet and Parcel "B" width is 293 feet; both meet the minimum requirement.

- B. That the design or improvement of the proposed subdivision is consistent with applicable general and specific plans.

The proposed subdivision is consistent with the MZO with usage and zoning as indicated below. The adjacent parcels are also designated for Manufacturing (M) and their uses are within scope. The proposed design of the divided parcel will be merged with existing parcels to be consistent with the General Plan and MZO. These parcels are warehouse manufacturing uses and the addition of the parcel area to the existing parcels will allow for additional improvements to the sites such as parking.

Surrounding Land Use and Zoning for 6019 District Boulevard

North - Riverfront Park, Open Space (OS)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

Surrounding Land Use and Zoning for 6135 District Boulevard

North - Warehouse, Manufacturing (M)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

- C. That the site is physically suitable for the type of development.

There is no proposed development within the scope of the project. There is no change in use for the respective parcels. This is a consolidation of properties between their respective owners. The existing parcel is paved with asphalt. The respective owners have utilized the parcel as an additional vehicle maneuvering area. As it stands, there is no established legal separation of the parcel. The tentative parcel map will establish parcels property lines for their respective owners.

- D. That the site is physically suitable for the proposed density of development.

There is no proposed development with the scope to increase the parcels' size. The site is suitable for the additional square footage of land. The maximum amount of lot coverage allowed is up to 90 percent of the total lot area.

- E. That the design of the subdivision or the proposed improvements are not likely to cause substantial environmental damage or substantial and avoidable injuries to fish or wildlife or their habitat.

The subdivision and merger are not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat in that the subdivision is proposed within an entirely urbanized area and the parcel is graded and paved. The newly created parcels are connected to all urbanized utilities.

- F. That the design of the subdivision or type of improvements is not likely to cause serious public health problems.

The design of the subdivision or type of improvements is not likely to cause serious public health problems in that the proposed subdivision and merger is for parcel consolidation only. There is no grading or construction proposed in the scope of work.

- G. That the design of the subdivisions or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.

The design of the subdivision does not contain easements for access through, or use of, property within the proposed project.

Section 2. The City Council finds that the Project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15315 (Class 15 – Minor Land Divisions) because the Project is in urbanized areas zoned for industrial use into four or fewer parcels; the division is in conformance with the General Plan and zoning; no variances or exceptions are required; all services and access to the proposed parcels to local standards are available; the subject parcels were not involved in a division of a larger parcel within the previous two years; and the parcel does not have an average slope greater than twenty percent.

Section 3. Based on the entire record before the Council, all written and oral evidence presented to the Council, and the findings set forth in this Resolution, City Council approves Tentative Parcel Map Application No. PC23-03 to allow the subdivision of the vacated railroad parcel and to merge the portions of that parcel into the neighboring property.

Section 4. The location and custodian of the documents and any other material which constitutes the record of proceedings upon which the City Council based its decisions is as follows: Steve Fowler, Director of Building and Planning.

Section 5. Effective Date. This Resolution shall become effective upon its adoption.

PASSED, APPROVED AND ADOPTED THIS 24TH DAY OF JANUARY 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Brian E. Juarez , City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 3661 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 24th day of January, 2024 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian E. Juarez, City Clerk

TENTATIVE PARCEL MAP NO. 82930

SHEET 1 OF 2 SHEETS

IN THE CITY OF MAYWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, BEING A SUBDIVISION OF A PORTION OF THAT PORTION OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS PARCEL 1 IN DEED DATED JANUARY 1, 1972 FROM SANTA FE LAND IMPROVEMENT COMPANY TO LOS ANGELES JUNCTION RAILWAY COMPANY, WHICH LIES SOUTHERLY OF THE EASTERLY PROLONGATION OF THE NORTH LINE OF LOT 123 OF TRACT 7923 RECORDED IN BOOK 113, PAGES 80-83 INCLUSIVE OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, AND NORTHERLY OF THE NORTHERLY RIGHT OF WAY LINE OF THE PACIFIC ELECTRIC RAILWAY COMPANY, AS SHOWN ON SAID MAP OF TRACT 7923 TOGETHER WITH LOTS 137, 143, 144 AND PORTIONS OF LOTS 135, 136, 142 OF SAID TRACT 7923.

OWNER'S STATEMENT:

OWNER'S STATEMENT:
WE HEREBY STATE THAT WE ARE THE OWNERS OF OR ARE INTERESTED IN THE LANDS INCLUDED WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE BORDER LINES, AND WE CONSENT TO THE PREPARTION AND FILING OF SAID MAP AND SUBDIVISION. WE HEREBY DEDICATE TO THE PUBLIC USE ALL STREETS, HIGHWAYS, AND OTHER PUBLIC WAS SHOWN ON SAID MAP.

MPL PROPERTIES, LLC, a CALIFORNIA LIMITED LIABILITY COMPANY

BY: _____
MARK LEDBETTER DATE
Its: Chairman

RFR INVESTMENTS, LLC, a CALIFORNIA LIMITED LIABILTY COMPANY

BY: _____
RAUL TAPIA DATE
Its: Member

ACKNOWLEDGMENTS

STATE OF CALIFORNIA)
) S.S.
COUNTY OF _____)

ON _____BEFORE ME, _____A NOTARY PUBLIC,
PERSONALLY APPEARED _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN HIS AUTHORIZED CAPACITY, AND THAT BY HIS SIGNATURE ON THE INSTRUMENT THE PERSON, OR ENTITY UPON BEHALF OF WHICH THE PERSON ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALATY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FORGOING PARAGRAPH IS TRUE AND CORRECT.

WITNISS MY HAND AND OFFICIAL SEAL

SIGNATURE_____

STATE OF CALIFORNIA)
) S.S.
COUNTY OF _____)

ON _____BEFORE ME, _____A NOTARY PUBLIC,
PERSONALLY APPEARED _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME IN HIS AUTHORIZED CAPACITY, AND THAT BY HIS SIGNATURE ON THE INSTRUMENT THE PERSON, OR ENTITY UPON BEHALF OF WHICH THE PERSON ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALATY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FORGOING PARAGRAPH IS TRUE AND CORRECT.

WITNISS MY HAND AND OFFICIAL SEAL

SIGNATURE_____

SURVEYOR'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED ON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINNCE AT THE REQUEST OF MPL PROPERTIES, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY ON NOVEMBER 14, 2019. I HEREBY STATE THAT THIS PARCEL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP. IF ANY; THAT THE MONUMENTS OF THE CHARACTER AND LOCATIONS SHOWN HEREON WILL BE IN PLACE WITHIN 24 MONTHS FROM THE FILING DATE OF THIS MAP; THAT SAID MONUMENTS WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED; AND THAT THE NOTES TO ALL CENTERLINE MONUMENTS SHOWN AS "TO BE SET" WILL BE ON FILE IN THE OFFICE OF THE CITY ENGINEER WITHIN 24 MONTHS FROM THE FILING DATE SHOWN HERON.

JAMES O. NELSON L.S. 6831 (EXP. 09/30/2024) DATE
(SEAL)

CITY SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP CONSISTING OF 2 SHEETS; THAT I AM SATISFIED THAT SAID MAP IS TECHNICALLY CORRECT AND LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

CITY SURVEYOR – CITY OF MAYWOOD DATE
GARY D. NEAL, LS 4619
(SEAL)

CITY ENGINEER'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND THAT IT CONFORMS SUBSTANTIALY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS THEREOF AND THAT ALL PROVISIONS OF SUBDIVISION ORDINANCES OF THE CITY OF MAYWOOD APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP HAVE BEEN COMPLIED WITH.

CITY ENGINEER – CITY OF MAYWOOD DATE
KEVIN W.S. KO, PE 84495
(SEAL)

Notes:

JOB SITE: DISTRICT BLVD. BETWEEN RANDOLPH ST. AND 60TH ST.
ZONING: M
TITLE REPORT: NORTH AMERICAN TITLE INSURANCE COMPANY POLICY OF TITLE
INSURANCE NO. 92001-12-1173299-01 DATED AUGUST 14, 2012.

AREA:
PARCEL "A" 87,152 SQUARE FEET; 2.00 ACRES
PARCEL "B" 110,675; 2.54 ACRES

BASIS OF BEARINGS:
THE BEARING OF NORTH 7°33'15" EAST

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON THE BEARING OF N 7° 33' 15" E FOR THE CENTERLINE OF WALKER STREET PER MAP TR. NO. 7923 M.B. 113 PGS. 80-83

LOS ANGELES COUNTY CERTIFICATIONS AND SEALS:

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS OF SECTIONS 66492 AND 66492 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA.

BY _____ DATE_____
DEPUTY

SIGNATURE OMISSION NOTES:

THE SIGNATURES FOR THE PARTIES NAMED HEREINAFTER AS OWNERS OF INTEREST SET FORTH, HAVE BEEN OMITTED UNDER PROVISIONS OF THE SUBDIVISION MAP ACT SECTION 66436 (A) 3A (I-VIII). AS THEIR INTEREST IS SUCH THAT IT CANNOT RIPEN INTO A FEE TITLE AND SAID SIGNATURES ARE NOT REQUIRED BY THE LOCAL AGENCY.

(list from title report to be inserted here)

CITY CLERK'S CERTIFICATE:

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF MAYWOOD BY MOTION PASSED ON THE _____DAY OF _____ 2023, APPROVED THE ATTACHED MAP AND ACCEPTED ON BEHALF OF THE PUBLIC THE DEDICATION OF ALL STREETS, HIGHWAYS AND OTHER PUBLIC WAYS SHOWN ON SAID MAP.

CITY CLERK – CITY OF MAYWOOD DATE
FLOR AGUILUZ

CITY TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE JURISDICTION OF THE CITY OF MAYWOOD TO WHICH THE LAND INCLUDED IN THIS SUBDIVISION OR ANY PART THEROF IS SUBJECT, AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

CITY TREASURER – CITY OF MAYWOOD DATE
MARY MARISCAL

Legal Description:

REAL PROPERTY IN THE CITY OF MAYWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AS PER TRACT MAP NO. 7923 RECORDED IN BOOK 113, PAGES 80 TO 83 INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

PARCEL A

LOTS 144, 143 AND A PORTION OF LOT 142 OF SAID TRACT NO. 7923 TOGETHER WITH THAT PORTION OF THE LOS ANGELES JUNCTION RAILWAY DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHERLY CORNER OF SAID LOT 144;

THENCE ALONG THE LINES OF SAID LOTS 144, 143 & 142 AND THE LOS ANGELES JUNCTION RAILWAY THE FOLLOWING COURSES;

SOUTH 82°47'35" EAST 112.59 FEET TO THE EASTERLY LINE OF SAID LOTS BEING A CURVE CONCAVE WESTERLY HAVING A RADIUS OF 5,880.22 FEET, A RADIAL LINE THROUGH SAID POINT BEARS NORTH 70°51'27" EAST; THENCE SOUTHERLY ALONG SAID LINE 360.29 FEET THROUGH A CENTRAL ANGLE OF 3°30'38" TO THE SOUTHERLY LINE OF PARCEL 1 OF INSTRUMENT NO. 032926031 OFFICIAL RECORDS OF SAID COUNTY; THENCE WESTERLY ALONG SAID LINE NORTH 82°43'35" WEST 198.14 FEET TO THE WESTERLY LINE OF SAID LOT 142 BEING THE EASTERLY LINE OF LOS ANGELES JUNCTION RAILWAY 46 FEET WIDE PER SAID TRACT; THENCE SOUTHERLY ALONG SAID EASTERLY LINE SOUTH 3°55'14" EAST 440.97 FEET TO THE NORTHERLY CORNER OF LOT 137 OF SAID TRACT; THENCE WESTERLY ALONG THE PRODUCTION OF THE SOUTHERLY LINE OF LOT 138 BEING THE NORTHERLY LINE OF LOT 137 OF SAID TRACT NORTH 82°46'18" WEST 46.88 FEET TO THE WESTERLY LINE OF SAID LOS ANGELES JUNCTION RAILWAY; THENCE NORTHERLY ALONG SAID LINE NORTH 3°55'14" WEST 774.54 FEET TO THE NORTHEASTERLY CORNER OF LOT 123 OF SAID TRACT BEING THE SOUTHERLY LINE OF 60TH STREET; THENCE EASTERLY ALONG SAID LINE SOUTH 82°47'35" EAST 46.88 FEET TO THE TRUE POINT OF BEGINNING.

APN: 6315-001-023 AND PORTION OF APN: 6315-002-015

PARCEL B

REAL PROPERTY IN THE CITY OF MAYWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AS PER TRACT MAP NO. 7923 RECORDED IN BOOK 113, PAGES 80 TO 83 INCLUSIVE OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

PORTIONS OF LOTS 135, 136 AND 137 OF SAID TRACT NO. 7923 TOGETHER WITH THAT PORTION OF THE LOS ANGELES JUNCTION RAILWAY DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST NORTHERLY CORNER OF SAID LOT 137;

THENCE ALONG THE LINES OF SAID LOTS 135, 136 AND 137 AND THE LOS ANGELES JUNCTION RAILWAY THE FOLLOWING COURSES;

SOUTH 82°46'18" EAST 272.35 FEET TO THE EASTERLY LINE OF SAID LOTS BEING A CURVE CONCAVE WESTERLY HAVING A RADIUS OF 5,877.22 FEET A RADIAL LINE THROUGH SAID POINT BEARS NORTH 78°51'42" EAST; THENCE SOUTHERLY ALONG SAID LINE 293.97 FEET THROUGH A CENTRAL ANGLE OF 2°51'57" TO THE SOUTHERLY LINE OF PARCEL 1 OF INSTRUMENT NO. 20120673105 OFFICIAL RECORDS OF SAID COUNTY;

THENCE WESTERLY ALONG SAID LINE NORTH 82°45'48" WEST 342.17 FEET TO THE WESTERLY LINE OF SAID PARCEL 1; THENCE NORTHERLY ALONG SAID LINE NORTH 7°14'12" EAST 127.06 FEET TO THE EASTERLY LINE OF SAID LOS ANGELES JUNCTION RAILWAY 46 FEET WIDE PER SAID TRACT BEING A CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 501.30 FEET, A RADIAL LINE THROUGH SAID POINT BEARS SOUTH 80°12'35" EAST; THENCE SOUTHWESTERLY ALONG SAID CURVE 391.25 FEET THROUGH A CENTRAL ANGLE OF 44°43'04" TO THE NORTHERLY LINE OF RANDOLPH STREET; THENCE WESTERLY ALONG SAID LINE NORTH 82°45'26" WEST 72.37 FEET TO THE WESTERLY LINE OF SAID LOS ANGELES JUNCTION RAILWAY BEING A CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 455.30 FEET, A RADIAL LINE THROUGH SAID POINT BEARS SOUTH 28°47'13" EAST; THENCE NORTHEASTERLY ALONG SAID CURVE 517.58 FEET THROUGH A CENTRAL ANGLE OF 65°08'01"; THENCE NORTH 3°55'14" WEST 44.48 FEET TO THE WESTERLY PROLONGATION OF THE SOUTHERLY LINE OF SAID LOT 138; THENCE EASTERLY ALONG SAID LINE SOUTH 82°46'18" EAST 46.88 FEET TO THE TRUE POINT OF BEGINNING.

APN: 6315-001-004 AND PORTION OF APN: 6315-002-015

UTILITIES

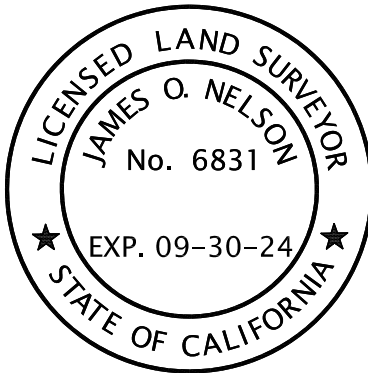
Water Tri City Mutual Water Company
6151 Heliotrope Avenue, Maywood, CA
90270 323-560-3657
Sewer If Sewer is on property – owner
If sewer is on street – City of Maywood
Electric Southern California Edison
9901 Geary Ave, Santa Fe Springs, CA
90670
(800) 655-4555
Gas So Cal Gas
5916 Pacific Blvd, Huntington Park, CA
90255
(800) 427-2200

APPLICANT / OWNER

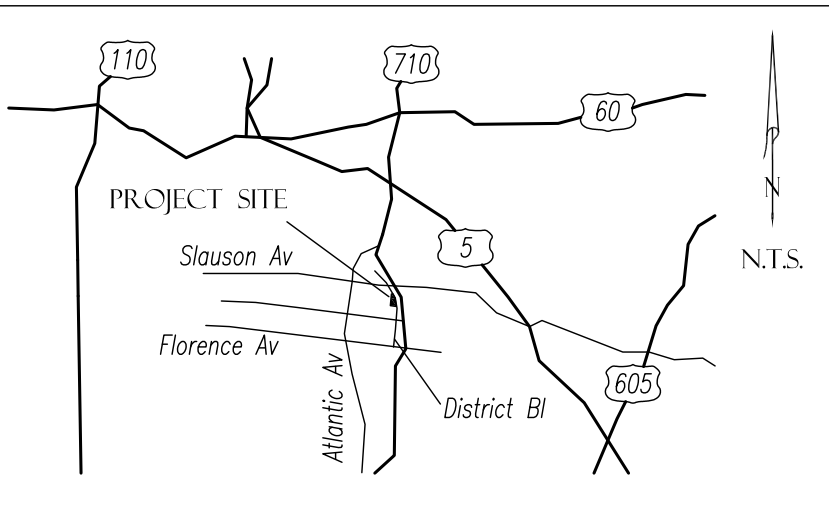
MPL PROPERTIES, LLC AND RFR
INVESTMENTS, LLC.
ATTN: MARK LEDBETTER

PREPARED BY:

JO. NELSON
CONSULTING LAND SURVEYORS, INC.
A PROFESSIONAL LAND SURVEYING CORPORATION
501 SOUTH RENO RD. #105
NEWBURY PARK, CA 91320
(310) 337-1778
WWW.JONELSONCLS.COM



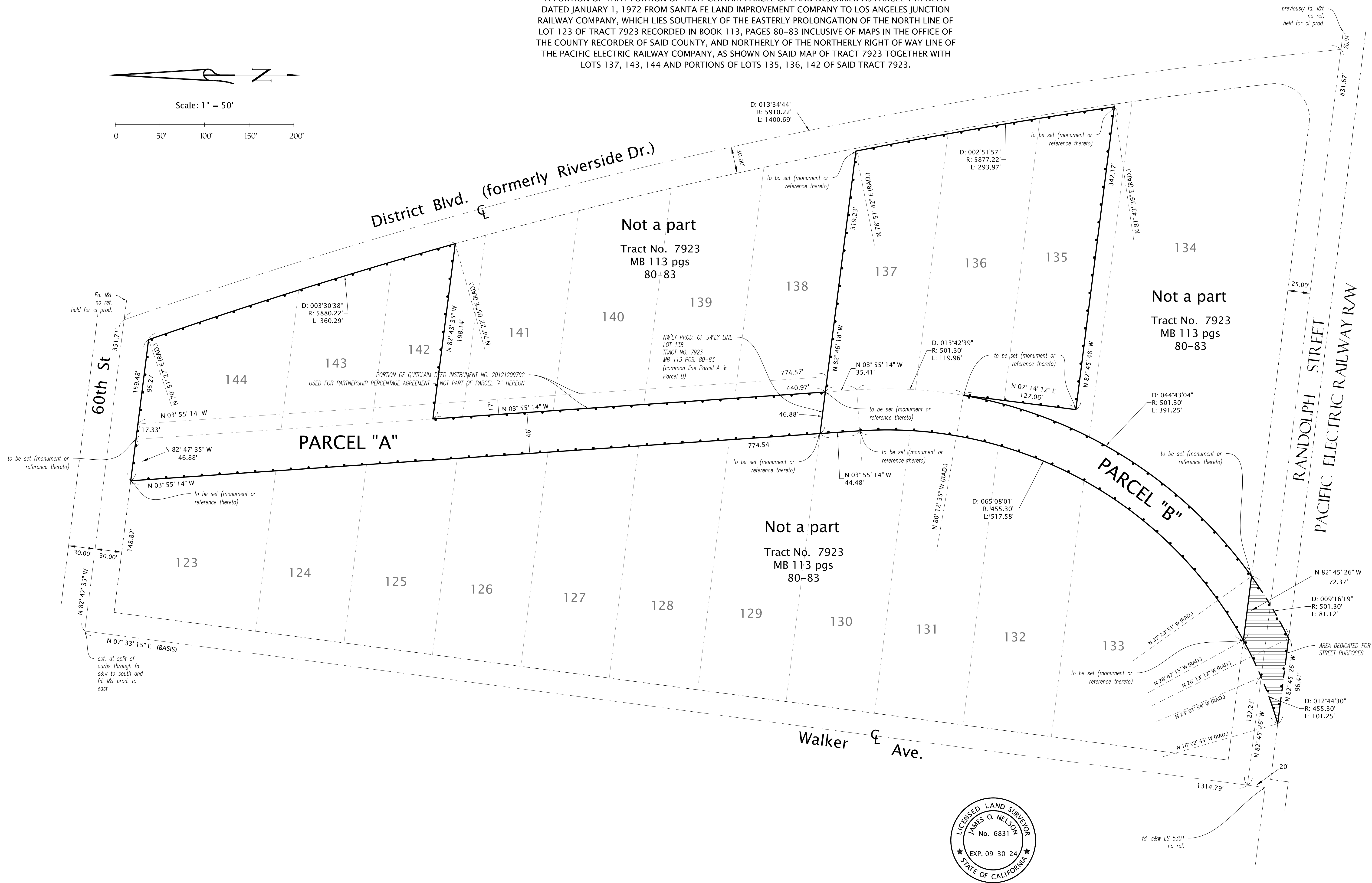
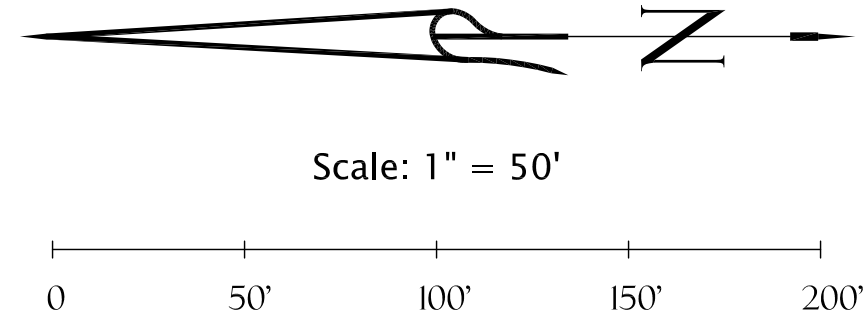
VICINITY MAP
(TG PG. 675+6)



TENTATIVE PARCEL MAP NO. 82930

SHEET 2 OF 2 SHEETS

IN THE CITY OF MAYWOOD, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, BEING A SUBDIVISION OF A PORTION OF THAT PORTION OF THAT CERTAIN PARCEL OF LAND DESCRIBED AS PARCEL 1 IN DEED DATED JANUARY 1, 1972 FROM SANTA FE LAND IMPROVEMENT COMPANY TO LOS ANGELES JUNCTION RAILWAY COMPANY, WHICH LIES SOUTHERLY OF THE EASTERLY PROLONGATION OF THE NORTH LINE OF LOT 123 OF TRACT 7923 RECORDED IN BOOK 113, PAGES 80-83 INCLUSIVE OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, AND NORTHERLY OF THE NORTHERLY RIGHT OF WAY LINE OF THE PACIFIC ELECTRIC RAILWAY COMPANY, AS SHOWN ON SAID MAP OF TRACT 7923 TOGETHER WITH LOTS 137, 143, 144 AND PORTIONS OF LOTS 135, 136, 142 OF SAID TRACT 7923.



**RESOLUTION NO. PC23-0471
A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MAYWOOD,
RECOMMENDING THAT THE CITY COUNCIL APPROVE TENTATIVE PARCEL
MAP APPLICATION PC23-03 TO ALLOW THE SUBDIVISION OF A VACATED
RAILROAD PARCEL OF 1.51 ACRE VACATED RAILROAD PARCEL,
ASSESSOR PARCEL NUMBER ("APN) 6315-002-015 AND MERGE THE TWO
PORTIONS OF THAT PARCEL TO ADJACENT PARCELS LOCATED AT 6019
DISTRICT BOULEVARD AND 6135 DISTRICT BOULEVARD.**

THE PLANNING COMMISSION OF THE CITY OF MAYWOOD, CALIFORNIA HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

WHEREAS, MPL Properties, LLC (The Applicant) filed Application No. PC23-03 for a Tentative Parcel Map (TPM) to allow the subdivision of a vacated railed road parcel of 1.51 acre in size and provide for the merger of a portion of that parcel with adjacent properties located at 6019 District Boulevard and 6135 District Boulevard; and

WHEREAS, the Project Site has a General Plan designation of Manufacturing and zoning designation of Manufacturing (M); and

WHEREAS, the City's Subdivision Ordinance provides that the Planning Commission serves as the advisory Agency to recommend approval, conditional approval, or denial of applications for land divisions to the City Council after a public hearing; and

WHEREAS, City Planning Department staff reviewed the proposed TPM for compliance with the State Subdivisions Map Act, the City's General Plan, and the City's Zoning and Subdivision Ordinances; and

WHEREAS, Planning Department staff also completed an initial environmental assessment of the proposed matter in accordance with the California Environmental quality Act (CEQA) and recommends that the Planning Commission determine the project Categorically Exempt from CEQA review as a Class 15 exemption pursuant to State CEQA Guidelines Section 15315 because the project falls within the minor land division exemption for subdivisions for four or fewer parcels; and

WHEREAS, on November 21, 2023, the Planning Commission of the City of Maywood ("Commission") conducted a duly noticed public hearing on the Application at which time all persons wishing to testify in connection with the Application were heard and the Application was comprehensively reviewed; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, THE PLANNING COMMISSION FOR THE CITY OF MAYWOOD DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Based on the entire record before the Planning Commission and all written and oral evidence presented to the Commission, including the staff report, and pursuant to the provisions of the Maywood Subdivision Ordinance, the Commission finds as follows:

- A. That the proposed map is consistent with the applicable general and specific plans as specified in Section 65451

The project is located in an industrial designated area of the General Plan. The increased size of the parcels helps to provide more land area that can assist with providing more on-site parking as Policy 3.3 of the Land Use Element of the General Plan states. The project is not in a specific plan but does meet the requirements of the Zoning Ordinance. The project site has a MZO designation as Manufacturing; it is not within a specific plan area. According to 4040.50 of the MZO, the minimum net lot size shall be 5,000 square feet. Parcel "A", located at 6019 District Boulevard, will be 87,152 square feet. Parcel "B," located at 6135 District Boulevard,

will be 110,675 square feet. According to 4040.60 of the MZO, no lot shall be established or utilized which is less than 50 feet in width. Parcel "A" width is 360 feet and Parcel "B" width is 293 feet; both meet the minimum requirement.

3. That the design or improvement of the proposed subdivision is not consistent with applicable general and specific plans.

The proposed subdivision is consistent with the MZO with usage and zoning as indicated below. The adjacent parcels are also designated for Manufacturing (M) and their uses are within scope.

Surrounding Land Use and Zoning for 6019 District Boulevard

North - Riverfront Park, Open Space (OS)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

Surrounding Land Use and Zoning for 6135 District Boulevard

North - Warehouse, Manufacturing (M)

South - Warehouse, Manufacturing (M)

East - Los Angeles River

West - Warehouse, Manufacturing (M)

- C. That the site is not physically suitable for the type of development.

There is no proposed development within the scope of the project. There is no change in use for the respective parcels. This is a consolidation of properties between their respective owners. The existing parcel is paved with asphalt. The respective owners have utilized the parcel as an additional vehicle maneuvering area. As it stands, there is no established legal separation of the parcel. The tentative parcel map will establish parcels property lines for their respective owners.

- D. That the site is not physically suitable for the proposed density of development.

There is no proposed development with the scope to increase the parcels' size. The site is suitable for the additional square footage of land. The maximum amount of lot coverage shall be 90 percent of the total lot area.

- E. That the design of the subdivision or the proposed improvements are likely to cause substantial environmental damage or substantial and avoidable injuries to fish or wildlife or their habitat.

The subdivision and merger is not likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat in that the subdivision is proposed within an entirely urbanized area and the parcel is graded and paved. The newly created parcels are connected to all urbanized utilities.

- F. That the design of the subdivision or type of improvements is likely to cause serious public health problems.

The design of the subdivision or type of improvements is not likely to cause serious public health problems in that the proposed subdivision and merger is for parcel consolidation only. There is no grading or construction proposed in the scope of work.

3. That the design of the subdivisions or the type of improvements will conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision. In this connection, the governing body may approve a map if it finds that alternate easements, for access or for use, will be provided, and that these will be substantially equivalent to ones previously acquired by the public. This subsection shall apply only to the easements of record or to easements established by judgment of a court of competent jurisdiction and no authority is hereby granted to a legislative body to determine that the public at large has acquired easements for access through or use of property within the proposed subdivision.

The design of the subdivision does not contain easements for access through, or use of, property within the proposed project.

SECTION 2. The Planning Commission finds that the Application is exempt from the provisions of the California Environmental Quality Act (CEQA). The Planning Commission has analyzed the Application and has concluded that it is appropriate in this case to grant a Class 15 Categorical Exemption under CEQA Guidelines Section 15315 because the division of the property in urbanized areas zoned for residential, commercial, or industrial use into four or fewer parcels when the division is in conformance with the General Plan and zoning, no variances or exceptions are required, all services and access to the proposed parcels to local standards are available, the parcel was not involved in a division of a larger parcel within the previous two years, and the parcel does not have an average slope greater than twenty percent.

SECTION 3. Based on the entire record before the Commission, all written and oral evidence presented to the Commission, and the findings set forth in this Resolution, the Commission hereby recommends that the City Council approve TPM Application No. PC23-03 to allow the subdivision of the vacated railroad parcel and to merge the portions of that parcel into the neighboring property

SECTION 4. The location and custodian of the documents and any other material which constitute the record of proceedings upon which the Planning Commission based its decisions is as follows : Steve Folwer, Director of Building and Planning.

SECTION 5. Effective Date. This Resolution shall become effective upon its adoption

PASSED, APPROVED AND ADOPTED THIS 21TH DAY OF NOVEMBER by the following vote:

AYES:

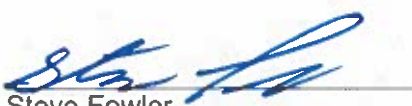
NOES:

ABSENT:

ABSTAINED:


Raul Rodriguez
Planning Commissioner Chairperson

ATTEST:


Steve Fowler
Planning Commission Secretary



AERIAL VIEW OF LOCATION



AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 3.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: DIANA CHO

SUBJECT: A PUBLIC HEARING FOR THE PROPOSED USES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT ALLOCATION FOR FISCAL YEAR 2024-2025 AND ADOPTION OF RESOLUTION NO. 6332 APPROVING THE FISCAL YEAR 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BUDGET

RECOMMENDATION:

Staff recommends that the City Council, after holding a public hearing, adopt Resolution No. 6332 approving the FY 2024-2025 Community Development Block Grant (CDBG) program budget.

BACKGROUND:

Each program year, the City receives an annual Community Development Block Grant (CDBG) allocation from the U.S. Department of Housing and Urban Development (HUD) through the Los Angeles County Development Authority (LACDA). The CDBG allocation from the LACDA for Fiscal Year (FY) 2024-2025 will form part of the City's Overall Budget in Fund 243 entitled CDBG.

It is estimated that the City's allocated funding will be \$352,970. The City will also have \$173,952 in unallocated funds from prior years' project close-outs for a total of \$526,922 to use for programs and projects. As a CDBG Subrecipient of the LACDA, the City of Maywood must submit a *CDBG Program Planning Summary* describing the proposed programs and funding allocations for FY 2024-2025 by February 1, 2024. The intended use of this funding is for various community development programs and projects to benefit low- and moderate-income persons.

DISCUSSION:

The CDBG Program seeks to ensure that the needs and resources of the community are included in a comprehensive planning effort to revitalize distressed neighborhoods and help low- and moderate-income residents. Currently, CDBG funds are used to fund a portion of the Graffiti Removal Program, Code Enforcement activities, and the Sidewalk Rehabilitation Project. HUD encourages and requires that the City involve the general public in the development of the City's CDBG Program. Accordingly, this public hearing was noticed through the attached public hearing notice, pursuant to HUD and LACDA requirements, and complies with citizen participation regulations.

The public hearing is a part of HUD's public participation process and is one of the primary vehicles for community involvement in the City's CDBG planning process.

PROPOSED FY 2024-2025 CDBG PROGRAM DESCRIPTIONS

Graffiti Removal Program:

The Graffiti Removal program provides for the removal of graffiti from public areas and private property where graffiti is visible from the public right-of-way. CDBG funds pay for graffiti removal contractor services. CDBG program regulations identify graffiti abatement as a public service, which is subject to a fifteen percent (15%) cap of the annual allocation (15% of \$352,970 = \$52,945). Note that the LACDA has re-instated the public service cap from 20% to 15% for FY 2024-2025. FY 2024-2025 funding request is \$52,945.

Code Enforcement Activities:

The Code Enforcement program aids in the elimination of substandard housing, removal of blighted conditions, promoting property maintenance, and ensuring conformance with City zoning and building ordinances, as well as the enforcement of applicable State and County Health codes. Fund 243 CDBG is allocated to support Personal Services (PS) [Salaries and Benefits] of 100% of the Code Enforcement Officer I, 20% of the Director of Building and Planning, 5% of the Senior Accountant, and for Non-Personal Services (NPS) costs associated with program implementation. In addition, CDBG funds are used for project administration, which is up to a maximum of 20% of the project allocation. The allocation for CDBG administration is \$35,000 (20% of \$175,000). FY 2024-2025 funding request is \$175,000.

Sidewalk Rehabilitation Project:

The Sidewalk Rehabilitation Project will provide funding for various repairs to damaged sidewalks, curbs and gutters, driveway approaches, adjacent asphalt pavement, and additional items associated with sidewalk repairs in targeted locations throughout the City. CDBG funds are used for design, engineering, plans and specifications, and construction costs associated with project implementation. The proposed allocation includes funding for CDBG project administration and contract compliance. The FY 2024-2025 funding request is \$98,977.

Park Improvements Project:

The Park Improvements Project will provide funding for various repairs, including but not limited to replacing aging and deteriorated park amenities, playground equipment, walkways, and additional items associated with park site improvements. CDBG funds are used for design, engineering, plans and specifications, construction, and costs associated with project implementation. The proposed allocation includes funding for CDBG project administration and contract compliance. The FY 2024-2025 funding request is \$200,000.

The cost of project administration, coordination, monitoring, reporting, and contract compliance services are charged on a project-based model which allows the City to pay for costs associated with meeting the regulatory requirements on a per project basis. CDBG funds are used to reimburse the City for personnel and non-personnel costs, including the funding for contract services required for CDBG project administration. The City's CDBG contracted services include the CDBG Program Consultant.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

Fiscal Year 2024-2025 funding for the Community Development Block Grant (CDBG) Program is estimated at \$526,922 - Department Code 150 - Community Development Block Grant. Approval of the proposed CDBG funding allocations will be incorporated into the Fiscal Year 2024-2025 City Budget. The CDBG Program does not impact the City's General Fund budget.

ATTACHMENT(S)

1. Resolution No. 6332 Approving FY 2024-25 CDGB Program Budget
2. Public Hearing Notice - FY 2024-2025 CDBG Program

RESOLUTION NO. 6332
A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MAYWOOD APPROVING FISCAL YEAR 2024-2025
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROGRAM BUDGET

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title 1 of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City will receive a Community Development Block Grant (CDBG) allocation from the Los Angeles County Development Authority in the amount of \$352,970 in FY 2024-2025 CDBG funds and \$173,952 in unallocated CDBG funds for a total of \$526,922; and

WHEREAS, staff has prepared the proposed FY 2024-2025 CDBG program budget to the City Council attached hereto as Exhibit A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the Maywood City Council hereby approves CDBG program budget as set forth in Exhibit A and instructs staff to submit the CDBG Program Planning Summary for approval to the Los Angeles County Development Authority.

SECTION 2. That the City Manager is authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of the CDBG Program.

SECTION 3. That the City Manager is authorized to adjust the program budget as necessary to take into account the final CDBG allocation from the U.S. Department of Housing and Urban Development (HUD) and any amounts remaining unspent at the close of the fiscal year.

PASSED, APPROVED AND ADOPTED this 24th day of January, 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Brian E. Juarez, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6332 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 24th day of January, 2024 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian E. Juarez, City Clerk

EXHIBIT A
CDBG Program Budget FY 2024-2025

<u>PROGRAM</u>	<u>ALLOCATION</u>	<u>UNALLOCATED</u>	<u>TOTALS</u>
<u>PUBLIC SERVICE ACTIVITIES</u>			
(15% of Annual Allocation: \$52,945)			
Graffiti Removal Program	\$ 52,945		\$ 52,945
<u>CODE ENFORCEMENT</u>			
Code Enforcement Program	\$ 175,000		\$ 175,000
<u>PUBLIC WORKS PROJECT</u>			
Sidewalk Rehabilitation Project	\$ -0-	\$ 98,977	\$ 98,977
Park Improvements Project	\$ 125,025	\$ 74,975	\$ 200,000
TOTAL ALLOCATION	\$ 352,970	\$ 173,952	\$ 526,922



**CITY OF MAYWOOD
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Maywood will conduct a Public Hearing, at which time you may be heard, concerning the below-stated action. The Public Hearing will be held on Wednesday, January 24, 2024, at 5:30 p.m.; see below for participation options.

**FISCAL YEAR (FY) 2024-2025
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

The City of Maywood will receive an estimated \$352,970 in Community Development Block Grant (CDBG) funds and \$173,952 in unallocated CDBG funds for a total of \$526,922 as a participant in the FY 2024-2025 Los Angeles Urban County CDBG program. These funds will be available to the City on July 1, 2024.

The funds may be used for a variety of community development activities such as residential and commercial property rehabilitation, graffiti removal, land acquisition, public service activities, public works improvements, economic development activities, and planning and administration of the CDBG programs. All programs will be implemented to provide primary benefit to low- and moderate-income residents of the City.

PROPOSED FY 2024-2025 CDBG PROGRAM DESCRIPTIONS

Graffiti Removal Program – CDBG Project Number 601410-24
Proposed Allocation: \$52,945

The Graffiti Removal program provides for the removal of graffiti from public areas and private property where graffiti is visible from the public right-of-way. CDBG funds pay for graffiti removal contractor services.

Code Enforcement – CDBG Project Number 600791-24
Proposed Allocation: \$175,000

The Code Enforcement program aids in the elimination of substandard housing, removal of blighted conditions, promoting property maintenance, and ensuring conformance with City zoning and building ordinances, as well as State and County Health codes. CDBG funds pay for City staff and for non-personnel costs associated with program implementation.

Sidewalk Rehabilitation Project – CDBG Project Number To Be Assigned
Proposed Allocation: \$ 98,977

The Sidewalk Rehabilitation Project will provide funding for various repairs to damaged sidewalks, curbs and gutters, driveway approaches, adjacent asphalt pavement, and additional items associated with sidewalk repairs in targeted locations throughout the City. CDBG funds are used for design, engineering, plans and specifications, construction, and contract compliance costs associated with project implementation.

Park Improvements Project – CDBG Project Number To Be Assigned
Proposed Allocation: \$ 200,000

The Park Improvements Project will provide funding for various repairs including but not limited to replacing aging and deteriorated park amenities, playground equipment, walkways, and additional items associated with park site improvements. CDBG funds are used for design, engineering, plans and specifications, construction, and contract compliance costs associated with project implementation.

Questions regarding the FY 2024-2025 CDBG Program may be directed to City Hall at the following address:

City of Maywood
Attn: Steve Fowler, Director of Building and Planning
4319 E. Slauson Ave.
City of Maywood, CA 90270
Email: steve.fowler@cityofmaywood.org

If you want to submit a public comment before the meeting: Public comment will be accepted for the record in advance by 4:00 pm the day of the meeting by email to daisy.guerrero@cityofmaywood.org; or if you are unable to email, please call the City Clerk's Office at (323) 562-5714. Your comment will be made part of the written record but will NOT be read verbally at the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council meeting, please contact the City Clerk's Office, (323) 562-5714 within 48 hours of the meeting.

Published: January 4, 2024

Daisy Guerrero
Deputy City Clerk

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 4.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: RAUL HERRERA, SENIOR ACCOUNTANT

SUBJECT: REVENUE REPORT DECEMBER 2023

RECOMMENDATION:

Staff recommends that the City Council receive and file the Revenue Report from July - December 2023.

BACKGROUND:

In an effort to maintain transparency, the City's Finance Department prepares a monthly Revenue Report for the City Council's review.

DISCUSSION:

The total revenue received from July - December 2023 totaled \$5,034,599.08, which is lower than the same period last year. This is primarily due to the fact that the City received its second one-time installment in the amount of \$3,226,257 from the American Rescue Plan Act of 2021 (ARPA) in July 2022. Additionally, the City received \$177,031.59 in July 2022 from the Safe Clean Water Program; staff is expecting the County to disburse the funds in the near future.

In addition, we have encountered a drop in the issuance of building and public works permits. This also accounted for a lower amount of funds recorded for the months of July through December 2023.

The attached analysis compares prior YTD and current YTD Revenue.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

There is no fiscal impact with this action.

ATTACHMENT(S)

1. July - December 2023 - City of Maywood FY 2023-2024

FUND / REVENUE TYPE	A - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	C - Current YTD versus Prior YTD \$ Difference	D - Current YTD Prior YTD % Difference	E - Adopted Budget FY 2023-24	F - % of FY 2023-2024 YTD Revenue Received
			(B minus A)	(B divided by A minus 1)		(B divided by F)
GENERAL FUND	TAXES: A tax is a compulsory monetary contribution to the City's revenue, assessed and imposed by the City on the activities, expenditure, income, occupation, privilege, property, etc., of individuals and organizations.					
Taxes:						
Franchise & Collectors Fee	\$97,158.58	\$104,695.67	\$7,537.09	7.76%	\$555,000.00	18.86%
Property Taxes	\$136,990.98	\$115,045.82	(\$21,945.16)	-16.02%	\$720,000.00	15.98%
4211 - Utility Users Tax	\$606,642.69	\$576,554.70	(\$30,087.99)	-4.96%	\$1,200,000.00	48.05%
4206 - Real Estate Transfer Tax	\$11,169.15	\$4,377.18	(\$6,791.97)	-60.81%	\$28,000.00	15.63%
4202 - Hotel / Motel Room Transient Occupancy Tax (TOT)	\$31,197.60	\$32,285.12	\$1,087.52	3.49%	\$77,250.00	41.79%
4212 - Cannabis Sales Tax	\$598,279.89	\$183,518.74	(\$414,761.15)	-69.33%	\$1,750,000.00	10.49%
4201 - Sales and Use Tax Revenue	\$808,985.09	\$869,066.87	\$60,081.78	7.43%	\$2,400,000.00	36.21%
Taxes Totals	\$2,290,423.98	\$1,885,544.10	(\$404,879.88)	-17.68%	\$6,730,250.00	28.02%
GENERAL FUND	FEES: A fee is a charge imposed on an individual for a service that the person chooses to receive. A fee may not exceed the estimated reasonable cost of providing the particular service or product for which the fee is charged, plus overhead. Fees are charged for specific services, and fee revenue may fund only those services and related expenses. LICENSES and PERMITS are types of fees allowing for the operation within the City.					
Licenses & Permits:						
4301 - Compliance Program Fee	\$0.00	\$0.00	\$0.00	0.00%	\$45,000.00	0.00%
Residential & Building Permits	\$10,427.00	\$5,284.40	(\$5,142.60)	-49.32%	\$21,500.00	24.58%
4305 - Public Works Permit Fees	\$141,205.00	\$50,814.00	(\$90,391.00)	-64.01%	\$190,000.00	26.74%
Other Fees & Permits	\$8,545.80	\$13,012.30	\$4,466.50	52.27%	\$18,000.00	72.29%
4320 - Occupancy Permits	\$2,390.40	\$1,194.80	(\$1,195.60)	-50.02%	\$6,000.00	19.91%
4313 - Building Permits	\$45,241.19	\$21,734.36	(\$23,506.83)	-51.96%	\$80,000.00	27.17%
4307 - Commercial Cannabis Renewal Fees	\$14,850.00	\$14,850.00	\$0.00	0.00%	\$74,250.00	20.00%
4322 - Parking Permits	\$43,197.00	\$36,090.00	(\$7,107.00)	-16.45%	\$60,000.00	60.15%
4311 - Apartment License	\$118.00	\$860.60	\$742.60	629.32%	\$16,000.00	5.38%
4205 - Business License Tax	\$16,052.69	\$10,535.40	(\$5,517.29)	-34.37%	\$220,000.00	4.79%
4107 - Motor Vehicle License Fee (VLF) in lieu Property Tax Payment	\$0.00	\$0.00	\$0.00	0.00%	\$3,464,000.00	0.00%
Licenses and Permits Totals	\$282,027.08	\$154,375.86	(\$127,651.22)	-45.26%	\$4,194,750.00	3.68%

FUND / REVENUE TYPE	A - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	C - Current YTD versus Prior YTD \$ Difference	D - Current YTD Prior YTD % Difference	E - Adopted Budget FY 2023-24	F - % of FY 2023-2024 YTD Revenue Received
			(B minus A)	(B divided by A minus 1)		(B divided by F)
GENERAL FUND						
Charges for Services: CHARGES FOR SERVICES: Charges to cover administrative costs for the provision of services.						
4701 - Waste Management Assessment	\$15.54	\$0.00	(\$15.54)	0.00%	\$0.00	0.00%
4704 - Plan Check Fees	\$29,923.06	\$50,770.84	\$20,847.78	69.67%	\$50,000.00	101.54%
4702 - Rents & Concessions	\$11,907.00	\$11,907.00	\$0.00	0.00%	\$23,814.00	50.00%
Charges for Services Totals	\$41,845.60	\$62,677.84	\$20,832.24	49.78%	\$73,814.00	84.91%
GENERAL FUND						
Fines and Forfeitures: FINES AND FORFEITURES: Penalties imposed by the City in the form of money or goods for a violation of an ordinance, law, regulation or rule.						
4401 - Penalties: Apt & Bus License	\$3,960.60	\$2,731.25	(\$1,229.35)	-31.04%	\$5,700.00	47.92%
4404 - Southeast Municipal Court (SEMC) - Court Collections	\$73,503.76	\$100,131.99	\$26,628.23	36.23%	\$180,000.00	55.63%
4403 - Citations: Administrative	\$3,700.00	\$1,700.00	(\$2,000.00)	-54.05%	\$6,000.00	28.33%
4402 - Citations: Parking	\$130,982.14	\$120,206.77	(\$10,775.37)	-8.23%	\$412,000.00	29.18%
Fines and Forfeitures Totals	\$212,146.50	\$224,770.01	\$12,623.51	5.95%	\$603,700.00	37.23%
GENERAL FUND						
Leases and Concessions: LEASES AND CONCESSIONS: A rent or lease or payment for the use of a the City's property.						
4501 - Leased Property Rental Income	\$24,386.72	\$29,503.48	\$5,116.76	20.98%	\$59,005.00	50.00%
Leases and Concessions Totals	\$24,386.72	\$29,503.48	\$5,116.76	20.98%	\$59,005.00	50.00%
GENERAL FUND						
Miscellaneous: MISCELLANEOUS: A General Fund revenue not covered in another revenue category.						
4817 - Good Corporate Citizen Program	\$0.00	\$0.00	\$0.00	0.00%	\$20,000.00	0.00%
4803 - Interest Income	\$37,131.31	\$140,744.04	\$103,612.73	279.04%	\$93,000.00	151.34%
4809 - Miscellaneous Revenue	\$25,997.30	\$4,217.43	(\$21,779.87)	-83.78%	\$48,000.00	8.79%
4804 -Other (Recycle + ABx1 Reimbursement)	\$0.00	\$0.00	\$0.00	0.00%	\$7,000.00	0.00%
Miscellaneous Revenue Totals	\$63,128.61	\$144,961.47	\$81,832.86	129.63%	\$168,000.00	86.29%
GENERAL FUND						
Retiree Pension Levy: RETIREE PENSION LEVY: An amount of revenue from the property tax levy approved by the voters for the purpose of paying the cost to the City of the Public Employees Retirement System (PERS).						
4830 - Retiree Pension Levy	\$188,732.99	\$188,144.81	(\$588.18)	-0.31%	\$1,300,000.00	14.47%
Retiree Pension Levy Totals	\$188,732.99	\$188,144.81	(\$588.18)	-0.31%	\$1,300,000.00	14.47%
General Fund Revenue Totals	\$3,102,691.48	\$2,689,977.57	(\$412,713.91)	-13.30%	\$13,129,519.00	20.49%

FUND / REVENUE TYPE	A - Prior Fiscal Year to Date Revenue	B - Current Fiscal Year to Date Revenue	C - Current YTD versus Prior YTD \$ Difference	D - Current YTD Prior YTD % Difference	E - Adopted Budget FY 2023-24	F - % of FY 2023-2024 YTD Revenue Received
			(B minus A)	(B divided by A minus 1)		(B divided by F)
SPECIAL REVENUE FUND	SPECIAL REVENUE FUND: Collections of revenues in special funds that must be used for the established purposes of the funds to provide an extra level of accountability and transparency.					
212 - Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	\$284,784.59	\$310,270.86	\$25,486.27	8.95%	\$620,323.00	50.02%
214 - Transportation Development Act (TDA) Bikeway	\$0.00	\$0.00	\$0.00	0.00%	\$29,037.00	0.00%
221 - Proposition A Transit Fund	\$372,369.24	\$334,319.15	(\$38,050.09)	-10.22%	\$717,151.00	46.62%
222 - Proposition C Transit Fund	\$311,048.84	\$279,530.95	(\$31,517.89)	-10.13%	\$594,858.00	46.99%
224 - Measure R Transit Fund	\$231,577.90	\$207,886.77	(\$23,691.13)	-10.23%	\$446,144.00	46.60%
225 - Measure M Transit Fund	\$262,000.16	\$195,672.34	(\$66,327.82)	-25.32%	\$505,629.00	38.70%
216 - SB-1 Road Maintenance Rehabilitation Act Fund	\$185,109.92	\$208,741.88	\$23,631.96	12.77%	\$535,751.00	38.96%
243 - Community Development Block Grant (CDBG)	\$33,188.00	\$202,068.00	\$168,880.00	508.86%	\$356,826.00	56.63%
223 - Air Quality Management District (AQMD) Fund	\$8,329.30	\$0.00	(\$8,329.30)	0.00%	\$34,700.00	0.00%
232 - Supplemental Law Enforcement Services Fund (SLESF) Grant	\$81,257.97	\$82,751.69	\$1,493.72	1.84%	\$159,900.00	51.75%
251 - Street Lighting Fund	\$69,722.87	\$71,403.42	\$1,680.55	2.41%	\$174,520.00	40.91%
611 - Redevelopment "Successor" Agency Fund	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	0.00%
412 - Sewer Enterprise Fund	\$115,569.87	\$151,438.41	\$35,868.54	31.04%	\$298,633.00	50.71%
261 - Federal / State / County Grants	\$0.00	\$300,538.04	\$300,538.04	0.00%	\$0.00	0.00%
273 - Local Fiscal Recovery Fund	\$3,226,257.00	\$0.00	(\$3,226,257.00)	0.00%	\$0.00	0.00%
280 - Measure W Safe Clean Water Program Fund	\$177,031.59	\$0.00	(\$177,031.59)	0.00%	\$177,031.00	0.00%
Special Revenue Totals	\$5,358,247.25	\$2,344,621.51	(\$3,013,625.74)	-56.24%	\$4,650,503.00	50.42%
Total Revenues	\$8,460,938.73	\$5,034,599.08	(\$3,426,339.65)	-40.50%	\$17,780,022.00	28.32%

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 5.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: RAUL HERRERA, SENIOR ACCOUNTANT

SUBJECT: MONTHLY CASH AND INVESTMENT REPORT TO THE CITY COUNCIL FOR DECEMBER 2023

RECOMMENDATION:

Staff recommends that the City Council receive and file the attached cash and investment report for December 2023.

BACKGROUND:

In accordance with the City of Maywood's Adopted Investment Policy (Resolution No. 6132 dated 08/12/2020) and to provide information to the City Council, the City's Finance Department prepares a *Monthly Cash and Investment Report* for the City Council's review. The report will show the City's cash position at the month's end as well as investments.

DISCUSSION:

The cash and investment balances are across all funds of the City and include restricted, unrestricted, and budgeted amounts. These balances do not represent the available balance for spending as most are either restricted or have already been appropriated for in the City budget. The purpose of this report is to show the cash and investment balances as reported on a date only and does not represent the City's available fund balance. The investment program provides sufficient liquidity to meet six months of estimated expenditures. All investments are in compliance with California state code 503600 and the City of Maywood Investment Policy.

The City maintains cash in a General Account, investments in the Local Agency Investment Fund (LAIF), investments in the California Employers' Retiree Benefit Trust (CERBT) a Section 115 trust fund dedicated to prefunding other Post-Employment Benefits (OPEB), and investments in the California Employers' Pension Prefunding Trust (CEPPT). The attached report shows the cash and investments as of December 31, 2023.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

There is no fiscal impact involved with approving this report.

ATTACHMENT(S)

1. December 2023 Cash and Investment Report

City of Maywood, California
Cash and Investments Report
As of December 31, 2023

Description	Type	Ending Balance as of 12/31/2023
A - Non-Investment Cash Accounts		
A1 - US Bank - December 2023	Cash	\$1,773,496.36
A2 - Total Cash Accounts		<u>\$1,773,496.36</u>
B - Investment Accounts		
B1 - Local Agency Investment Fund (LAIF)	Pooled Money Investment Account (PMIA)	\$15,308,785.66
B2 - California Public Employees' Retirement System (CalPERS) California Employers' Retiree Benefit Trust (CERBT) Calculated Report Results as of December 31, 2023	Title 26 - U.S.C. 115 - Income of States, Municipalities, etc., Trusts	\$1,025,990.62
B3 - California Public Employees' Retirement System (CalPERS) California Employers' Pension Prefunding Trust (CEPPT) Calculated Report Results as of December 31, 2023	Title 26 - U.S.C. 115 - Income of States, Municipalities, etc., Trusts	<u>\$976,561.89</u>
B4 - Total Investment Accounts		<u>\$17,311,338.17</u>
C - Total Cash and Investments		<u>\$19,084,834.53</u>

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 6.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: LUZ MARIA, ACCOUNTING SPECIALIST

SUBJECT: RESOLUTION NO. 6333 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD AND SUCCESSOR AGENCY TO THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY APPROVING THE WARRANTS FOR PAYMENT

RECOMMENDATION:

Staff recommends that the City Council receive, approve and file the warrant registers, wire transfers dated 12/05/2023 through 1/17/2024, and net payrolls dated 12/07/2023 through 1/04/2024 and adopt Resolution No. 6333 approving Warrants for Payment.

BACKGROUND:

Staff provides warrant registers and wire transfers to City Council as part of Management Controls, which as a whole are the policies, procedures, and practices conceived and put in place to assure the following:

- The economical, efficient, and effective achievement of the City's objectives;
- Adherence to laws, regulations, rules for policies;
- The safeguarding of assets and information;
- The prevention and detection of fraud and error; and
- The quality of accounting records and the timely production of reliable financial and management information.

Exhibit A entitled Summary of Warrants and Wire Transfers/ Automated Clearing House (ACH) Transactions serves as a Management Control for complying with Section 3-2.06.

Exhibit B entitled Detail of Warrants serves as evidence of Internal Controls utilized by City Finance staff that support these Management Controls for payments made by the City.

These controls are carried out through the submission of all required documents supporting the invoices submitted for payment. Prior to payment, the Finance staff reviews - as an Internal Control that supports the Management Control - all disbursement documents to ensure that they meet the approval requirements.

DISCUSSION:

Prepayments – pre-paying allows the City to take advantage of allowable prompt payment discounts and make payments on due dates of invoices. This involves the issuance of checks prior to final warrant approval. This is reflected in the Summary Warrants for Payment and Wire Transfers/ACH Transactions as Accounts Payable

prepaid warrants for payment.

Regular Payment – To avoid late fees for payments made beyond due dates of invoices, checks are prepared prior to final warrant approval by the City Council. This is reflected in the Summary Warrants for Payment and Wire Transfers/ACH Transactions as Accounts Payable regular warrants for payment. After City Council approval, the checks are signed and distributed.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

FY23-24 Impact: <i>Warrant Demand</i> (Warrant Payment) of \$314,389.89 plus <i>Wire Transfers/ACH Transactions</i> of \$2,375,836.23, equaling \$2,692,226.12 in total.	Current F.Y. Budget: 2023/2024
Fund Impacted: <i>Warrant Demand</i> (Warrant Payment) of \$2,375,836.23 from these various fund sources: i. Fund 100 - General Fund = \$ 1,006,244.49 ii. Fund 212 - Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund = \$113,484.45 iii. Fund 216 - SB-1 Road Maintenance Rehabilitation Act Fund = \$56,582.33 iv. Fund 221 - Proposition A Transit Fund = \$37,942.97 v. Fund 222 - Proposition C Transit Fund = \$7,788.33 vi. Fund 224 - Measure R Transit Fund = \$788,364.87 vii. Fund 225 - Measure M Transit Fund = \$121.32 viii. Fund 243 - Community Development Block Grant (CDBG) Fund = \$47,821.43 ix. Fund 251 - Street Lighting Fund = \$24,824.09 x. Fund 261 - Federal / State / County Grants fund = \$68,672.38 xi. Fund 272 - \$9,098.75 xii. Fund 273 - Local Fiscal Recovery Fund = \$165,172.90 xiii. Fund 280 - Measure W Safe Clean Water Program Fund = \$14,128.46 xiv. Fund 412 - Sewer Enterprise Fund = \$32,577.00 xv. Fund 611 - Redevelopment Successor Agency Fund = \$3,012.46	Budget adjustment requested: Not applicable

Source of funds: 100, 212, 216, 221, 221, 222, 224, 225, 243, 251, 261, 272, 273, 280, 412, and 611	Updated Account Budget: Not applicable
Account Number:	For fiscal year:

ATTACHMENT(S)

1. Resolution No. 6333 Approving the Warrants for Register 1-24-24
2. Exhibit A Summary Warrant Demand 1.24.24
3. Exhibit B Warrant Register Detail 1.24.24

RESOLUTION NO. 6333

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MAYWOOD, CALIFORNIA, AND SUCCESSOR AGENCY TO
THE MAYWOOD COMMUNITY REDEVELOPMENT AGENCY
APPROVING THE WARRANTS FOR PAYMENT**

WHEREAS, the following listed demands have been reviewed by the Interim Director of Finance, and

WHEREAS, the Interim Director of Finance has certified to the accuracy and availability of funds for payment thereof, and

WHEREAS, the register of audited demands is hereby submitted to the City Council of the City of Maywood and Successor Agency to the Maywood Community Redevelopment Agency for approval.

NOW, THEREFORE, BE IT RESOLVED, that the listed Warrants and Wire Transfers/Automated Clearing House (ACH) Transactions for \$2,690,226.12 are hereby ratified:

- Exhibit A – Summary of Warrants and Wire Transfers/ACH Transactions
- Exhibit B – Detail of Warrants

PASSED, APPROVED AND ADOPTED THIS 24th day of January 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF MAYWOOD

I, Brian Juarez, City Clerk of the City of Maywood, County of Los Angeles, State of California, do hereby certify that the foregoing Resolution, being Resolution No.6333 , was duly passed, approved by not less than four members of the City Council of the City of Maywood, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the 24th day of January, 2024, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian Juarez, City Clerk

City of Maywood
Summary Warrants for Payment and Wire Transfers/ACH Transactions
Council Meeting Date
Wednesday, January 24, 2023

Accounts Payable

	Amount
Accounts Payable prepaid warrants for payment: Checks No. 091453,091584 - 091681	\$ 1,973,651.32
Accounts Payable regular warrants for payment: Check No. 091682 - 091768	\$ 402,184.91
Sub-total	\$ 2,375,836.23

Wire Transfers/ACH Transactions

12/05/23	8x8 Inc - Monthly Phone Maintenance	\$ 636.95
12/06/23	Wells Fargo - Maywood CDC Tax Alloc Ref 2017A,A2,B Trustee Fee	\$ 5,000.00
12/07/23	California Joint Powers Insurance Authority (CJPIA) repayment plan agreement - December 2023	\$ 22,355.58
12/07/23	Payroll Pay Period 11/19/2023 - 12/2/2023	\$ 55,860.93
12/08/23	CalPERS Employer Contribution 10/22/2023 - 11/4/2023	\$ 8,823.69
12/08/23	CalPERS Admin Fee - Late Payroll Reporting	\$ 400.00
12/12/23	CalPERS Health Premium December 2023	\$ 30,697.65
12/13/23	CalPERS Employer Contribution 11/5/2023 - 11/18/2023	\$ 8,829.60
12/14/23	U.S. Bank - Analysis Service Charge	\$ 80.00
12/21/23	Payroll Pay Period 12/3/2023 - 12/16/2023	\$ 58,030.06
12/22/23	ADP Payroll Fees	\$ 462.76
01/02/24	US Bank - Merchant Fees	\$ 378.83
01/03/24	CalPERS Employer Contribution 11/19/2023 - 12/2/2023	\$ 8,785.22
01/03/24	CalPERS Health Premium January 2024	\$ 34,055.76
01/04/24	California Joint Powers Insurance Authority (CJPIA) repayment plan agreement - January 2024	\$ 22,355.58
01/04/24	Payroll Pay Period 12/17/2023 - 12/30/2023	\$ 53,960.27
01/05/24	8x8 Inc - Monthly Phone Maintenance	\$ 445.01
01/05/24	Kennan & Associates - Liability Insurance	\$ 3,112.00
01/16/24	U.S. Bank - Analysis Service Charge	\$ 120.00
Sub-total		\$ 314,389.89

Total Demands \$ 2,690,226.12

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
091453	VOID	12/20/2023	Just Printing	(192.93)	15ft. Feather Flag for Community Meetings - Pixley Park	General Fund	100
091584	p	12/14/2023	Carrier Corporation	63,045.00	HVAC Equipment, Supplies, and Ins	Local Fiscal Recovery Fund	273
091585	p	12/14/2023	Hardy & Harper, Inc.	12,109.32	Pavement Rehabilitation Program FY22-23	Measure R Transit Fund	224
091586	p	12/14/2023	Phoenix Group Information Systems	31,079.65	October 2023 Citation Processing Fee	General Fund	100
091587	p	12/14/2023	SOS Playgrounds Inc.	11,499.99	PIXLEY PARK REPLACEMENT OF PIP RU	Federal / State / County Grants	261
091588	p	12/14/2023		0.00			
091589	p	12/14/2023		0.00			
		12/14/2023	CoreLogic Solutions LLC.	150.00	Property Finder Service for November 2023	General Fund	100
		12/14/2023	CoreLogic Solutions LLC.	934.20	Property Finder Service for October 2023	General Fund	100
091590	p	12/14/2023	Crystal Denisse Acosta	50.00	Planning Commissioner Stipend- Crystal Acosta11-21- 23	General Fund	100
091591	p	12/14/2023	Diego Jimenez	50.00	Planning Commissioner Stipend- Diego Jimenez 11- 21-23	General Fund	100
091592	p	12/14/2023	Raul Rodriguez	50.00	Planning Commissioner Stipend- Raul Rodriguez 11- 21-23	General Fund	100
091593	p	12/21/2023	AFSCME District Council 36	1,987.71	AFSCME Membership Dues	General Fund	100
091594	p	12/21/2023	All Around Fire Protection	939.00	Fire Extinguishers Maintenance	General Fund	100
091595	p	12/21/2023	Alta Environmental	(692.70)	(Credit) Professional Services- September 2023	Measure W Safe Clean Water Program Fund	280
		12/21/2023	Alta Environmental	862.64	Professional Services- November 2023	Measure W Safe Clean Water Program Fund	280
091596	p	12/21/2023	Amazon Capital Services	261.82	Community Events- Supplies	General Fund	100
		12/21/2023	Amazon Capital Services	223.51	Office Supplies	General Fund	100
091597	p	12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	852.49	Additional WAP QTY 1	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	6,200.00	Applications Modernization Progress Invoice for Services	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	12,705.00	Device Modernization Progress Invoice for Services through 1	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	350.00	Device Modernization Progress Invoice for Services through N	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	568.75	Files Modernization Progress Invoice for Services through	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	16,396.85	Monitors for Project#1348 Device Modernization	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	2,708.21	Monthly IT Lease Agreement- December 2023	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	3,630.00	Monthly IT/Assessment- December 2023	General Fund	100
		12/21/2023	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	8,881.50	Network Modernization Progress Invoice for Services	General Fund	100
091598	p	12/21/2023	ArchiveSocial, LLC	2,388.00	Archive Social Software Subscription 2024	General Fund	100
091599	p	12/21/2023	AT&T	29.38	Emergency Elevator Phone Service- 11/10/23-12/9/23	General Fund	100
091600	p	12/21/2023	AT & T Long Distance	48.47	Emergency Long Distance Phone Service- November 2023	General Fund	100
091601	p	12/21/2023	BELL'S GLASS	775.00	Replacement of City Hall and Sheriff Station glass door	General Fund	100
091602	p	12/21/2023	Brinks Inc.	40.04	Additional Cash handling Services- 11/1/23-11/30/23	General Fund	100
		12/21/2023	Brinks Inc.	273.83	Cash handling Services- 12/1/23-12/31/23	General Fund	100
091603	p	12/21/2023	Charter Communications Holdings, LLC	622.87	Internet and Phone Service- 12/1/23-12/31/23	General Fund	100
091604		12/21/2023	City Fabrick	9,098.75	Invoice for COM-PO2324-469 Randolph Beautification Project -	Measure A Parks Fund	272
091605	p	12/21/2023	CivicPlus LLC	19.75	Finance Charge on Due Fee	General Fund	100
091606	p	12/21/2023	Occupational Health Centers of CA	106.00	Pre-Employment Physical - Daniel Perez	General Fund	100
091607	p	12/21/2023	County of L.A. Dept. of Animal Control	8,375.92	Animal Control for November 2023	General Fund	100
		12/21/2023	County of L.A. Dept. of Animal Control	8,237.19	Animal Control for October 2023	General Fund	100
091609	p	12/21/2023	Crosstown Electrical & Data Inc.	295.18	Atlantic & 53rd 11/28/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	2,361.44	Atlantic Blvd. & Randolph Street 11/6/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	2,361.44	Atlantic Blvd. & Randolph Street 11/7/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	3,099.39	Atlantic Blvd. & Randolph Street 11/8/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	820.83	Atlantic Blvd. & Slauson Avenue 11/15/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	1,227.39	Atlantic Blvd. & Slauson Avenue 11/21/23	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
		12/21/2023	Crosstown Electrical & Data Inc.	2,969.97	Atlantic Blvd. & Slauson Avenue 11/3/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	147.59	Slauson Avenue & Mayflower Avenue 11/17/23	General Fund	100
		12/21/2023	Crosstown Electrical & Data Inc.	289.16	4444 57th Street 11/8/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	221.39	5701-5789 Gifford 11/6/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	436.70	57th & Gifford 11/8/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	590.36	Atlantic Blvd 11/9/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	3,051.47	Atlantic Blvd. & Slauson Avenue 11/14/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	205.80	Atlantic Blvd. & Slauson Avenue 11/29/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	442.77	Heliotrope & south of Slauson 11/21/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	362.95	Randolph & Clarkson 11/1/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	1,568.33	Slauson & 53rd 11/24/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	442.77	Slauson & King 11/17/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	271.11	Slauson Avenue & Alamo Avenue 11/28/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	865.55	Slauson Avenue & Everett Avenue 11/13/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	176.70	Slauson Avenue & Fishburn Avenue 11/29/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	1,439.16	Slauson Avenue & King Avenue 11/22/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		12/21/2023	Crosstown Electrical & Data Inc.	331.93	Slauson Avenue & Loma Vista Avenue 11/29/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091610	p	12/21/2023	Letner Roofing Co.	79,162.19	City Hall and Sheriff Reroofing Project	General Fund	100
091611	p	12/21/2023	Dapeer, Rosenblit & Litvak, LLP	808.80	Municipal Code Enforcement Professional Services- 11/20/23-1	General Fund	100
091612	p	12/21/2023	Dewey Pest Control	156.00	December 2023 Pest Control Service	General Fund	100
091613	p	12/21/2023	Francisco & Associates	9,750.00	Street Lighting Assessment Dist Reports FY2023-24	Street Lighting Fund	251
		12/21/2023	Francisco & Associates	7,800.00	Sewer Service Charge Admin FY 2023-24	Sewer Enterprise Fund	412
		12/21/2023	Francisco & Associates	23,920.00	Sewer Service Levy Charge Admin 4/1/22-4/26/23	Sewer Enterprise Fund	412

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
091614	p	12/21/2023	George Hills Company	1,785.40	City Claims/ Adjuster - November 2023	General Fund	100
091615	p	12/21/2023	Global Equipment Company Inc.	3,965.14	Recycling Trash Cans Grand	General Fund	100
091616	p	12/21/2023	Graffiti Protective Coatings	18,000.00	Citywide Graffiti Removal- October 2023	CDBG	243
091617	p	12/21/2023	HdL Software LLC	1,158.18	Permits Software Quarterly Use Fee - 12/01/23 to 02/28/24	General Fund	100
091618	p	12/21/2023	Myers & Sons Hi-Way Safety Inc.	332.08	Street Sweeping signs	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091619	p	12/21/2023	Institute for Local Government	5,000.00	Services Leadership & Strategic Planning Workshops	General Fund	100
091620	p	12/21/2023	JMG Security System	302.50	Access Control Servies	General Fund	100
091621	p	12/21/2023	Just Printing	192.93	15ft. Feather Flag for Community Meetings - Pixley Park	General Fund	100
091622	p	12/21/2023	Gregory Kiley dba Kiley & Associates LLC	3,900.00	Federal Legislative Advocacy Consultant- 11-15-23 to 12-15-2	General Fund	100
091623	p	12/21/2023	L.B. Johnson Hardware #1	41.60	Blue Tarp 10x20	General Fund	100
		12/21/2023	L.B. Johnson Hardware #1	273.75	Blue tarp 40x60	General Fund	100
		12/21/2023	L.B. Johnson Hardware #1	(273.74)	Blue tarp 40x60 credit	General Fund	100
091624	p	12/21/2023	LACMTA FILE #54924-0	1,497.60	Metro TAP Cards November 2023	Proposition C Transit Fund	222
091625	p	12/21/2023	LGP Equipment Rentals	786.06	Light rental for tree lighting event	General Fund	100
091626	p	12/21/2023	Tri-City Mutual Water Company	264.00	4618 Slauson Ave. 10/25/23-12/18/23	General Fund	100
		12/21/2023	Tri-City Mutual Water Company	172.00	4800 Slauson 10/26/22 to 12/15/23	General Fund	100
		12/21/2023	Tri-City Mutual Water Company	36.00	5600 Heliotrope Ave 10/25/23-12/18/23	General Fund	100
		12/21/2023	Tri-City Mutual Water Company	1,824.00	E. 58th St. 10/24/23-	General Fund	100
091627	p	12/21/2023	MV Cheng & Associates Inc.	3,337.50	Sr Acct/Acct Tech Consult Services- November 2023	General Fund	100
091628	p	12/21/2023	North Star Landcare	8,640.00	Tree Maintenance Services at Maywood Park - November 2023	General Fund	100
091629	p	12/21/2023	Ok Printing Design & Digital Print	2,550.00	Newsletter- Jan/Feb/Mar	General Fund	100
091630	p	12/21/2023	Perez Plumbing	2,150.00	Add a shut off to the YMCA backflow device	General Fund	100
		12/21/2023	Perez Plumbing	795.00	Fix the wires to the light in the hallway at sheriff station	General Fund	100
		12/21/2023	Perez Plumbing	1,375.00	Install new circuts for outlets in the breakroom	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
		12/21/2023	Perez Plumbing	1,250.00	Repair sewer pipe leak at Sheriff Station	General Fund	100
091631	p	12/21/2023	QDoxs	135.42	Contract Base Rate charge fo 12/1/23 to 12/31/23	General Fund	100
		12/21/2023	QDoxs	41.61	Contract Base Rate charge for 12/5/23 to 1/4/24	General Fund	100
091632	p	12/21/2023	Aresolo, Inc.	590.97	Employess Appreciation Luncheon	General Fund	100
091633	p	12/21/2023	Revenue & Cost Specialists, LLC	6,300.00	Rent Stabilization Program and Dodgers Dreamfield Rental Co	Local Fiscal Recovery Fund	273
091634	p	12/21/2023	SHERIFF'S DEPT COUNTY OF LOS ANGELES	472,458.28	LA County Sheriff's Patrol Maywood	General Fund	100
091635	p	12/21/2023	Southern California Edison	174.16	700608908147 5916 King Ave/5913 Mayflower ave- 11/6/23-12/6/	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091636	p	12/21/2023	Sparkletts Drinking Water Corp	196.16	City Hall Drinking Water for Staff Bill November 2023	General Fund	100
091637	p	12/21/2023	The Gas Company	47.63	4317 Slauson Ave. 11/07/23-12/07/23	General Fund	100
				14.79	4319 Slauson Ave. City Hall - 11/07/23-1/07/23	General Fund	100
				25.77	Lybrary 4319 Slauson Ave. 11/07/23-12/07/23	General Fund	100
091640		12/21/2023	Transtech Engineers Inc	410.00	20846 Maywood City Engineering Services- October 2023	General Fund	100
				3,112.00	20919 May PW	General Fund	100
				228.00	Encroachment Permit Insn 210005 MAY CIP	General Fund	100
					Management Services Master JN- October 2023		
				316.00	210065 May Baseball Field Improvements- October 2023	General Fund	100
				1,351.50	210109 May 3750 E 58th PW FM PC October 2023	General Fund	100
				860.00	210150 May Encroachment Permit October2023	General Fund	100
				738.00	210917 May HVAC Replacement Project- Octoberr2023	General Fund	100
				2,730.00	211287 May ATP CYC 5 Coordination and Bike Master- October 2	General Fund	100
				1,386.00	220878 May I710 Corridor- October 2023	General Fund	100
				82.00	220943 5800 King LS PC- October2023	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				6,720.50	230353 MAY Successor Agency District Building Demolition CMC	General Fund	100
				693.00	230687 MAY I-710 Task Force Investment Plan- October 2023	General Fund	100
				760.00	230932 MAY PIXLEY POCKET PARK IMPROVEMENTS- October 2023	General Fund	100
				16,681.00	231094 MAY City Hall & Sheriff Reroofing Project CMCI- Octob	General Fund	100
				198.00	231223 May Bridge Inspection and Evaluation- October 2023	General Fund	100
				396.00	231232 May Metro First Mile Last Mile Project October	General Fund	100
				328.00	231242 May 4539-4545 59th TPM84166 PW PC- October	General Fund	100
				164.00	201047 MAY TSSP October 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				2,079.00	20901 May CIP Slauson Ave. Corridor IMP October 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				372.00	231075 MAY Citywide Curb House Numbering BID Package- Octobe	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				494.00	231116 MAY TRF Corona At 58th St all way stop REQ- October 2	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				2,763.00	230434 May HSIP Cycle 11 Improvements PE Phase- October 2023	Measure R Transit Fund	224
				76,434.00	230834 May FY22-23 Pavement Rehabilitation CMCI- October 20	Measure R Transit Fund	224
				3,124.00	230836 May Sidewalk-Curb Ramp ADA IMP CDBG FY22- 23 CMCI- Oct	CDBG	243
				3,747.00	230628 May Clean California Grant Design Phase- October 2023	Federal / State / County Grants	261
				22,099.00	230663 May Heliotrope Building Facility Concept Plan and Est	Local Fiscal Recovery Fund	273
				99.00	210795 MAY Sewer Improvements 52nd St and other locations-Oc	Sewer Enterprise Fund	412

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
091641	p	12/21/2023	Vernon City of	39.08	Acct. #414 Slauson/Downey 09/12/23-10/11/23	General Fund	100
091642	VOID	12/21/2023	WELLS FARGO BANK N A	5,000.00	Maywood CDC Tax Alloc Ref 2017A,A2,B Trustee Fee 10/18/23 t	Redevelopment Successor Agency Fund	611
		1/12/2024	WELLS FARGO BANK N A	(5,000.00)	Maywood CDC Tax Alloc Ref 2017A,A2,B Trustee Fee 10/18/23 t	Redevelopment Successor Agency Fund	611
091643	p	12/21/2023	World Private Security Inc.	13,484.80	Invoice for COM-PO2324-470 Crossing Guard Services	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091644	p	12/21/2023	Xerox Financial Services	589.12	Xerox Copier Lease Payments- 11/30/23-12/29/23	General Fund	100
091645	p	1/5/2024	ACC Business	824.22	Internet Services From 11/10/23-12/10/23	General Fund	100
091646	p	1/5/2024	Base Hill Inc.	6,172.97	City of Maywood Janitorial Services - Base Hill,	General Fund	100
091647	p	1/5/2024	Burke, Williams & Sorensen, LLP	3,200.00	Legal and Professional Services November 2023	General Fund	100
091648	p	1/5/2024	California Consulting Inc.	3,500.00	Grant Writing Consulting Services- January 2024	General Fund	100
091649	p	1/5/2024	Carrier Corporation	68,460.00	HVAC Equipment, Supplies, and Installation Project ID PR0646	Local Fiscal Recovery Fund	273
091650	p	1/5/2024	Cat Specialties Inc.	91.39	Bulky Item Banner Replacement	General Fund	100
091651	p	1/5/2024	Comcate Software Inc.	2,311.79	Building & Safety Citizen Portal from 12/01/23 to	CDBG	243
091652	p	1/5/2024	Occupational Health Centers of CA	212.00	Pre-Employment Physical - Annibal Chavez and Abraham Hernand	General Fund	100
091653	p	1/5/2024	Crosstown Electrical & Data Inc.	3,392.01	City's Street Preventive Maintenance- December	Street Lighting Fund	251
091654	p	1/5/2024	EMPLOYMENT DEVELOPMENT DEPT	343.87	Unemployment Benefit Liability - 10/1/23- 1/2/24	General Fund	100
091655	p	1/5/2024	Hardy & Harper, Inc.	56,582.33	Pavement Rehabilitation Program FY 22-23	SB-1 Road Maintenance Rehabilitation Act Fund	216
				640,574.98	Pavement Rehabilitation Program FY 22-23	Measure R Transit Fund	224
091656	p	1/5/2024	HdL Software LLC	20,104.75	New Accounts Processed- November 2023	General Fund	100
091657	p	1/5/2024	Hinderliter de Llamas & Assoc.	1,038.86	Contract Services-Sales Tax October-December 2023	General Fund	100
091658	p	1/5/2024	Innovative Fence Inc.	3,863.00	Installation of cage around shut off valve at the YMCA build	General Fund	100
091659	p	1/5/2024	L.B. Johnson Hardware #1	38.31	LED Bulb for PW office	General Fund	100
				97.39	PPE for new employee	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
091660	p	1/5/2024	LGP Equipment Rentals	249.32	Equip Rental	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091661	p	1/5/2024	Maywood Car Wash	237.31	Fuel and Car Wash for the City Vehicles- November	General Fund	100
091662	p	1/5/2024	Maywood Mutual Water No.1	89.10	3530 E. Slauson Ave. 10/23/23-12/18/23	General Fund	100
				131.36	3630 E. Slauson Ave 10/23/23-12/18/23	General Fund	100
				122.91	3728 E Slauson Ave 10/23/23-12/15/23	General Fund	100
				178.19	4400 E. Slauson Ave 10/23/23-12/18/23	General Fund	100
				76.42	5921 Atlantic Ave. 10/23/23-12/18/23	General Fund	100
				59.51	5961 Atlantic Ave 10/23/23-12/18/23	General Fund	100
				59.51	6027 Atlantic Ave 10/23/23-12/15/23	General Fund	100
				97.55	6135 Atlantic Ave.10/23/23-12/15/23	General Fund	100
091663	p	1/5/2024	Maywood Mutual Water Co. No.2	181.30	3626 E. 56th/Pixley Pk 11/01/23-1/01/24	General Fund	100
				53.20	4323 S Slauson Ave 11/1/23-1/1/24	General Fund	100
				114.84	5313 Pine Ave. 11/01/23-01/01/24	General Fund	100
				329.80	City Hall 4319 E Slauson 11/01/23-1/01/24	General Fund	100
091664	p	1/5/2024	Tri-City Mutual Water Company	55.20	5000 Slauson Ave. 12/1/23-12/31/23	General Fund	100
				2,365.00	5950 Walker Ave 12/1/23-12/31/23	General Fund	100
091665	p	1/5/2024	Nationwide Environmental Services	7,537.00	Street Sweeping Services for December 2023	Measure W Safe Clean Water Program Fund	280
091666	p	1/5/2024	North Star Landcare	1,325.00	Tree Removal Services on 4426 E. 52nd. Pl Maywood	General Fund	100
				352.00	July 2023 Tree Maint Serv	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091667	p	1/5/2024	Procure America	1,569.72	Utility Service Review and Analysis - Aug 2023 to Oct 2023	General Fund	100
091668	p	1/5/2024	Quadient Leasing USA, Inc.	970.63	Postage Meter Lease 1/22/24 to 4/21/24	General Fund	100
091669	p	1/5/2024	Ron's Maintenance Inc	5,340.00	Routine Catch Basin Cleaning/ Maintenance	Measure W Safe Clean Water Program Fund	280
091670	p	1/5/2024	Richards Watson & Gershon	4,844.05	Professional Services-0001 for November 2023	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				5,505.60	Professional Services-0010 November 2023	General Fund	100
				59.20	Professional Services-0013 November 2023	General Fund	100
091671	p	1/5/2024	Southern California Edison	1,915.07	Acct.#700405141156 Various Locations from 12/1/23-	General Fund	100
				108.31	700631564216 5317 Atlantic Ave PED 11/14/23-12/13/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				7,871.73	Acct# 700405260081 Evertt Ave. 12/01/23-12/31/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				2,580.84	Acct.#700405141156 Various Locations from 12/1/23-	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				11,670.45	Acct.#700405141156 Various Locations from 12/1/23-	Street Lighting Fund	251
091672	p	1/5/2024	Stantec Planning & Landscape Architecture	38,579.60	Project No. 210801894/General Plan Update	Federal / State / County Grants	261
091673	p	1/5/2024	T-MOBILE	434.30	Cell Phone Services from 11/24/23-12/23/23	General Fund	100
091674	p	1/5/2024	Techline Sports Lighting, LLC.	3,112.00	Baseball Field Lighting at Maywood Park	General Fund	100
091675	p	1/5/2024	Quadient Finance USA Inc.	700.00	Acct# 7900044081189551 Postage Usage 11/15/23- 12/7/23	General Fund	100
091676	p	1/5/2024	U.S. Bank Corporate Payment System	4,474.67	Acct.5074 and 6433 Cred Crd- 12/15/23 stmt	General Fund	100
091677	p	1/5/2024	U.S. Bank Trust National Assoc	2,750.00	Acct#221984000 Administration Fees- In Advance 12/01/23-11/3	General Fund	100
091678	p	1/5/2024	Unlimited Environmental, Inc.	850.00	Demolition of Lattice Tower	General Fund	100
091679	p	1/5/2024	Vernon City of	22.84	Acct. #414 Slauson/Downey 10/11/23-11/08/23	General Fund	100
091680	p	1/5/2024	Vortex Industries, LLC.	843.34	Building Repairs Iron Door	General Fund	100
091681	p	1/5/2024	WELLS FARGO BANK N A	2,967.21	Maywood CDD Tax Alloc. Ref. 2017A1,A2,B ACH Pmt.	Redevelopment Successor Agency Fund	611
091681							
091682		1/17/2024	Spoiled-Printing Error	0.00			
091683		1/17/2024	Spoiled-Printing Error	0.00			
091684		1/17/2024	Spoiled-Printing Error	0.00			
091685		1/17/2024	Spoiled-Printing Error	0.00			
091686		1/17/2024	Spoiled-Printing Error	0.00			
091687		1/17/2024	Spoiled-Printing Error	0.00			
091688		1/17/2024	Spoiled-Printing Error	0.00			
091689		1/17/2024	Spoiled-Printing Error	0.00			
091690		1/17/2024	Spoiled-Printing Error	0.00			
091691		1/17/2024	Spoiled-Printing Error	0.00			
091692		1/17/2024	Spoiled-Printing Error	0.00			

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title
091693		1/17/2024	Spoiled-Printing Error	0.00		
091694		1/17/2024	Spoiled-Printing Error	0.00		
091695		1/17/2024	Spoiled-Printing Error	0.00		
091696		1/17/2024	Spoiled-Printing Error	0.00		
091697		1/17/2024	Spoiled-Printing Error	0.00		
091698		1/17/2024	Spoiled-Printing Error	0.00		
091699		1/17/2024	Spoiled-Printing Error	0.00		
091700		1/17/2024	Spoiled-Printing Error	0.00		
091701		1/17/2024	Spoiled-Printing Error	0.00		
091702		1/17/2024	Spoiled-Printing Error	0.00		
091703		1/17/2024	Spoiled-Printing Error	0.00		
091704		1/17/2024	Spoiled-Printing Error	0.00		
091705		1/17/2024	Spoiled-Printing Error	0.00		
091706		1/17/2024	Spoiled-Printing Error	0.00		
091707		1/17/2024	Spoiled-Printing Error	0.00		
091708		1/17/2024	Spoiled-Printing Error	0.00		
091709		1/17/2024	Spoiled-Printing Error	0.00		
091710		1/17/2024	Spoiled-Printing Error	0.00		
091711		1/17/2024	A-A Backflow Testing	510.00	Backflow device repair	General Fund 100
				5,402.00	Backflow device repairs and installation	General Fund 100
091712		1/17/2024	Alta Environmental	1,081.52	Professional Services- December 2023	Measure W Safe Clean Water Program Fund 280
091713		1/17/2024	Amazon Capital Services	1,422.41	Annual Business Prime Membership Fee 2024	General Fund 100
				86.76	Community Events- Office Supplies	General Fund 100
				(32.83)	Community Events-Supplies (Credit Memo)	General Fund 100
				252.98	Community Services- Office Supplies	General Fund 100
				81.02	Light bulbs for PW office	General Fund 100
				(81.02)	Light bulbs for the PW Office (credit)	General Fund 100
				26.27	Public Works- Office Supplies	General Fund 100
091714		1/17/2024	Modern IT, Inc. dba Advanced Microcomputing Concepts, Inc.	2,624.80	Monthly IT Lease Agreement- January 2024	General Fund 100
				3,630.00	Monthly IT/Assessment- January 2024	General Fund 100
091715		1/17/2024	Thomas A. Rodriguez dba American Elevator Co	500.00	Elevator Repairs	General Fund 100
091716		1/17/2024	Angel Villegas	989.86	Retiree Medical Reimbursement Angel	General Fund 100
091717		1/17/2024	AT&T	5.79	Emergency Elevator Phone Service- 12/1/23-12/31/23	General Fund 100
091718		1/17/2024	BELL'S GLASS	565.00	Vandalism - Window replacement at City Hall	General Fund 100
091719		1/17/2024	Benefit Coordinators Corporation (BCC)	3,165.91	Dental and Vision Benefits for December 2023	General Fund 100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				1,565.74	Dental and Vision Benefits for November 2023	General Fund	100
				248.11	Dental and Vision Benefits for December 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				120.98	Dental and Vision Benefits for November 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				21.15	Dental and Vision Benefits for December 2023	Proposition A Transit Fund	221
				10.70	Dental and Vision Benefits for November 2023	Proposition A Transit Fund	221
				53.69	Dental and Vision Benefits for December 2023	Proposition C Transit Fund	222
				24.91	Dental and Vision Benefits for November 2023	Proposition C Transit Fund	222
				30.10	Dental and Vision Benefits for December 2023	Measure R Transit Fund	224
				12.97	Dental and Vision Benefits for November 2023	Measure R Transit Fund	224
				80.55	Dental and Vision Benefits for December 2023	Measure M Transit Fund	225
				40.77	Dental and Vision Benefits for November 2023	Measure M Transit Fund	225
				35.35	Dental and Vision Benefits for December 2023	CDBG	243
				17.89	Dental and Vision Benefits for November 2023	CDBG	243
				7.72	Dental and Vision Benefits for December 2023	Street Lighting Fund	251
				3.91	Dental and Vision Benefits for November 2023	Street Lighting Fund	251
				404.40	Dental and Vision Benefits for December 2023	Local Fiscal Recovery Fund	273
				30.02	Dental and Vision Benefits for December 2023	Redevelopment Successor Agency Fund	611
				15.23	Dental and Vision Benefits for November 2023	Redevelopment Successor Agency Fund	611
091720		1/17/2024	Brent Talmo	989.86	Retiree Medical Reimbursement Brent Talmo	General Fund	100
091721		1/17/2024	Brian E. Juarez	300.00	Jan. 2024 City Clerk Stipend- Brian E. Juarez	General Fund	100
091722		1/17/2024	Brinks Inc.	47.81	Additional Cash handling Services- 12/1/23-12/31/23	General Fund	100
				271.75	Cash handling Services- 1/1/24-1/31/24	General Fund	100
091723		1/17/2024	Bruce Leflar	1,207.90	Retiree Medical Reimbursement Bruce Leflar	General Fund	100
091724		1/17/2024	Cat Specialties Inc.	120.90	New City Employee Uniform Parking Enforcement	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title
091725		1/17/2024	Care For The Children	40,185.00	Curb Address Painting PO	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
091726		1/17/2024	Charter Communications Holdings, LLC	622.98	Internet and Phone Service- 1/1/24-1/31/24	General Fund 100
091727		1/17/2024	Christine M. Locher	294.15	Retiree Medical	General Fund 100
091728		1/17/2024	City of Fountain Valley	515.00	Reimbursement Christine CSMFO Conference	General Fund 100
091729		1/17/2024	CoreLogic Solutions LLC.	150.00	Reimbursement New Finance Director	General Fund 100
091731		1/17/2024	Crosstown Electrical & Data Inc.	73.80	Property Finder Service for December 2023	General Fund 100
				472.48	City Hall - 12/1/23	General Fund 100
				442.77	3700 55th Avenue - 12/13/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				197.31	52nd & Carmelita 12/19/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				10,590.15	Atlantic Blvd. & Slauson Avenue 12/1/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				147.59	Atlantic Blvd. & Slauson Avenue 12/11/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				221.39	Atlantic Blvd. & Slauson Avenue 12/13/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				221.39	Atlantic Blvd. & Slauson Avenue 12/6/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				516.57	Pala Ave. & 61st Street 12/21/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				221.39	Slauson & Woodland to Alamo 12/26/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				280.99	Slauson Ave. & Alamo Ave. 12/21/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				442.77	Slauson Avenue & Gifford Avenue 12/26/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				442.77	Slauson Avenue & Loma Vista Avenue 12/20/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				442.77	Various Location 12/19/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund 212
				221.39	Riverfront Park 12/06/23	Federal / State / County Grants 261
				6,750.00	Riverfront Park 12/12-13/23	Federal / State / County Grants 261
091732		1/17/2024	Daily Journal Corporation	190.00	CC GP Environmental Justice Notice of Hearing	General Fund 100
				420.00	FY24-25 CDBG Program Publication Hearing Notice	General Fund 100
				225.00	Notice of public hearing General Plan	General Fund 100
				310.00	Parcel Map Publication Hearing Notice	General Fund 100
				300.00	Publication of Notice 1.16.24	General Fund 100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				200.00	Publication of Notice of Ordinance	General Fund	100
091733		1/17/2024	Diana Cho & Associates	2,112.00	CDBG Code Enforcement Consulting - December	CDBG	243
				660.00	CDBG Code Enforcement Consulting - November	CDBG	243
				308.00	Consulting Services Sidewalk Rehabilitation Project	CDBG	243
091734		1/17/2024	Downey Import Cars Inc.	529.32	City's vehicle Maintenance VIN. 308395	General Fund	100
				416.77	City's vehicle Maintenance VIN. 308459	General Fund	100
091735		1/17/2024	Edward Ahrens	1,573.82	Retiree Medical Reimbursement	General Fund	100
091736		1/17/2024	Gateway Cities Council of Governments	17,325.00	Annual Membership FY23-24	General Fund	100
091737		1/17/2024	George Hills Company	660.50	City Claims/ Adjuster - September 2023	General Fund	100
				207.90	City Claims/ Adjuster - December 2023	General Fund	100
091738		1/17/2024	Graffiti Protective Coatings	5,232.93	Graffiti Bus Shelter Maintenance- December	Proposition C Transit Fund	222
				17,634.40	Citywide Graffiti Removal- November 2023	CDBG	243
091739		1/17/2024	Hinderliter de Llamas & Assoc.	9,000.00	Cannabis Management Program- December 2023	General Fund	100
091740		1/17/2024	JMG Security System	5,205.00	Installation of camera's at City Hall and Sheriff Station	General Fund	100
091741		1/17/2024	Gregory Kiley dba Kiley & Associates LLC	3,900.00	Federal Legislative Advocacy Consultant- 12-15-23 to Jan-	General Fund	100
091742		1/17/2024	L.B. Johnson Hardware #1	10.94	Caution Tape	General Fund	100
				19.69	Command Strips	General Fund	100
				104.03	Community Events- Supplies	General Fund	100
				28.44	Items to wash trucks	General Fund	100
				55.82	Tape/ Electrical Ballast	General Fund	100
091743		1/17/2024	LACMTA FILE #54924-0	979.20	Metro TAP Cards December	Proposition C Transit Fund	222
091744		1/17/2024	LEAGUE OF CALIFORNIA CITIES	9,720.00	Membership Dues for Calendar Yr 2024	General Fund	100
091745		1/17/2024	Mary Mariscal	50.00	Jan. 2024 Treasurer Stipend- Mary Mariscal	General Fund	100
091746		1/17/2024	Metro Transit Services	37,911.12	Public Transportation & Dail- A-Ride Service December	Proposition A Transit Fund	221
091747		1/17/2024	Susan Contreras dba Municipal Waste Solutions	4,756.65	MWS Nov-Dec 2023 Solid Waste Consulting	Federal / State / County Grants	261
091748		1/17/2024	MV Cheng & Associates Inc.	7,800.00	Sr Acct/Acct Tech Consult Services- December 2023	General Fund	100
091749		1/17/2024	Phoenix Group Information Systems	8,945.66	November 2023 Citation Processing Fee	General Fund	100
				3,079.80	November 2023 Permit Processing Fee	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
091750		1/17/2024	PlanetBids, LLC	10,350.00	Software Program PB System Vendor and Bid Management	General Fund	100
091751		1/17/2024	Property Health Inc.	4,567.50	Hazardous Materials Identification- 4801 E. Slauson Ave	Local Fiscal Recovery Fund	273
091752		1/17/2024	QDoxs	118.53	Contract Base Rate charge for 1/1/24 to 1/31/24	General Fund	100
091753		1/17/2024	Revueltas Landscape Inc	4,500.00	Dodger Dream Field Maintenance for Dec 2023	General Fund	100
				4,500.00	Dodger Dream Field Maintenance for Nov 2023	General Fund	100
				4,500.00	Dodger Dream Field Maintenance for Oct 2023	General Fund	100
091754		1/17/2024	Robert Leach	1,573.82	Retiree Medical Reimbursement Robert Leach Jan. 2024	General Fund	100
091755		1/17/2024	Ronald Lindsey	1,422.62	Retiree Medical Reimbursement Ronald	General Fund	100
091756		1/17/2024	Richards Watson & Gershon	15,007.20	Professional Services-0012 November 2023	General Fund	100
091757		1/17/2024	Scott C. Anderson	1,573.82	Retiree Medical Reimbursement Scott	General Fund	100
091758		1/17/2024	Southern California Edison	178.55	700608908147 5916 King Ave/5913 Mayflower ave- 12/7/23-1/7/2	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
		1/17/2024	Southern California Edison	119.16	700631564216 5317 Atlantic Ave PED 12/14/23-1/15/24	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091759		1/17/2024	Sparkletts Drinking Water Corp	170.86	City Hall Drinking Water for Staff Bill December 2023	General Fund	100
091760		1/17/2024	Staples Business Advantage	111.13	Office Supplies for Finance Dept.	General Fund	100
091761		1/17/2024	The Gas Company	111.44	4317 Slauson Ave. 12/07/23-1/08/24	General Fund	100
				15.78	4319 Slauson Ave. City Hall - 12/07/23-1/08/24	General Fund	100
				49.03	Lybrary 4319 Slauson Ave. 12/07/23-1/08/24	General Fund	100
091762		1/17/2024	The Home Depot Pro	193.54	Building Supplie 1/10/24	General Fund	100
091765		1/17/2024	Transtech Engineers Inc	82.00	201007 May I 710 Integrated Corridor Management- November 20	General Fund	100
				164.00	20846 Maywood City Engineering Services- November 2023	General Fund	100
				4,320.50	20919 May PW Encroachment Permit Insp. Serv. November 2023	General Fund	100
				7,933.00	210065 May Baseball Field Improvements- November 2023	General Fund	100

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				574.00	210109 May 3750 E 58th PW FM PC November 2023	General Fund	100
				2,082.00	210150 May Encroachment Permit November 2023	General Fund	100
				164.00	210917 May HVAC	General Fund	100
				3,630.00	Donation to District 211287 May ATP CYC 5 Coordination and Bike Master- November	General Fund	100
				152.00	230353 MAY Successor Agency District Building	General Fund	100
				164.00	231018 MAY 3750 E 58TH ST EGRESS EASEMENT PW PC- November 20	General Fund	100
				10,674.00	231094 MAY City Hall & Sheriff Reroofing Project	General Fund	100
				2,046.00	231284 MAY CITY WINDOW REPLACEMENT PROJECT November 2023	General Fund	100
				3,162.00	231307 MAY CITY HALL PAINTING PROJECT November 2023	General Fund	100
				2,277.00	20901 May CIP Slauson Ave. Corridor IMP November 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				396.00	231075 MAY Citywide Curb House Numbering BID Package- Novemb	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				4,091.00	231116 MAY TRF Corona At 58th St all way stop REQ- November	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				3,146.50	231119 MAY TRF 57th at Heliotrope all Way Stop REQ- November	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				99.00	231361 MAY CITYWIDE CURB HOUSE November	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				99.00	231370 MAY GOODS MOVEMENT November 2023	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
				1,524.00	230434 May HSIP Cycle 11 Improvements PE Phase- November 202	Measure R Transit Fund	224
				54,916.50	230834 May FY22-23 Pavement Rehabilitation	Measure R Transit Fund	224
				456.00	230836 May Sidewalk-Curb Ramp ADA IMP CDBG FY22- 23 CMCI- Nov	CDBG	243
				3,162.00	231281 MAY SIDEWALK- CURB RAMP November 2023	CDBG	243
				607.75	210728 MAY Local Road Safety Plan (LRSP) November	Federal / State / County Grants	261

City of Maywood
Check/Voucher Register - Warrant Register LM
From 12/6/2023 Through 1/18/2024

Check No.	Prepays	Date	Name	Check Amount	Transaction Description	Fund Title	
				1,491.00	230628 May Clean California Grant Design Phase- November 2023	Federal / State / County Grants	261
				297.00	230932 MAY PIXLEY POCKET PARK IMPROVEMENTS- November 2023	Federal / State / County Grants	261
				114.00	231362 MAY PIXLEY POCKET PARK November 2023	Federal / State / County Grants	261
				608.00	231380 MAY CALFIRE GRANT TREE November	Federal / State / County Grants	261
				297.00	230663 May Heliotrope Building Facility Concept Plan	Local Fiscal Recovery Fund	273
				164.00	210314 May Sewer Charge Assessment District- November 2023	Sewer Enterprise Fund	412
		1/17/2024	Transtech Engineers Inc	594.00	210795 MAY Sewer Improvements 52nd St and other locations- N	Sewer Enterprise Fund	412
091766		1/17/2024	Tripepi, Smith & Associates, Inc.	5,000.00	Tripepi Smith Branding Services	General Fund	100
091767		1/17/2024	World Private Security Inc.	9,270.80	Crossing Guard Services 12/1/23-12/31/23	Gas Tax - 2103, 2105, 2107, 2106, 2107.5 Fund	212
091768		1/17/2024	Xerox Financial Services	589.12	Xerox Copier Lease Payments- 12/30/23-1/29/24	General Fund	100
Report Total				<u>2,375,836.23</u>			

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 7.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: NANCY RODRIGUEZ, HUMAN RESOURCE MANAGER

SUBJECT: INTRODUCTION OF ORDINANCE NO. 24-01, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA, AMENDING THE MAYWOOD MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329

RECOMMENDATION:

It is recommended that the City Council introduce Ordinance No.24-01 for first reading by title only and waive full reading of Ordinance No. 24-01, amending the Maywood Municipal Code to adjust City Council member compensation consistent with Senate Bill 329.

BACKGROUND:

In August 1993, the City Council of the City of Maywood adopted Ordinance 93-405 to amend the monthly salary for members of the City Council. Relying on the formula found in California Government Code section 36516, the City Council set the salary at \$556.45 per month. On June 29, 2023, the Governor signed Senate Bill 329 ("SB 329"), which amends Government Code Section 36516, allowing for the first statewide city council member pay cap increases in nearly four decades. SB 329 allows cities a one-time chance to "reset" city council salaries to take into account inflation, the work done by local government officials, and the need to ensure that people are not discouraged from seeking city office due to the low pay and high demands of that office.

On November 15, 2023, the City Council received a report on SB 329 and its short- and long-term impacts on Council compensation. At the conclusion of the City Council's discussion, staff was directed by consensus to bring back an ordinance to codify the SB 329 compensation changes to effectuate the purposes of the bill.

DISCUSSION:

Government Code section 36516 set certain defined salary limits up to a certain maximum amount for city council members in general law cities depending on the size of a city's residential population. The maximum amount is referred to as the "salary cap." The salary cap has stayed the same since 1984 and has not kept pace with inflation. SB 329 has increased the salary cap to account for inflation. Per the League of California Cities, California has seen an approximate 300% increase in the cost of living since 1984. The Legislature in adopting SB 329 declared that allowing cities to adjust their compensation for inflation "may help city councils become more diverse because increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support their families." The League of California Cities in supporting the legislation said that lengthy time commitments and limited pay may discourage many individuals from running for council. Pursuant to SB 329,

the new salary cap or base pay amount for City council members in the City of Maywood and all other cities that have a population of 0 to 35,000 residents is \$950 per month. A full analysis of SB 329 is in the November 15 staff report.

Accordingly, the proposed ordinance adjusts the monthly City Council salary to \$950 per month. As required by SB 329, any increases to council member compensation must be enacted by ordinance and the ordinance must include findings demonstrating the need for the increased compensation. Those findings are set forth in the proposed ordinance and take into consideration that the statewide council salary cap has not been adjusted since 1984 and there has been an approximate 300% increase in the cost of living since 1984. In addition, the findings provide that serving as a member of the city council requires the expenditure of significant time and work in attending council meetings and other meeting assignments, including regional government body meetings, attending community events, reviewing and studying agenda reports, legal documents and state legislation, and reviewing financial materials, budgets and reports. More importantly, the findings agree with the Legislature's declaration that increasing the compensation will assist in the creation of opportunities to encourage more diverse city councils. Specifically, increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support themselves and their families.

In compliance with Government Code section 36516.5, the increase in compensation, if adopted by the City Council, will not apply to the current members of the Council. The change will go into effect after the general municipal election in November 2024 when new council members are reelected or elected. At that time, current Ordinance No. 93-405 will be repealed.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

Future budgets would reflect any increase in City Council salaries.

ATTACHMENT(S)

1. Ordinance No. 24-01 Amending the MMC to Adjust the Compensation of City Council Pursuant to SB 329

ORDINANCE NO. 24-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA, AMENDING THE MAYWOOD MUNICIPAL CODE TO ADJUST THE COMPENSATION OF CITY COUNCIL MEMBERS PURSUANT TO AND CONSISTENT WITH SENATE BILL 329

WHEREAS, Government Code Section 36516 authorizes general law cities, including the City of Maywood, to pay city council members a monthly salary for their service up to a statutory limit based on city population;

WHEREAS, the current City Council monthly salary is \$556.45 per month, which was last adopted by Ordinance No. 93-405 on August 24, 1993;

WHEREAS, on June 23, 2023, the Governor signed into law Senate Bill 329 ("SB 329"), which made changes both to the amount of salary council members may receive and changes to the manner in which salary adjustments can be made;

WHEREAS, Senate Bill 329 was adopted to "reset" city council salaries to take into account that the salary amounts listed in the Government Code had not been revised since 1984 and thus had not kept pace with inflation. Moreover, in adopting SB 329, the State Legislature found and declared allowing cities to adjust council member salaries would help city councils become more diverse and would encourage more persons to consider public service as council members because the increased compensation could help individuals from across different income levels receive sufficient income to help ensure that they can continue to serve and support their families;

WHEREAS, the City Council reviewed and discussed the purpose and impact of SB 329 on the future governance of the City of Maywood at its meeting of November 15, 2023;

WHEREAS, the monthly salary for members of the City Council can be adjusted in accordance with Government Code Section 36516 as amended by SB 329.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby specifically finds that all of the facts set forth in the recitals of this Ordinance are true and correct and are incorporated herein as if set forth in full.

Section 2. Pursuant to Government Code Section 36516(g)(2), the City Council makes the following findings demonstrating the need for the increased compensation as follows: (i) the statewide compensation schedule for city council members of general law cities, which includes the City of South Maywood, has not been adjusted since 1984, meaning that city council compensation has not kept pace with inflation; (ii) California has

had an approximate 300% increase in the cost of living since 1984; (iii) the privilege to serve on the city council requires the expenditure of significant time during weekdays and weekends to attend meetings of the City as well as other meeting assignments as well as attend events in the community; (iv) city council service also involves time and work in reviewing staff reports, other agenda reports, legal documents, and state legislation that would impact the city; attending to representative assignments at regional government body meetings; staying informed on current local and state issues; and reviewing financial materials, budgets and reports among the many duties of a council member; and (v) increasing city council compensation will reflect the time and work being performed by members of the city council but more importantly, will create opportunities to assist the city in encouraging that its council become more diverse as stated by the findings of Senate Bill 329 that increased compensation can help individuals from across different income levels receive sufficient income from their service to help ensure that they can continue to serve the public and support themselves and their families.

Section 3. A new Section 2-1.10 is hereby added to Chapter 1 (“City Council”) of Title 2 (“Administration”) of the Maywood Municipal Code to read as follows:

“2-1.10 Council Member Compensation. The compensation for members of the City Council shall be nine hundred and fifty dollars (\$950) per month, which shall be payable at the same time and in the same manner as salaries paid to other employees of the City.”

Section 4. Section 2-1.11, Section 2-1.12, Section 2-1.13, Section 2-1.14 and Section 2-1.15 of Chapter 1 (“City Council”) of Title 2 (“Administration”) are hereby repealed in their entirety.

Section 5. Pursuant to Government Code Section 36516.5, the adjustment in compensation for all City Council members provided by this ordinance shall not take effect until the commencement of the terms of any new City Council members or re-elected City Council members following the general municipal election to be held in November 2024. When such adjustment takes effect, Ordinance No. 93-405 shall be repealed.

Section 6. Severability. The City Council hereby declares that, should any provision, section, subsection, paragraph, sentence, clause, phrase, or word of this Ordinance, or any part thereof, be rendered or declared invalid or unconstitutional by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, such decision or action shall not affect the validity of the remaining section or portions of the Ordinance or part thereof. The City Council hereby declares that it would have independently adopted the remaining provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words of this Ordinance irrespective of the fact that any one or more provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words may be declared invalid or unconstitutional.

Section 7. Certification and Publication. The City Clerk shall certify to the adoption of this Ordinance No. 24-01 and shall cause the same to be published or posted in the manner prescribed by law.

PASSED, APPROVED, AND ADOPTED, this 28th day of February 2024.

AYES:

NOES:

ABSENT:

ABSTAIN:

Eddie De La Riva, Mayor

ATTEST:

Brian E. Juarez, City Clerk

APPROVED AS TO FORM:

Roxanne Diaz, City Attorney

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 8.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: DAISY GUERRERO, DEPUTY CITY CLERK/ASSISTANT TO THE CITY MANAGER

SUBJECT: APPROVAL OF RESOLUTION NO. 6334 OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, DESIGNATING A NEW BANK SIGNATORY

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 6334 designating the new Mayor Eddie De La Riva as one of the bank signatories, and removing former Mayor Frank Garcia as the bank signatory.

BACKGROUND:

Banking institutions require resolutions approved by governing bodies, to make changes to position titles and personnel authorized to sign on City checking and investment accounts.

DISCUSSION:

The City held its annual reorganization City Council meeting on December 13, 2023, and approved the nomination of a new Mayor. Subsequently, the proposed attached resolution designates the new Mayor Eddie De La Riva, as the bank signatory for all bank and investment accounts and removes the former Mayor, Frank Garcia from all accounts. Upon City Council approval and effective immediately, current Mayor Eddie De La Riva will be added to the account as a signatory.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

There is no fiscal impact with the approval of this item.

ATTACHMENT(S)

1. Resolution No. 6334 Designating Bank Signatories

RESOLUTION NO. 6334

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MAYWOOD, CALIFORNIA, DESIGNATING BANK
SIGNATORIES**

WHEREAS, banking institutions require resolutions approved by governing bodies to make changes to position titles and personnel authorized to sign on City checking and investment accounts; and

WHEREAS, Section 3-2.06 of the Maywood Municipal Code sets forth the signatories required on City Checks and warrants; and

WHEREAS, a previous resolution designated Frank Garcia, Mayor, as a designated signer on all City checking and investment accounts; and

WHEREAS, Frank Garcia, Mayor, no longer holds the position of Mayor and shall be removed as signer from all accounts for the City of Maywood; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The recitals set forth above are true and correct and incorporated herein as if set forth in full.

Section 2. Frank Garcia shall be removed as a signer from all accounts for the City of Maywood.

Section 3. Eddie De La Riva is now the designated Mayor and as such is an authorized signatory on all City bank accounts including checking and investment accounts.

Section 4. The City Clerk shall certify the adoption of the resolution and shall cause a certified resolution to be filed in the book of original resolutions.

PASSED, APPROVED, AND ADOPTED this 24th day of January, 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF MAYWOOD)

I, Brian E. Juarez, City Clerk of the City Council of the City of Maywood, do hereby certify that foregoing Resolution No. 6334 was duly passed and adopted by the City Council of the City of Maywood, at a regular meeting of the City Council held on the 24th day of January, 2024 by the following roll call vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian E. Juarez, City Clerk

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 9.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: CLAUDIA ZAVALA, COMMUNITY SERVICES SUPERVISOR

SUBJECT: CONSIDERATION OF RESOLUTION NO. 6335 – SETTING THE DAY AND TIME FOR REGULAR MEETINGS FOR THE YOUTH COMMISSION AND APPROPRIATE \$1,250 FROM THE GENERAL FUND FOR THE COMMISSIONER'S MEETING STIPENDS

RECOMMENDATION:

Staff recommends that the City Council consider adopting Resolution No. 6335 setting the day and time for regular Youth Commission meetings and appropriate \$1,250 from the general fund for the Commissioner's meeting stipends.

BACKGROUND:

On November 28, 2023, City Council appointed five members to the Youth Commission. Accordingly, staff is bringing forward this item to adopt a Resolution to set the day and time for the Youth Commission meetings.

DISCUSSION:

The establishment of the Youth Commission presents an exciting opportunity for the City to harness the unique perspectives, creative ideas, and talents of our young community members. Staff suggests that the City Council consider adopting the attached resolution setting the Regular Youth Commission meetings for every second Wednesday of each month at 4:30 p.m. Staff contacted each Commissioner and made them aware of the suggested date and time.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

Pursuant to the Ordinance creating the Youth Commission, a stipend of \$50 per meeting is provided to each Youth Commissioner. There are five months remaining in the fiscal year and if each commissioner attends each meeting the impact on the general fund will be \$1,250.

F.Y. 23-24 Impact: 1,250	Current F.Y. Budget:
Fund Impacted: Community Services	Budget adjustment requested: 1,250
Source of funds: General Fund	Updated Account Budget:
Account Number:	For fiscal year: 23-24

ATTACHMENT(S)

1. Resolution No. 6335 Maywood Youth Commission Setting a Meeting Date and Time

RESOLUTION NO. 6335

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MAYWOOD, CALIFORNIA, SETTING THE DAY AND TIME
FOR REGULAR YOUTH COMMISSION MEETINGS**

WHEREAS, the City Council directed staff to prepare a resolution establishing a date and time for the Youth Commission meetings; and

WHEREAS, the Youth Commission has selected the second Wednesday of each month as the date for its meeting and 4:30 p.m. as the start time for the Youth Commission meetings; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES
RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

Section 1. The Youth Commission shall hold its regular Youth Commission meetings on the second Wednesday of each month at 4:30 p.m. in the City Council Chambers.

Section 2. This Resolution shall become effective upon its adoption.

Section 3. The City Clerk shall certify to the adoption of this Resolution and shall enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 24th day of January 2024.

Eddie De La Riva , Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF MAYWOOD

I, Brian E. Juarez, City Clerk of the City of Maywood, County of Los Angeles, State of California, do hereby certify that Resolution No. 6335, was duly adopted, signed by the Mayor, and attested by the City Clerk, all at a regular meeting of the City Council held on the 24th day of January, 2024 by the following vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

Brian E. Juarez, City Clerk

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 10.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: MOHAMMAD MOSTAHKAMI, PE

SUBJECT: CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO SUPERB ENGINEERING, INC. FOR THE CITY OF MAYWOOD BEAUTIFICATION PROJECT (CLEAN CALIFORNIA GRANT CYCLE 1)

RECOMMENDATION:

Staff recommends that the City Council (1) approve the plans and specifications and award the construction contract to Superb Engineering, Inc. for the City of Maywood Beautification Project (Clean California Grant Cycle 1) for a total amount of \$830,429.80 and authorize up to 20% for construction contingencies; and (2) Authorize Transtech Engineers, Inc. to proceed with Construction Management and Inspection Service, pursuant to their existing on-call agreement for consultant services.

BACKGROUND:

The Local Beautification project through Clean California Local Grant Program Cycle 1 was awarded to the City on June 1, 2022, for a total of \$1,388,940. The improvements will be maintained through a combination of Gas Tax Funds and General Funds. This project is going to target multiple high priority areas in need. The scope of work on this project will include the beautification of target areas through greening, landscaping, and infrastructure improvement. Targeting these areas allows for an increase in accessibility and safety for bicyclists and pedestrians, on multiple segments of parkways and sidewalks, medians, and twenty (20) signal cabinets/utility boxes throughout the City. Some of the locations of the improvements will take place at:

- Carmelita Avenue and Loma Vista Avenue, between Fruitland Avenue and 52nd Street
- Loma Vista Avenue and 52nd Street King Avenue, between Slauson Avenue and 59th Place
- Mayflower Avenue between Slauson Avenue and 59th Place

On September 14, 2022, the City Council adopted Resolution No. 6265 authorizing the acceptance of grant funds awarded to the City through the Clean California Grant program. On March 22, 2023, the City Council authorized the City Manager to release a Request for Proposals (RFP) for Professional Design Services for the City of Maywood Beautification Project (Clean California Grant Cycle 1).

On May 24, 2023, the City Council approved a Professional Services Agreement with Lost West to provide professional design services for the City of Maywood Beautification Project (Clean California Grant Cycle 1). Shortly after Lost West commenced design services and plans and specifications were completed in October 2023.

DISCUSSION:

On November 07, 2023, staff advertised the bid package for the City of Maywood Beautification Project. However, no bids were received during the bid opening. On December 27, 2023, staff advertised the bid package for the Project once again. On January 18, 2024, at 10:00 a.m., a total of four (4) bids were received as shown below:

Contractor Name (from low to high cost)	Base Bid Amount
Superb Engineering, Inc.	\$830,429.80
Mariposa Landscape, Inc.	\$1,006,134.99
Green Giant Landscape, Inc.	\$1,266,380.00
PUB Construction, Inc.	\$1,621,225.44

Staff conducted a bid analysis for the apparent 1st low bidder, Superb Engineering, Inc., and verified CA contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal debarment files, and references. Based on the bid analysis, Superb Engineering, Inc. was found to be the lowest responsive bidder.

The proposed project is subject to CEQA Guidelines. Staff has reviewed the proposed project and has determined that it is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301, Class 1: Existing Facilities; (b) in that the proposed project consists of maintenance and minor alteration of existing topographical features that do not create additional automobile lanes.

The design plans and specifications conform to current professional engineering standards. The City's contract engineer has reviewed the design plans for the project and finds that the design is reasonable and meets professional engineering standards. Therefore, it is recommended that the City Council also approve the plan and specifications, which are on file in the Department of Public Works.

Accordingly, Staff recommends that City Council approve the plans and specifications, award a contract to Superb Engineering, Inc. for a total amount of \$830,429.80 and authorize the Mayor to execute the contract, authorize up to 20% for construction contingencies, and authorize Transtech Engineers, Inc. to proceed with Construction Management and Inspection Services, pursuant to their existing on-call agreement for consultant services.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

The total estimated construction cost including contingencies and construction management and inspection services is \$1,145,993.12, which will be covered through Clean California Local Grant Program Cycle I grant allocation in the amount of \$1,388,940 based on reimbursement; budgeted in the Capital Improvement Program (CIP) in FY 2023/2024.

Construction Contract	\$830,429.80
Contingency Budget allowance for unforeseen conditions as necessary (20%)	\$166,085.96
Total Estimated Construction Budget	\$996,515.76
Construction management and Inspection (15% of construction budget)	\$149,477.36
Estimated Construction Phase Cost Total	\$1,145,993.12

ATTACHMENT(S)

1. Agreement w Superb Engineering, Inc.
2. Superb Engineering, Inc. Bid

**Attachment No. 1 –
Agreement with Superb Engineering, Inc.**

CONTRACT

CITY OF MAYWOOD CONTRACT FOR CITY OF MAYWOOD BEAUTIFICATION PROJECT (Clean California Cycle 1 Grant Funded Project)

THIS CONTRACT ("Contract") is made and entered this January 23, 2024 ("Effective Date"), by and between the CITY OF MAYWOOD, a California municipal corporation ("City") and Superb Engineering, Inc., a California Corporation ("Contractor"). Contractor's California State Contractor's license number is 1074243; Class A. Contractor's DIR registration number is 1001102935.

In consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

1. Contract Documents. The Contract Documents consist of this Contract, the Notice Inviting Bids, Instructions to Bidders, Bid (including documentation accompanying the Bid and any post-Bid documentation submitted before the Notice of Award), the Bonds, permits from regulatory agencies with jurisdiction, General Provisions, Special Provisions, Plans, Standard Plans, Standard Specifications, Reference Specifications, Addenda, Change Orders, and Supplemental Agreements. The Contract Documents are attached hereto and incorporated herein by reference.
2. Scope of Services. Contractor shall perform the Work in a good and workmanlike manner for the project identified as the City of Maywood Beautification Project (Clean California Cycle 1 Grant Funded Project) ("Project"), as described in this Contract and in the Contract Documents.
3. Compensation. In consideration of the services rendered hereunder, City shall pay Contractor a not to exceed amount of three million five hundred thirty-nine thousand dollars (\$830,429.80) in accordance with the prices as submitted in the Bid.
4. Incorporation by Reference. All of the following documents are attached hereto and incorporated herein by this reference: Workers' Compensation Certificate of Insurance, Additional Insured Endorsement (Comprehensive General Liability), Additional Insured Endorsement (Automobile Liability), and Additional Insured Endorsement (Excess Liability).
5. Antitrust Claims. In entering into this Contract, Contractor offers and agrees to assign to City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. § 15) or under the Cartwright Act (Business and Professions Code Section 16700 *et seq.*) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time City tenders final payment to Contractor without further acknowledgment by the parties.
6. Prevailing Wages. City and Contractor acknowledge that the Project is a public work to which prevailing wages apply.
7. Workers' Compensation. Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of Labor Code Section 1861, by signing this Contract, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers'

compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the Work of this Contract.”

8. Titles. The titles used in this Contract are for convenience only and shall in no way define, limit or describe the scope or intent of this Contract or any part of it.

9. Authority. Any person executing this Contract on behalf of Contractor warrants and represents that he or she has the authority to execute this Contract on behalf of Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

10. Entire Agreement. This Contract, including the Contract Documents and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between City and Contractor. This Contract supersedes all prior oral or written negotiations, representations or agreements. This Contract may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties that expressly refers to this Contract.

11. Counterparts. This Contract may be executed in counterpart originals, duplicate originals, or both, each of which is deemed to be an original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed the Contract the day and year first above written.

CITY OF MAYWOOD

By: _____
Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

By: _____
Brian E. Juarez, City Clerk

By: _____
Roxanne Diaz, City Attorney

Dated: _____

("CONTRACTOR")

By: _____

By: _____

Bond No. _____

**PAYMENT BOND
(LABOR AND MATERIALS)**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Maywood ("City"), State of California, has awarded to _____

(Name and address of Contractor) ("Principal")

a contract (the "Contract") for the Work described as follows:

CITY OF MAYWOOD BEAUTIFICATION PROJECT (CLEAN CALIFORNIA CYCLE 1 GRANT FUNDED PROJECT)
(Project name)

WHEREAS, under the terms of the Contract, the Principal is required before entering upon the performance of the Work, to file a good and sufficient payment Bond with the City to secure the claims to which reference is made in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code.

NOW, THEREFORE, we, the undersigned Principal, and _____

(Name and address of Surety)

("Surety") a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City and all contractors, subcontractors, laborers, material suppliers, and other persons employed in the performance of the Contract and referred to in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code in the penal sum of __

Dollars (\$_____), this amount being not less than the total Contract Price, for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to this Work or labor, that the Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this Bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by City in successfully enforcing this obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this Bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this Bond.

Upon expiration of the time within which the California Labor Commissioner may serve a civil wage and penalty assessment against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1741, and upon expiration of the time within which a joint labor management committee may commence an action against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code

Section 1771.2, if the condition of this Bond be fully performed, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

The Surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or the Specifications accompanying the same shall in any manner affect its obligations on this Bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

“Principal”

“Surety”

By: _____
Its

By: _____
Its

By: _____
Its

By: _____
Its

(Seal)

(Seal)

*Note: This Bond must be executed in duplicate and dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached. **DATE OF BOND MUST NOT BE BEFORE DATE OF CONTRACT.** Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.*

Bond No. _____

PERFORMANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Maywood ("City"), has awarded to _____

____ (“Principal”)

(Name and address of Contractor)

a contract (the "Contract") for the Work described as follows:

CITY OF MAYWOOD BEAUTIFICATION PROJECT (CLEAN CALIFORNIA CYCLE 1 GRANT FUNDED PROJECT)

(Project name)

WHEREAS, Principal is required under the terms of the Contract to furnish a Bond for the faithful performance of the Contract.

NOW, THEREFORE, we, the undersigned Principal, and _____

(Name and address of Surety)

(“Surety”) a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of _____

Dollars (\$ _____), this amount being not less than the total Contract Price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, successors executors and administrators, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal, his, her or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the Contract and any alteration thereof made as therein provided, on the Principal's part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefor, there shall be included costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by City in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered. Surety hereby waives any statute of limitations as it applies to an action on this Bond.

The Surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract or of the Work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations under this Bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the

Contract or to the Work or to the specifications. Surety hereby waives the provisions of California Civil Code Sections 2845 and 2849. The City is the principal beneficiary of this Bond and has all rights of a party hereto.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

“Principal”

“Surety”

By: _____
Its

By: _____
Its

By: _____
Its

By: _____
Its

(Seal)

(Seal)

*Note: This Bond must be executed in duplicate and dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached. **DATE OF BOND MUST NOT BE BEFORE DATE OF CONTRACT.** Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.*

**WORKERS' COMPENSATION
CERTIFICATE OF INSURANCE**

WHEREAS, the City of Maywood ("City") has required certain insurance to be provided by:

NOW THEREFORE, the undersigned insurance company does hereby certify that it has issued the policy or policies described below to the following named insureds and that the same are in force at this time:

1. This certificate is issued to:

City of Maywood
City Hall

_____, California _____

The insureds under such policy or policies are:

-
2. Workers' Compensation Policy or Policies in a form approved by the Insurance Commissioner of California covering all operations of the named insureds as follows:

<u>Policy Number</u>	<u>Effective Date</u>	<u>Expiration Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

By: _____
Its Authorized Representative

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured"):

Name and address of insurance company ("Company"):

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Maywood ("City"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to City, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to City at:

City Manager
City of Maywood
City Hall

_____, California _____

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive | ☐ _____ |
| ☐ General Liability Endorsement | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ *if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

I, _____ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Telephone No.: (_____) _____

Signature of Authorized Representative
(*Original signature only; no facsimile signature
or initialed signature accepted*)

**ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY**

Name and address of named insured ("Named Insured"):

Name and address of insurance company ("Company"):

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Maywood ("City"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to City, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to City at:

City Manager
City of Maywood
City Hall

_____, California _____

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$_____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

I, _____ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Telephone No.: (_____) _____

Signature of Authorized Representative
(*Original signature only; no facsimile signature
or initialed signature accepted*)

**ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY**

Name and address of named insured ("Named Insured"):

Name and address of insurance company ("Company"):

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured:

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The City of Maywood ("City"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to City, by certified mail, return receipt requested, not less than thirty (30) Days before the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to City at:

City Manager
City of Maywood
City Hall

_____, California _____

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY
_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☐ Following Form
☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NUMBER	AMOUNT
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____
_____ applies to all coverage(s) except: _____
_____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence
(*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy
Number _____.

I, _____ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Telephone No.: (____) _____

Signature of Authorized Representative
(*Original signature only; no facsimile signature
or initialed signature accepted*)

**Attachment No. 2 –
Superb Engineering, Inc. Bid**

BID**CITY OF MAYWOOD****CITY OF MAYWOOD BEAUTIFICATION PROJECT**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF MAYWOOD:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of Maywood to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

Bidder acknowledges receipt of all addenda, as follows:

Addendum No. 1 Date: 01/02/2024

Addendum No. 2 Date: 01/08/2024

Addendum No. N/A Date: N/A

Addendum No. N/A Date: N/A

The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely

by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License Number 1074243, Class A, which expires on 10/31/2025.

Bidder's Name: Superb Engineering, Inc.

Signature: 

Title: President Date: 01/18/2024

Signature: _____

Title: _____ Date: _____

CITY OF MAYWOOD
BID SHEETS FOR
CITY OF MAYWOOD BEAUTIFICATION PROJECT

Bidder's Name: Superb Engineering, Inc.

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

BASE BID SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1.	Mobilization	1	LS	<u>\$40,017.00</u>	<u>\$40,017.00</u>
2.	BMP Implementation	1	LS	<u>\$8,250.00</u>	<u>\$8,250.00</u>
3.	Demo - Remove and dispose Existing Trees including canopy vegetation, all trunk and limb wood, stump, and all roots greater than 2-inches in diameter where indicated on the Plans	20	EA	<u>\$587.50</u>	<u>\$11,750.00</u>
4.	Demo - Remove and dispose Existing Plantings within each median/parkway, including canopy vegetation, branches, and roots greater than 1-inch in diameter, as indicated on the Plans	32,160	SF	<u>\$0.34</u>	<u>\$10,934.40</u>
5.	Demo - Remove and dispose Existing Irrigation System within each median, as indicated on the Plans	1	LS	<u>\$9,935.00</u>	<u>\$9,935.00</u>
6.	Demo - Remove and dispose existing ABOVE GROUND ELEC. J-BOXES within each median including PVC conduit & wire from J-box to main pull box; see Detail 3, Sht. 1.3 for typical detail. Mainline conduit and pullboxes shall be protected in place	1	LS	<u>\$9,118.00</u>	<u>\$9,118.00</u>
7.	Demo - Remove and dispose existing Tree Well Lights & Ballasts within each median including PVC conduit & wire from light/ballast to main pull box; see Detail 3, Sht. 1.3 for typical detail. Mainline conduit and pullboxes shall be protected in place	1	LS	<u>\$7,500.00</u>	<u>\$7,500.00</u>

BID

B-3

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
8.	Demo - Remove and dispose Existing Irrigation Controller enclosure Cabinets or remains of existing cabinets, including conc. pads; protect Line Voltage wire/conduits, as indicated on the Plans	9	EA	<u>\$ 794.00</u>	<u>\$ 7,146.00</u>
9.	Demo - Remove and dispose Existing Backflow Preventers not being saved, as indicated on the Plans; preserve mainline piping supplying these backflow units for new backflow units	4	EA	<u>\$ 588.00</u>	<u>\$ 2,352.00</u>
10	Demo - Remove and dispose remains of dual elec. meter base / controller cabinet in 53/5400 block of Atlantic, and single service cabinet foundation at 5000 Slauson as indicated on the plans	2	EA	<u>\$3,417.00</u>	<u>\$6,834.00</u>
11	Electrical - Furnish and install new conduit sweeps into new pullbox	3	EA	<u>\$826.00</u>	<u>\$ 2,478.00</u>
12	Electrical - Furnish and install 1-20 amp 1 pole control breaker and Type III photo electric system. provide circuit breakers and contactors for each circuit. This bid item includes all necessary work, materials, and incidentals to activate the new circuit for the monument sign	3	EA	<u>\$2,592.00</u>	<u>\$7,776.00</u>
13	Electrical - Furnish and install 2" Schedule 80 PVC conduit by trenching method. Measurement to pay this item will be made on a straight line from pullbox to destination	30	LF	<u>\$74.50</u>	<u>\$ 2,235.00</u>
14	Electrical - Furnish and install 3/4" Schedule 40 PVC conduit by trenching method. Measurement to pay this item will be made on a straight line from pullbox to destination	30	LF	<u>\$54.00</u>	<u>\$1,620.00</u>
15	Electrical - Furnish and install #8 or #10 conductors and/or grounding conductors through existing and/or new conduits. Measurement to pay this item will be made on a straight line from pullbox to pullbox. This items include pulling out and reinstalling existing wire as needed.	4,750	LF	<u>\$ 4.00</u>	<u>\$19,000.00</u>
16	Electrical - Furnish and install Caltrans #5 concrete pullbox with concrete cover. This item includes all conduit interceptions and conduit sweeps, splicing of conduits and conductors, fuse, and any other incidentals per plans and specs. Measurement to pay this item will be made per unit count of pullboxes installed	3	EA	<u>\$1,402.00</u>	<u>\$ 4,206.00</u>

BID

B-4

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
17	Electrical - Furnish and install Caltrans #6 concrete pullbox with concrete cover. This item includes all conduit sweeps, splicing of conductors, fuse, and any other incidentals per plans and specs. Measurement to pay this item will be made per unit count of pullboxes installed	2	EA	<u>\$1,572.00</u>	<u>\$3,144.00</u>
18	Electrical - Replace electrical pull boxes damaged or destroyed BEFORE the notice to proceed date for the project w/ Caltrans No. 5 boxes as specified in the Plans. Pull boxes damaged during the course of the work shall be replaced by Contractor at Contractors expense	1	LS	<u>\$2,083.00</u>	<u>\$2,083.00</u>
19	Construction - Install new Monument Sign Concrete Base and install new Monument Sign, as indicated on the Plans	4	EA	<u>\$17,187.50</u>	<u>\$68,750.00</u>
20	Construction - Furnish and install new Rock Blanket natural granite stones set in concrete base with dry-sweep Type "S" mortar joints, as indicated on the Plans	442	SF	<u>\$24.50</u>	<u>\$10,829.00</u>
21	Construction - Install new Monument Sign In-Grade Well Uplighting including all conduit, wire, fixtures, & aiming, as indicated on the Plans	12	EA	<u>\$751.00</u>	<u>\$9,012.00</u>
22	Construction - Rearrange Banner Poles / Cross-arms per legend on the Plans	1	LS	<u>\$11,368.00</u>	<u>\$11,368.00</u>
23	Irrigation - Install new LEIT solar powered Irrigation Controller with Solar-Sync sensor, as indicated on the Plans	20	EA	<u>\$3,547.00</u>	<u>\$70,940.00</u>
24	Irrigation - Install new Irrigation Backflow Preventers, including slab, enclosure, all pipe and fittings to new shut-off valves, as indicated on the Plans	4	EA	<u>\$5,807.00</u>	<u>\$23,228.00</u>
25	Irrigation - Furnish & install New Shut-off Valves, including furnishing and installing concrete valve box, marking lid, and all fittings, as indicated on the Plans	58	EA	<u>\$597.00</u>	<u>\$34,626.00</u>
26	Irrigation - Furnish & install New Quick Coupler Valves, including furnishing and installing concrete valve box, marking lid, and all fittings, as indicated on the Plans	43	EA	<u>\$391.00</u>	<u>\$16,813.00</u>
27	Irrigation - Furnish & install New Drip Control Zone Valves, including furnishing and installing concrete valve box, marking lid, and all fittings, as indicated on the Plans	39	EA	<u>\$596.00</u>	<u>\$23,244.00</u>

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
28	Irrigation - Furnish & install New Tree Bubbler Valves, including furnishing and installing concrete valve box, marking lid, and all fittings, as indicated on the Plans	21	EA	\$ 636.00	\$13,356.00
29	Irrigation - Furnish & install New ROOT WATERING SYSTEM Tree Bubblers, including all lateral pipe & fittings, as indicated on the Plans	357	EA	\$153.00	\$54,621.00
30	Irrigation - Furnish and install all new Mainline and Sleeving, as indicated on the Plans	1	LS	\$42,798.00	\$42,798.00
31	Irrigation - Furnish and install New Drip Irrigation System, including all parts, manifolds, Galvanized Tie-Down Staples, as indicated on the Plans	39	STA	\$ 1,232.00	\$48,048.00
32	Soil Prep. - Provide soil samples after demo to testing lab, furnish, & Install all Soil Amendment & Fertilizer by rototilling, per the results of the Soil Management Report	32,160	SF	\$ 0.94	\$ 30,230.40
33	Planting - Furnish & Install 24" Box Trees in Medians, including stakes, ties, and fertilizer, as indicated on the plans; ROOT BARRIERS ARE EXISTING IN MEDIANS	93	EA	\$738.00	\$68,634.00
34	Planting - Furnish & Install 24" Box Trees in Carmelita parkway strips, INCLUDING NEW ROOT BARRIERS, stakes, ties, and fertilizer, as indicated on the plans	7	EA	\$738.00	\$5,166.00
35	Planting - Installation of new root barriers in SURROUND application, as shown in Detail 12, Sht. 4 of 55	10	EA	\$536.00	\$5,360.00
36	Planting - Installation of new root barriers in LINEAR application, as shown in Detail 12, Sht. 4 of 55	100	LF	\$11.00	\$1,100.00
37	Planting - Furnish & install 1 Gallon Shrubs, including all fertilizer, as indicated on the plans	4,141	EA	\$17.00	\$70,397.00
38	Signal Box Wrapping (STANDARD CABINETS) - Furnish & install vinyl wrapping of art images created by local students	11	EA	\$722.00	\$7,942.00
39	Signal Box Wrapping (SMALL CABINETS) - Furnish & install vinyl wrapping of art images created by local students	8	EA	\$403.00	\$3,224.00
40	Anti-Dumping Cameras on Street Light Poles - Furnish & install cameras on EXISTING street light poles, as indicated on the plans	2	EA	\$13,241.00	\$26,482.00

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
41	Anti-Dumping Camera on New Pole - Furnish & install cameras on NEW pole, as indicated on the plans	1	EA	<u>\$20,638.00</u>	<u>\$20,638.00</u>
42	Maintenance - Provide Three (3) Months of Landscape & Irrigation maintenance to include weeding, trash and debris removal, testing and repairing irrigation system, trimming to remove dead wood and correct erratic growth. No hedging, balling, or shearing is required.	3	MONTHLY	<u>\$2,415.00</u>	<u>\$7,245.00</u>
TOTAL BASE BID AMOUNT					<u>\$830,429.80</u>

TOTAL BASE BID PRICE IN WORDS: Eight Hundred Thirty Thousand Four Hundred
Twenty-Nine Dollars and Eighty Cents.

DEDUCTIVE BID SCHEDULE

ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1.	Credit for performing work requiring traffic lane closures on Atlantic Blvd and/or Slauson Ave during daytime instead of nighttime (daytime lane closures are authorized only from 9am to 3pm Monday thru Friday).	1	LS	<u>\$(8,000.00)</u>	<u>\$(8,000.00)</u>
TOTAL DEDUCTIVE BID AMOUNT					<u>\$(8,000.00)</u>

TOTAL DEDUCTIVE BID PRICE IN WORDS: Eight Thousand Dollars

TOTAL BASE BID PRICE MINUS DEDUCTIVE BID PRICE IN FIGURES: \$822,429.80

TOTAL BASE BID PRICE MINUS DEDUCTIVE BID PRICE IN WORDS: Eight Hundred
Twenty-Two Thousand Four Hundred Twenty-Nine Dollars and Eighty Cents

The award of Contract shall be based on the TOTAL BASE BID SCHEDULE AMOUNT only. The DEDUCTIVE BID ITEMS shown per the DEDUCTIVE BID SCHEDULE above will not be taken into account in determining the lowest responsible bidder. The City may include the DEDUCTIVE BID SCHEDULE in the award of the Contract at its sole and complete discretion as part of the performance of the contract.

In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.

Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.

A. Mobilization / Demobilization

B. Traffic Control

C. NPDES, WVECP, and Best Management Practices (BMPs), Public Convenience and Safety

D. Construction Staking by Land Surveyor

E. Clearing and Grubbing

The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.

The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.

All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

Signature: 

Title: President Date: 01/18/2024

Signature: N/A

Title: N/A Date: N/A

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: Superb Engineering, Inc.
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.
N/A
- (3) Business Address: 2947 Lincoln Street Unit 105, Banning, CA 92220
- (4) Telephone: (909) 269-2333 Facsimile: N/A
- (5) Type of Firm – Individual, Partnership, LLC or Corporation: Corporation
- (6) Corporation organized under the laws of the State of: California
- (7) California State Contractor's License Number and Class: 1074243 Class A
Original Date Issued: 3/24/21 Expiration Date: 10/31/2025
- (8) DIR Contractor Registration Number: PW-LR-1001102935
- (9) List the name and title of the person(s) who inspected the Project site for your firm:
Jose Raul Ponce - Superintendent
- (10) The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project WITHOUT QUESTION.

Name of Person who inspected the site: Jose Ponce
Date of Inspection: 1/14/2024
- (11) Number of years' experience the company has as a contractor in construction work: 9 months
- (12) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:
Estela Candelario, President, 1052 Oregon Trail Banning, CA 92220, (909) 262-4626
- (13) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:

N/A

- (14) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

None

- (15) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

N/A

- b. Briefly summarize the parties' claims and defenses:

N/A

- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

- (16) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

No

- (17) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

No

- (18) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

No

- (19) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes ☐ No ☒
- b. By the owner against you? Circle one: Yes ☐ No ☒
- c. By any outside agency or individual for labor compliance?
Circle one: Yes ☐ No ☒
- d. By Subcontractors? Circle one: Yes ☐ No ☒
- e. Are any of these claims or actions unresolved or outstanding?
Circle one: Yes ☐ No ☒

If your answer is "yes" to any part or parts of this question, explain.

N/A

- (20) List the last three (3) projects you have worked on or are currently working on for the City of Maywood:

N/A

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Company

Signature:  _____

Title: Estela Candelario, President.

Date: 01/18/2024

Signature: N/A

Title: N/A

Date: N/A

REFERENCES FORM

For all public agency projects in excess of \$15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

Project 1 Name/Number Las Lunas & Calle Bouganvillea Retention Basin Landscape Improvements

Project Description Irrigation, landscaping and rock groundcover.

Approximate Construction Dates From: 9/23 To: 10/23

Agency Name: City of Coachella

Contact Person: Alberto Gutierrez **Telephone:** (760) 501-8107

Address: 53990 Enterprise Way Coachella, CA 92236

Original Contract Amount: \$177,039.00 **Final Contract Amount:** \$173,105.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change orders

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 2 Name/Number Reclaimed Water System Install at PES, RHES, GMS & SAEC

Project Description Covert potable water system to recycled.

Approximate Construction Date From: 06/23 To: 08/23

Agency Name: Temecula Valley Unified School District

Contact Person: Greg Page **Telephone:** (951) 506-7929

Address: 31350 Rancho Vista Rd. Temecula, CA 92592

Original Contract Amount: \$578,176.30 **Final Contract Amount:** \$578,176.30

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 3 Name/Number Hemet USD Conduit

Project Description Conduit installation.

Approximate Construction Dates From: 10/23 To: 10/23

Agency Name: Hemet Unified School District

Contact Person: Jose Loza Telephone: (951) 765-5100

Address: 1791 W. Acacia Ave. Hemet, CA 92545

Original Contract Amount: \$ 26,734.00 Final Contract Amount: \$ 26,734.00

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 4 Name/Number Hemet USD GravelProject Description Install gravel.Approximate Construction Dates From: 10/23 To: 10/23Agency Name: Hemet Unified School DistrictContact Person: Jose Loza Telephone: (951) 765-5100Address: 1791 W. Acacia Ave. Hemet, CA 92545Original Contract Amount: \$11,939.90 Final Contract Amount: \$11,939.90

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes No (N/A)Did the Agency file any claims against you? Circle one: Yes No (N/A)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A**Project 5 Name/Number** N/AProject Description N/AApproximate Construction Dates From: N/A To: N/AAgency Name: N/AContact Person: N/A Telephone: N/AAddress: N/AOriginal Contract Amount: \$ N/A Final Contract Amount: \$ N/A

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes No ☒ N/A

Did the Agency file any claims against you? Circle one: Yes No ☒ N/A

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 6 Name/Number N/A

Project Description N/A

Approximate Construction Dates From: N/A To: N/A

Agency Name: N/A

Contact Person: N/A Telephone: N/A

Address: N/A

Original Contract Amount: \$ N/A Final Contract Amount: \$ N/A

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes No ☒ N/A

Did the Agency file any claims against you? Circle one: Yes No ☒ N/A

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

RESUME

Attach to this Bid the experience resume of the person who will be designated as General Construction Superintendent or on-site Construction Manager for the Project.

Estela Candelario

1052 Oregon Trail
Banning, CA 92220
Cell Phone: (909) 262-4626

EDUCATION

Crafton Hills College – Yucaipa, California
AA Degree in Liberal Arts

June 2015

Indiana State University
B.S. Construction Management

June 2018

EXPERIENCE

President

May 2023 to Present

Superb Engineering
P.O. Box 3036
Beaumont, CA 92223

- < Managed annual budgets.
- < Implemented pricing strategies that optimized profit margins while maintaining client satisfaction.
- < Directed day-to-day operations, including project management, scheduling, and quality control, ensuring on-time and on-budget project completion.
- < Identified and pursued new business opportunities, resulting in a 40% increase in the client base and a 30% growth in revenue.
- < Established strategic partnerships with key industry players to expand service offerings and geographic reach.
- < Cultivated strong client relationships through exceptional communication and problem-solving skills, resulting in a high rate of client satisfaction and repeat business.
- < Managed project timelines, subcontractors, and quality assurance to deliver projects on time and within scope.

Construction Project Manager

January 2022 to May 2023

Urban Habitat
P.O. Box 1177
La Quinta, CA 92247

- < Responsible for budgeting, scheduling, and contract administration
- < Execute all pre-construction, construction, quality control and post construction responsibilities
- < Monitor changes in scope/schedule and secure Change Orders, as required
- < Process/review submittals, shop drawings, etc.
- < Manage close-out: O&M's, warranty/guarantee, As-builts, etc.
- < Assess work being performed to ensure all contract specifications are being met
- < Collaborate with participants to determine product timeline
- < Account for complete project lifecycle
- < Successfully manage more than 16 projects simultaneously
- < Anticipate, recognize and identify key project issues/problems and establish objectives and priorities in solving them and determine solutions
- < Ensured projects progress on schedule and in budget
- < Review and process monthly payment applications

Construction Project Manager

February 2018 to January 2022

*Conserve Landcare**72265 Manufacturing Road**Thousand Palms, CA 92276*

- < Responsible for budgeting, scheduling, contract administration and status reporting
- < Execute all pre-construction, construction, quality control and post construction responsibilities
- < Monitor changes in scope/schedule and secure Change Orders, as required
- < Process submittals, shop drawings, etc.
- < Manage close-out: O&M's, warranty/guarantee, As-builts, etc.
- < Assess work being performed to ensure that all contract specifications are being met
- < Collaborate with participants to determine product timeline
- < Account for complete project lifecycle
- < Successfully manage more than 20 projects simultaneously
- < Anticipate, recognize and identify key project issues/problems and establish objectives and priorities in solving them and determine solutions
- < Ensured projects progress on schedule and in budget
- < Review and process monthly payment applications

Construction Project Engineer

December 2016 to February 2018

*Bernards**3633 Inland Empire Blvd. #860**Ontario, CA 91764**Richard R. Oliphant Elementary School - \$23M*

- < Process RFI's
- < Co-manage various aspects of project
- < Process submittals, shop drawings, etc.
- < Manage close-out: O&M's, warranty/guarantee, As-builts, etc.
- < Maintain procurement log
- < Distribute project correspondence
- < Maintain onsite as-builts
- < Coordinate BIM meetings
- < Coordinate meetings with subcontractors, owner, etc.

Construction Project Engineer

January 2016 to December 2016

*Pro-Craft Construction, Inc.**31597 Outer Hwy 10 Suite B**Redlands, CA 92374*

- < Process RFI's
- < Co-manage various aspects of projects: budget, contracts, and client needs
- < Oversee Change Order Management Process
- < Process project contracts, bonds, escrow agreements, etc.
- < Responsible to create and process submittals
- < Request building permits
- < Manage all insurance certificates and coverage
- < Prepare and process close-out: O&M's, warranty/guarantee, As-Builts, etc.

Construction Project Coordinator

May 2014 to January 2016

*Bernards**3633 Inland Empire Blvd # 860**Ontario, CA 91764*

- < Intake and research client inquiries
- < Maintain records for Certificates of Insurance
- < Enroll sub-contractors in CCIP (On-site Insurance)
- < Help Project Manager with Change Orders
- < Review weekly subcontractor payroll reports for 40 sub-contractors and 10 sub-tiers
- < Process vendors invoices
- < Perform front office duties
- < Regularly use Prolog software
- < Process RFI's

Office Clerk

March 2013 to May 2014

*Crafton Hills College – Transfer Center**11711 Sand Canyon Road**Yucaipa, CA 92399*

- < Perform front office duties, answer phones, set up student appointments, make reminder calls
- < Maintain an organized and clean work area
- < Post informational flyers around campus bulletin boards
- < Set up and distribute workshop materials

**LANGUAGE/
SKILLS**

Fluent in Spanish, able to read and write Spanish as an expert
Working knowledge in: Office 2013, Prolog, ProContractor, ProCore, Textura, Alliant, P6 Professional, Navisworks Freedom 2017, Bluebeam, Boss
Strong organizational/administrative skills, innovative, articulate public speaker, able to multitask and work in a fast-paced environment

**ACADEMIC
AFFILIATIONS**

Alpha Gamma Sigma (AGS) Honor Society Member - Fall 2012 – Spring 2014
Alpha Gamma Sigma (AGS) Honor Society Treasurer - Fall 2013 - Spring 2014
Walking Tall Club President – Fall 2013 – Spring 2014
S.T.E.M. Program member – Fall 2013 – Spring 2014
The Society for Collegiate Leadership and Achievement – Fall 2016 - Present

AWARDS

Deans List: Spring 2013, Spring 2016, Spring 2017, Fall 2017 and Spring 2018

REFERENCES

Available upon request.

OBJECTIVE

Highly experienced and dedicated Construction Landscape Superintendent with a proven track record of successfully overseeing public works projects. Possessing extensive knowledge of construction processes

**SUMMARY OF
QUALIFICATIONS**

- < 20 years of experience as a Construction Landscape Superintendent, specializing in public works projects.
- < Deep understanding of landscape design principles, construction and techniques. Proficient in managing large-scale projects, coordinating with subcontractors, and ensuring compliance with safety regulations.
- < Strong leadership skills with the ability to effectively supervise and motivate diverse teams.
- < Excellent problem-solving abilities, adept at resolving project-related issues in a timely and cost-effective manner.
- < Exceptional organizational and time management skills, capable of multitasking and prioritizing tasks to meet deadlines.
- < Skilled in interpreting blueprints, specifications, and other project documents.

EXPERIENCE

Construction Superintendent

January 2023 to Present

*Superb Engineering
1052 Oregon Trail
Banning, CA 92220*

- < Oversaw all aspects of public works projects, ensuring adherence to project plans, timelines, and budgetary constraints.
- < Managed a team of 10 employees, including landscapers, laborers, and subcontractors.
- < Implemented quality control measures to ensure compliance with industry standards and project requirements.
- < Monitored and supervised all construction activities, including grading, excavation, irrigation installation, and planting.
- < Conducted regular site inspections to identify and address potential issues, ensuring project progress and safety.
- < Collaborated with vendors and suppliers to procure materials, equipment, and tools necessary for project execution.
- < Conducted regular safety meetings and enforced safety protocols to minimize accidents and promote a safe working environment.

Construction Superintendent

March 2022 to January 2023

*Urban Habitat
47250 Washington St. Ste. B
La Quinta, CA 92253*

- < Oversaw all aspects of public works projects, ensuring adherence to project plans, timelines, and budgetary constraints.
- < Managed a team of 25 employees, including landscapers, laborers, and subcontractors.
- < Implemented quality control measures to ensure compliance with industry standards

and project requirements.

- < Monitored and supervised all construction activities, including grading, excavation, irrigation installation, and planting.
- < Conducted regular site inspections to identify and address potential issues, ensuring project progress and safety.
- < Collaborated with vendors and suppliers to procure materials, equipment, and tools necessary for project execution.
- < Conducted regular safety meetings and enforced safety protocols to minimize accidents and promote a safe working environment.

Construction Superintendent

December 2011 to February 2022

Conserve Landcare

72265 Manufacturing Road

Thousand Palms, CA 92276

- < Oversaw all aspects of public works projects, ensuring adherence to project plans, timelines, and budgetary constraints.
- < Managed a team of 48 employees, including landscapers, laborers, and subcontractors.
- < Implemented quality control measures to ensure compliance with industry standards and project requirements.
- < Monitored and supervised all construction activities, including grading, excavation, irrigation installation, and planting.
- < Conducted regular site inspections to identify and address potential issues, ensuring project progress and safety.
- < Collaborated with vendors and suppliers to procure materials, equipment, and tools necessary for project execution.
- < Conducted regular safety meetings and enforced safety protocols to minimize accidents and promote a safe working environment.

Construction Foreman

January 1995 to December 2011

Marina Landscape Inc.

1900 S Lewis St.

Anaheim, CA 92805

- < Assisted the Construction Landscape Superintendent in planning and executing public works projects.
- < Managed project schedules, ensuring timely completion of milestones and deliverables.
- < Conducted site inspections and maintained accurate documentation of project progress.
- < Acted as a liaison between the Construction Landscape Superintendent and project team members.
- < Provided support in resolving project-related issues and addressing client concerns.

REFERENCES

Available upon request.

DESIGNATION OF SUBCONTRACTORS
[Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Dollar Amount
Bravo Sign & Design, Inc.	641391 and A/C-61/D42	1000006083	520 S Central Park Ave. East Anaheim, CA 92802 (714) 284-0500	Monument Sign	\$60,000.00
Abigail Electric Inc.	1091626 and C-10/B	1000898406	3111 WEST RAMONA RD APT H ALHAMBRA, CA 91803 (323) 691-0466	Electrical	\$36,060.74

¹ The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Contractor shall perform, with its own organization (rather than with Subcontractors), Work amounting to at least fifty percent (51%) of the Contract Price.

INDUSTRIAL SAFETY RECORD FORMBidder's Name Superb Engineering, Inc.

	Current Year of Record	2023	2022	2021	2020	2019	Total
Number of contracts	1	4	N/A	N/A	N/A	N/A	5
Total dollar amount of contracts (in thousands of dollars)	\$466,577.35	\$787,442.85	N/A	N/A	N/A	N/A	\$1,254,020.20
Number of fatalities	0	0	N/A	N/A	N/A	N/A	0
Number of lost workday cases	0	0	N/A	N/A	N/A	N/A	0
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	N/A	N/A	N/A	N/A	0

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature:

Title:

Estela Candelario, President.

Date:

1/18/2024

Signature:

N/A

Title:

N/A

Date:

N/A

BID BONDBond No. N/A

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Maywood ("City"), has issued an invitation for Bids for the Work described as follows: 7101 - City of Maywood Beautification Project

WHEREAS Superb Engineering, Inc. - 1052 Oregon Trail, Banning, CA 92220
(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and _____
Gray Casualty & Surety Company - P.O. Box 6202, Metairie, LA 70009 - 6202
(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of _____
Ten Percent of Attached Bid (10%)

Dollars (\$ (10%)), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: January 18, 2024

"Principal"

Superb Engineering, Inc.
1052 Oregon Trail, Banning, CA 92220

By: [Signature]
Its: Esela Candeland - President

By: _____
Its: _____

"Surety"

Gray Casualty & Surety Company
P.O. Box 6202, Metairie, LA 70009 - 6202

By: [Signature]
Its: Mark D. Leskanic, Attorney-In-Fact

By: [Signature]
Its: Samantha Derenzo, Client Service Representative

Note: This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.

PLEASE INCLUDE COPY OF NOTARY APPROVAL AS PART OF SUBMITTAL ON PLANET
BIDS ORIGINAL OF THE NOTARY APPROVAL WILL BE REQUIRED FROM LOWEST
RESPONSIBLE BIDDER AFTER LOWEST RESPONSIBLE BIDDER IS CONFIRMED BY
THE CITY.

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Riverside

On 1/17/2024 before me, Jose Brian Espinoza Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Estela Candelario
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Jose B E
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

Signer's Name: _____

☐ Corporate Officer – Title(s): _____

☐ Partner – ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer is Representing: _____

Principal Acknowledgment

State of _____ }
County of _____ } ss:

On this _____ day of _____, 2024, before me personally came _____ to me known and who being by me duly sworn, did depose and say that he is the _____ of _____ the corporation described in and which executed the above instrument; that he knows the seal of said corporation, that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and that he signed his/her name thereto by like order.

My commission expires _____
Notary Public

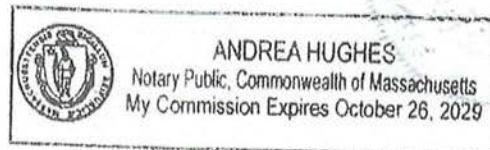
Surety Acknowledgment

State of Massachusetts }
County of Middlesex } ss:

On this 18th day of January, 2024, before me personally came Mark D. Leskanic to me known, who, being by me duly sworn, did depose and say that he/she is an attorney-in-fact of Gray Casualty & Surety Company the corporation described in and which executed the within instrument; that he knows the corporate seal of said corporation; that the seal affixed to the within instrument is such corporate seal, and that he signed the said instrument and affixed the said seal as Attorney-in-Fact by authority of the Board of Directors of said corporation and by authority of this office under the Standing Resolutions thereof.

My commission expires October 26, 2029

Andrea Hughes
Notary Public



**THE GRAY INSURANCE COMPANY
THE GRAY CASUALTY & SURETY COMPANY**

GENERAL POWER OF ATTORNEY

Bond Number: N/A

Principal: Superb Engineering, Inc.

Project: 7101 - City of Maywood Beautification Project

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: **Mark D. Leskanie, Lauren Leskanie, Bette A. Botticello, Colin Warner, Matthew Leskanie, and Greg Angel of Natick, Massachusetts jointly and severally** on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$25,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 4th day of November, 2022.



By:

Michael T. Gray

Michael T. Gray
President
The Gray Insurance Company

Cullen S. Piske

Cullen S. Piske
President
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 4th day of November, 2022, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Leigh Anne Henican
Notary Public
Notary ID No. 92653
Orleans Parish, Louisiana

Leigh Anne Henican

Leigh Anne Henican
Notary Public, Parish of Orleans State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 18th day of January, 2024.

Mark Manguno

I, Leigh Anne Henican, Secretary of The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 18th day of January, 2024.

Leigh Anne Henican



THE GRAY CASUALTY & SURETY COMPANY
ABSTRACT OF ANNUAL STATEMENT as of December 31, 2022

The Gray Casualty & Surety Company NAIC# 10671
3601 N. I10 Service Road West, Metairie, Louisiana 70002
P.O. Box 6202, Metairie, LA 70009-6202
(504) 888-7790 (P)

(504) 454-6122 (F)

ASSETS

Bonds	75,637,862
Stocks	47,225,719
Cash & Cash Equivalents	5,576,125
Short Term Investments	504,449
Agents Balances or Uncollected Premiums	5,115,991
Interest, Dividends & Real Estate Income Due	508,144
Other Assets	3,529,468

Total Assets \$ 138,097,758

LIABILITIES, SURPLUS & OTHER FUNDS

Reserves for Losses	7,579,982
Reserves for Loss Adjustment Expenses	3,646,757
Taxes, Licenses & fees (excluding Federal & Foreign Income Taxes)	458,088
Federal and Foreign Income Taxes	1,095,643
Unearned Premiums	14,490,807
All Other Liabilities	2,595,185

Total Liabilities \$ 29,866,462

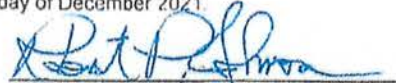
Capital Stock	3,000,000
Gross Paid In and Contributed Surplus	100,930,011
Unassigned Funds (Surplus)	4,301,285

Surplus as Regards Policholders \$ 108,231,296

Total \$ 138,097,758

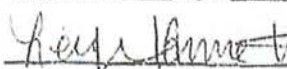
STATE of LOUISIANA
JEFFERSON PARISH

I, Robert P. Johnson, Chief Financial Officer of The Gray Casualty & Surety Company, do hereby depose and say that the foregoing statement is a correct exhibit of the assets and liabilities of the Company on the 31st day of December 2021.


Robert P. Johnson, Chief Financial Officer

Leigh Anne Henican
Notary Public
Notary ID No. 92653
Orleans Parish, Louisiana

Sworn to and subscribed before me at Metairie,
Louisiana this 20 day of March 2022.


Leigh Anne Henican, Notary Public



**NONCOLLUSION DECLARATION FORM
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]**

The undersigned declares:

I am the President of Superb Engineering, Inc., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 1/18/2024 [date], at Banning [city], California [state].

Signature: 

Printed Name: Estela Candelario

Date: 1/18/2024

Signature: N/A

Printed Name: N/A

Date: N/A

AGENDA REPORT

CITY OF MAYWOOD



AGENDA ITEM NO. 11.

DATE: January 24, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: JENNIFER VASQUEZ, CITY MANAGER

BY: MIGUEL LEON, ADMINISTRATIVE ANALYST

SUBJECT: CONSIDERATION OF ADOPTION OF RESOLUTION NO. 6336 OF THE CITY OF MAYWOOD AUTHORIZING ACCEPTANCE OF THE CALIFORNIA DEPARTMENT OF TRANSPORTATION SUSTAINABLE TRANSPORTATION PLANNING GRANT FUNDING AND APPROPRIATING \$20,440 FROM THE GENERAL FUND FOR THE REQUIRED MATCH

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 6336 authorizing acceptance of the California Department of Transportation Sustainable Transportation Planning Grant funding and appropriate \$20,440 from the General Fund for the required grant match.

BACKGROUND:

On September 2023, the City was notified that it had been awarded the California Department of Transportation (Caltrans) Sustainable Transportation Planning grant to develop climate plans totaling \$177,060. The grant award will assist in the creation of plans that align with regional goals for greenhouse gas (GHG) emissions reduction targets and address transportation-related climate vulnerabilities through strategies that promote strategies for transportation infrastructure and Caltrans partnerships. Projects eligible for grant funding were to be specific in meeting criteria for state guidance and benefits to the community and provide collaboration and partnerships.

DISCUSSION:

In collaboration with the Institute for Local Government (ILG), and Environmental Science Associates (ESA), an application was submitted by staff with reference to the proposed Phase 2 of the Climate Action, Adaptation and Resilience Plan (CAARP). The application demonstrated how it would align with Caltrans' goals to identify and transportation-related climate vulnerabilities through the development of climate adaptation plans (CAP), to address reductions in greenhouse gas emissions, adopt resilience strategies, and identify clean energy targets as well as economic and social goals.

The proposed Climate Action, Adaptation, and Resilience Plan (CAARP) aims to identify transportation system vulnerabilities and climate-related risks to existing transportation infrastructure and active transportation users, including bicyclists and pedestrians; identify adaptation planning projects that address those vulnerabilities and risks; and set into place climate projects for future programming into local or regional transportation plans.

With the adoption of this Resolution, the CAARP will be clearly defined to which funding will be tied, ensuring that the funding can be used to recover the costs associated with the development of the plan for improved adaptation planning projects that address vulnerabilities and risks. The \$177,060 grant amount would remain accepted and in good standing.

The attached Resolution recites the specific name under which the City articulated how the proposed project related to the Caltrans mission, grant program objectives, and considerations.

LEGAL REVIEW:

The City Attorney has reviewed this report.

FISCAL IMPACT:

A local match of \$22,940 for the \$177,060 grant award is needed. However, the administration match of \$2,500 can be accomplished with staff time, which is not reimbursed by the grant, towards the program identified by the grant. A budget appropriation is necessary to cover the plan's remaining tasks for a total amount of \$20,440. Professional consultation will be sought between Environmental Science Associates (ESA), Fehr and Peers, and the Institute for Local Government (ILG) to move forward with Phase 2 of the Climate Action, Adaptation, and Resilience Plan.

ATTACHMENT(S)

1. Resolution No. 6336 Authorizing Acceptance of the Caltrans Sustainable Transportation Planning Grant Funding

RESOLUTION NO. 6336

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MAYWOOD, CALIFORNIA AUTHORIZING ACCEPTANCE OF THE CALIFORNIA DEPARTMENT OF TRANSPORTATION SUSTAINABLE TRANSPORTATION PLANNING GRANT FUNDING

WHEREAS, the California Department of Transportation (Caltrans) announced programs to support state and federally mandated initiatives for strategic planning, long-range and integrated transportation, environmental justice, and climate action for transportation infrastructure;

WHEREAS, the application demonstrated Climate Action, Adaptation and Resilience Plan (CAARP) would align with Caltrans' goals to identify and transportation-related climate vulnerabilities through the development of climate adaptation plans (CAP), to address reductions in greenhouse gas emissions, adopt resilience strategies, and identify clean energy targets as well as economic and social goals;

WHEREAS, climate change effects are occurring sooner than expected and are disproportionately affecting the most vulnerable among us in disadvantaged communities;

WHEREAS, the City is committed to promote the Caltrans mission, grant program objectives, and considerations;

WHEREAS, the City was recently conditionally awarded a Caltrans Sustainable Transportation Planning Grant to develop climate action plans totaling \$177,060;

WHEREAS, the \$177,060 grant award will be used to develop a Climate Action Plan (CAP) to identify transportation system vulnerabilities and climate-related risks to existing transportation infrastructure and active transportation users, including bicyclists and pedestrians; identify adaptation planning projects that address those vulnerabilities and risks; and set into place climate projects for future programming into local or regional transportation plans;

WHEREAS, a local match of 22,940 is required, respectively, for the \$177,060 grant, and a budget appropriation of \$20,440 is needed to cover remaining tasks; and

WHEREAS, the City Council has determined that it will use Caltrans grant funds for the CAARP development and adoption.

NOW, THEREFORE, BE IT RESOLVED, THE CITY COUNCIL OF THE CITY OF MAYWOOD DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. the City Council of the City of Maywood hereby finds that the above recitals are true and correct and incorporate herein by this reference.

Section 2. The City Council hereby authorizes acceptance of the California Department of Transportation Sustainable Transportation Planning Grant funding.

Section 3. The City Council hereby authorizes the City Manager to execute any Caltrans grant agreements, including any extensions or amendments thereof and any subsequent Caltrans grant agreements in relation thereto.

Section 4. The City of Maywood agrees to abide by the terms and conditions as set forth by Caltrans.

Section 5. The provisions of this Resolution are severable. If any provision, clause, sentence, word, or part thereof is found to be illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impact any of the remaining provisions, clauses, sentences, sections, words, or parts thereof the Resolution or their applicability to other persons or circumstances.

Section 6. The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter into the book of original resolutions, and it shall become effective immediately upon its approval.

PASSED, APPROVED AND ADOPTED THIS 24th of January 2024.

Eddie De La Riva, Mayor

ATTEST:

APPROVED AS TO FORM:

Brian E. Juarez, City Clerk

Roxanne Diaz, City Attorney

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES
CITY OF MAYWOOD

I, Brian E. Juarez, City Clerk of the City of Maywood, County of Los Angeles, State of California, do hereby certify that the foregoing Resolution, being Resolution No. 6336, was duly passed, approved by not less than four members of the City Council of the City of Maywood, signed by the Mayor of said City, and attested by the City Clerk, all at a regular meeting of the City Council held on the 24th of January 2024, that it was duly posted and that the same was passed and adopted by the following vote, to wit:

AYES:

NAYES:

ABSENT:

ABSTAINED:

Brian E. Juarez, City Clerk